



ANNUAL REPORT

Town of

SHIRLEY

MASSACHUSETTS

FISCAL YEAR

2011

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EMERGENCY NUMBERS		
	911	
POLICE		425-2644
FIRE/AMBULANCE		425-4334

Town Website: [HTTP://www.shirley-ma.gov](http://www.shirley-ma.gov)

YOUR TOWN GOVERNMENT

TOWN OFFICES

**7 Keady Way
Shirley, MA 01464**

978-425-2600

	<u>Ext.</u>	<u>Email</u>
Accountant	#225	Accountant@shirley-ma.gov
Assessors	#220	Assessors@shirley-ma.gov
Board of Health	#260	Health@shirley-ma.gov
Building Inspector.	#260	Building@shirley-ma.gov
Conservation Commission	#245	Conservation@shirley-ma.gov
Planning Board	#240	Planning@shirley-ma.gov
Recreation Commission	#270	Rec@shirley-ma.gov
Selectmen	#200	Selectmen@shirley-ma.gov
Sewer Commission	#235	Sewer@shirley-ma.gov
Tax Collector	#210	Tax@shirley-ma.gov
Chief Administrative Officer	#200	Selectmen@shirley-ma.gov
Town Clerk	#205	Clerk@shirley-ma.gov
Treasurer	#215	Treasurer@shirley-ma.gov
Zoning Board of Appeals	#255	ZBA@shirley-ma.gov

COUNCIL ON AGING	978-425-1390
DEPARTMENT OF PUBLIC WORKS	978-425-2628
HAZEN MEMORIAL LIBRARY	978-425-2620
LURA A WHITE ELEMENTARY	978-772-8600
AYER-SHIRLEY MIDDLE SCHOOL	978-772-8600
SHIRLEY WATER DISTRICT	978-425-2245

FEDERAL, STATE & COUNTY OFFICERS

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359 Dirksen Senate Office Building.
Washington, D. C. 20510
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2400 JFK Federal Bldg.

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John F. Kerry

304 Russell Senate Bldg.
Washington, D.C. 20510
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Niki Tsongas

1607 Longworth House Office Bldg.
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Deval Patrick

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Martha Coakley

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Jennifer Benson

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District Attorney Middlesex Co.

Gerry T. Leone, Jr.

15 Commonwealth Ave
Woburn, MA 01801

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Middlesex Registry Of Deeds

Eugene Brune, Register

Post Office Box 68
East Cambridge, Ma. 02141
(617) 679-6310 Fax 494-9083

Middlesex Registry Of Probate

John R. Buonomo, Register

208 Cambridge Street, P.O. Box 410-480
East Cambridge, Ma 02141
(617) 768-5808 Fax 225-0781

Sheriff

Peter J. Koutoujian

Administrative Office
400 Mystic Avenue
Medford, MA 02155
T:(781)960-2800 F: (781)960-2901

TOWN ACCOUNTANT

I am pleased to present the Town Accountant's report for fiscal year 2011 for the Town of Shirley.

Cash and receivables, including the Ambulance and Sewer Enterprise Funds, have been and continue to be reconciled on a monthly basis.

The following pages present some financial highlights of fiscal 2011. We have engaged the firm of Giusti, Hingston & Company, Certified Public Accountants, to conduct our fiscal 2011 audit and finalize our financial information for the year.

I would like to take this opportunity to thank Nicole Hunt, Assistant Accountant, for all of her hard, dedicated work this, and every, year.

If you have any questions, please do not hesitate to contact the Accounting office at (978)425-2600 ext. 225.

Respectfully submitted,

Bobbi Jo Colburn
Town Accountant

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2011

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY12 (Encumbered)	Under/(Over) Expended
114	MODERATOR						
	Salary, Elected Position	0.00	0.00	0.00	0.00	0.00	0.00
	Expenses	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
122	SELECTMEN						
	Salaries, Elected Officials	300.00	0.00	300.00	300.00	0.00	0.00
	Appointed, Salary	39,672.00	0.00	39,672.00	39,672.00	0.00	0.00
	Financial Audit	23,000.00	0.00	23,000.00	23,000.00	0.00	0.00
	Other Audit Services	500.00	0.00	500.00	0.00	0.00	500.00
	Legal Notices	1,000.00	0.00	1,000.00	500.66	0.00	499.34
	Expenses	2,271.00	0.00	2,271.00	2,072.71	0.00	198.29
	Town Report	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
	Land/Easements	0.00	0.00	0.00	0.00	0.00	0.00
	Total	67,743.00	0.00	67,743.00	65,545.37	0.00	2,197.63
124	PERSONNEL BOARD						
	Expenses	200.00	0.00	200.00	200.00	0.00	0.00
	Total	200.00	0.00	200.00	200.00	0.00	0.00
129	TOWN ADMINISTRATOR						
	Salary, Appointed Position	76,296.00	0.00	76,296.00	60,071.08	0.00	16,224.92
	Total	76,296.00	0.00	76,296.00	60,071.08	0.00	16,224.92
131	FINANCE COMMITTEE						
	Appointed, Salary	0.00	0.00	0.00	0.00	0.00	0.00
	Annual Town Meeting Warrant	1,000.00	0.00	1,000.00	287.81	0.00	712.19
	Expenses	170.00	0.00	170.00	170.00	0.00	0.00
	Total	1,170.00	0.00	1,170.00	457.81	0.00	712.19
132	RESERVE FUND						
	Expenses	50,000.00	(25,876.77)	24,123.23	0.00	0.00	24,123.23
	Total	50,000.00	(25,876.77)	24,123.23	0.00	0.00	24,123.23
135	TOWN ACCOUNTANT						
	Salary, Appointed Position	53,307.00	0.00	53,307.00	53,306.63	0.00	0.37
	Wages Hourly, Appointed	36,352.00	0.00	36,352.00	36,350.11	0.00	1.89
	Expenses	3,000.00	0.00	3,000.00	1,568.88	15.00	1,416.12
	Total	92,659.00	0.00	92,659.00	91,225.62	15.00	1,418.38
141	ASSESSORS						
	Salaries, Elected Officials	300.00	0.00	300.00	300.00	0.00	0.00
	Salary, Appointed Position	51,929.00	0.00	51,929.00	51,928.56	0.00	0.44
	Wages Hourly	5,050.00	0.00	5,050.00	4,498.41	0.00	551.59
	Mapping Services	3,750.00	0.00	3,750.00	3,609.70	0.00	140.30
	Contract Services	25,825.00	0.00	25,825.00	25,825.00	0.00	0.00
	Expenses	4,000.00	0.00	4,000.00	3,804.29	50.00	145.71
	Total	90,854.00	0.00	90,854.00	89,965.96	50.00	838.04
145	TREASURER						
	Salary, Appointed Position	54,309.00	0.00	54,309.00	54,308.88	0.00	0.12
	Wages Hourly, Appointed	34,003.00	0.00	34,003.00	34,001.16	0.00	1.84
	Tax Title/Foreclosure Expenses	28,000.00	0.00	28,000.00	3,061.80	0.00	24,938.20
	Expenses	4,500.00	494.32	4,994.32	4,973.90	0.00	20.42
	Total	120,812.00	494.32	121,306.32	96,345.74	0.00	24,960.58
146	TOWN COLLECTOR						
	Salary, Elected Position	54,309.00	0.00	54,309.00	54,308.88	0.00	0.12
	Wages Hourly, Appointed	22,800.00	0.00	22,800.00	22,728.54	0.00	71.46
	Tax Title Expenses	3,611.80	0.00	3,611.80	2,611.80	700.00	300.00
	Expenses	10,310.00	1,800.00	12,110.00	12,048.48	4.50	57.02
	Total	91,030.80	1,800.00	92,830.80	91,697.70	704.50	428.60

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2011

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY12 (Encumbered)	Under/(Over) Expended
151	LEGAL EXPENSE						
	Expenses	25,103.20	1,035.91	26,139.11	26,139.11	0.00	0.00
	Total	25,103.20	1,035.91	26,139.11	26,139.11	0.00	0.00
155	COMPUTER OPERATIONS						
	Computer Technician - Town/Library	38,000.00	(10,000.00)	28,000.00	19,424.05	110.00	8,465.95
	Computer Operations Expense	43,777.00	10,000.00	53,777.00	50,939.72	1,797.00	1,040.28
	Equipment	2,000.00	0.00	2,000.00	445.85	0.00	1,554.15
	Total	83,777.00	0.00	83,777.00	70,809.62	1,907.00	11,060.38
159	OFFICE MACHINES						
	Expenses	4,875.00	0.00	4,875.00	4,680.25	0.00	194.75
	Total	4,875.00	0.00	4,875.00	4,680.25	0.00	194.75
161	TOWN CLERK						
	Salary, Elected Position	53,119.00	0.00	53,119.00	53,118.72	0.00	0.28
	Expenses	1,200.00	(270.71)	929.29	929.29	0.00	0.00
	Total	54,319.00	(270.71)	54,048.29	54,048.01	0.00	0.28
162	CONDUCT OF ELECTIONS						
	Expenses	8,150.00	4,355.98	12,505.98	12,505.98	0.00	0.00
	Total	8,150.00	4,355.98	12,505.98	12,505.98	0.00	0.00
171	CONSERVATION COMMISSION						
	Wages Hourly, Agent	10,650.00	0.00	10,650.00	8,759.25	0.00	1,890.75
	Wages Hourly, Appointed	0.00	0.00	0.00	0.00	0.00	0.00
	Expenses	1,500.00	45.02	1,545.02	1,545.02	0.00	0.00
<i>Article</i>	Handicap Access/Trails/Prkg-FY98 ATM Art 19	596.39	0.00	596.39	0.00	596.39	0.00
<i>Article</i>	Update Open Space&Recr Plan-FY02 ATM Art 17	2,899.41	0.00	2,899.41	0.00	2,899.41	0.00
	Total	15,645.80	45.02	15,690.82	10,304.27	3,495.80	1,890.75
175	PLANNING BOARD						
	Wages Hourly, Appointed	25,448.00	0.00	25,448.00	25,447.36	0.00	0.64
	Expenses	1,000.00	0.00	1,000.00	996.24	0.00	3.76
	Total	26,448.00	0.00	26,448.00	26,443.60	0.00	4.40
176	ZONING BOARD OF APPEALS						
	Salary, Appointed Position	0.00	0.00	0.00	0.00	0.00	0.00
	Expenses	500.00	0.00	500.00	302.54	0.00	197.46
	Total	500.00	0.00	500.00	302.54	0.00	197.46
192	PUBLIC BUILDINGS						
	Expenses	74,358.00	2,000.00	76,358.00	69,404.83	59.53	6,893.64
	War Memorial Building Sewer Expense	3,000.00	0.00	3,000.00	2,981.00	0.00	19.00
	Total	77,358.00	2,000.00	79,358.00	72,385.83	59.53	6,912.64
211	POLICE DEPARTMENT						
	Appointed Position, Salary Chief	10,400.00	40.00	10,440.00	10,440.00	0.00	0.00
	Appointed Position, Salary Lt	60,114.00	0.00	60,114.00	60,113.52	0.00	0.48
	Appointed, Salary	44,600.00	0.00	44,600.00	44,599.68	0.00	0.32
	Wages, Hourly Custodian	6,666.00	0.00	6,666.00	6,525.47	0.00	140.53
	Salaries, Wages & Hourly (Union)	552,610.00	820.14	553,430.14	542,126.98	0.00	11,303.16
	Expenses	84,405.00	0.00	84,405.00	83,210.15	441.00	753.85
	Total	758,795.00	860.14	759,655.14	747,015.80	441.00	12,198.34
221	FIRE DEPARTMENT						
	Appointed Position, Salary Chief	66,190.00	0.00	66,190.00	66,189.60	0.00	0.40
	Wages Hourly, Full-Time	100,866.00	0.00	100,866.00	96,942.28	0.00	3,923.72
	Wages Hourly On-Call	30,000.00	0.00	30,000.00	23,677.45	0.00	6,322.55
	Expenses	43,688.00	0.00	43,688.00	43,688.00	0.00	0.00
	Total	240,744.00	0.00	240,744.00	230,497.33	0.00	10,246.67

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2011

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY12 (Encumbered)	Under/(Over) Expended
241	BUILDING INSPECTOR						
	Salary Appointed Position	47,231.00	0.00	47,231.00	47,230.56	0.00	0.44
	Wages Hourly	24,650.00	0.00	24,650.00	24,632.77	0.00	17.23
	Seal of Weights and Measures	1,500.00	0.00	1,500.00	1,500.00	0.00	0.00
	Salary, Part-time Building Inspector	500.00	0.00	500.00	450.00	0.00	50.00
	Expenses	750.00	250.00	1,000.00	913.43	0.00	86.57
	Total	74,631.00	250.00	74,881.00	74,726.76	0.00	154.24
243	GAS/PLUMBING INSPECTOR						
	Salary, Appointed Position	10,000.00	0.00	10,000.00	9,999.96	0.00	0.04
	Expenses	500.00	0.00	500.00	0.00	0.00	500.00
	Total	10,500.00	0.00	10,500.00	9,999.96	0.00	500.04
245	WIRING INSPECTOR						
	Salary, Appointed Position	10,000.00	0.00	10,000.00	9,999.96	0.00	0.04
	Expenses	800.00	0.00	800.00	634.41	0.00	165.59
	Total	10,800.00	0.00	10,800.00	10,634.37	0.00	165.63
251	COMMUNICATION CENTER						
	Wages Hourly	177,903.00	0.00	177,903.00	168,899.34	0.00	9,003.66
	Expenses	8,000.00	0.00	8,000.00	7,954.59	0.00	45.41
	Total	185,903.00	0.00	185,903.00	176,853.93	0.00	9,049.07
292	DOG OFFICER						
	Salary, Appointed Position	7,000.00	0.00	7,000.00	6,874.31	0.00	125.69
	Total	7,000.00	0.00	7,000.00	6,874.31	0.00	125.69
321	NASHOBA VALLEY TECH. H.S.						
	Expenses	468,751.00	0.00	468,751.00	468,751.00	0.00	0.00
	Total	468,751.00	0.00	468,751.00	468,751.00	0.00	0.00
330	SCHOOL DEPARTMENT *						
	School District Expenses	6,165,451.00	0.00	6,165,451.00	5,943,450.41	222,000.59	(0.00)
	Pre-school through Grade 8	0.00	0.00	0.00	0.00	0.00	0.00
	High School Tuition	0.00	0.00	0.00	0.00	0.00	0.00
	SPED Out-of-District	0.00	0.00	0.00	0.00	0.00	0.00
	Regular Transportation	0.00	0.00	0.00	0.00	0.00	0.00
	SPED Transportation	0.00	0.00	0.00	0.00	0.00	0.00
	Total	6,165,451.00	0.00	6,165,451.00	5,943,450.41	222,000.59	(0.00)
331	AYER SHIRLEY REGIONAL SCHOOL DISTRICT						
	Transportation Assessment	180,342.00	0.00	180,342.00	180,342.00	0.00	0.00
	Regional School Assessment	0.00	0.00	0.00	0.00	0.00	0.00
	Total	180,342.00	0.00	180,342.00	180,342.00	0.00	0.00
422	DEPARTMENT OF PUBLIC WORKS						
	Salary, Appointed Position	0.00	0.00	0.00	0.00	0.00	0.00
	Wages Hourly	18,537.00	0.00	18,537.00	16,446.06	0.00	2,090.94
	Wages Hourly (Union)	154,240.00	0.00	154,240.00	147,576.94	0.00	6,663.06
	Wages Hourly (Union Overtime)	2,000.00	0.00	2,000.00	1,519.28	0.00	480.72
	Expenses	49,900.00	0.00	49,900.00	38,022.67	4.57	11,872.76
	Total	224,677.00	0.00	224,677.00	203,564.95	4.57	21,107.48
423	SNOW & ICE REMOVAL						
	Wages Hourly	27,471.09	0.00	27,471.09	27,471.09	0.00	0.00
	Overtime	20,433.86	0.00	20,433.86	20,433.86	0.00	0.00
	Expenses	174,655.05	0.00	174,655.05	165,648.49	0.00	9,006.56
	Total	222,560.00	0.00	222,560.00	213,553.44	0.00	9,006.56
424	STREET LIGHTS						
	Expenses	25,000.00	850.00	25,850.00	25,806.26	0.00	43.74
	Total	25,000.00	850.00	25,850.00	25,806.26	0.00	43.74

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2011

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY12 (Encumbered)	Under/(Over) Expended
426	ROAD & GROUNDS MAINTENANCE						
	Expenses	33,000.00	0.00	33,000.00	32,680.44	219.08	100.48
<i>Article</i>	Main St Bridge Repair-FY09 ATM Art 12a	100,000.00	0.00	100,000.00	0.00	100,000.00	0.00
	Total	133,000.00	0.00	133,000.00	32,680.44	100,219.08	100.48
433	B.O.H./TRASH COLLECTION						
	Trash Collection/Recycling	188,864.00	0.00	188,864.00	180,402.04	0.00	8,461.96
	Total	188,864.00	0.00	188,864.00	180,402.04	0.00	8,461.96
491	CEMETERIES						
	Burial Agent	2,400.00	0.00	2,400.00	0.00	0.00	2,400.00
	Wages Hourly	7,200.00	0.00	7,200.00	6,583.37	0.00	616.63
	Expenses	3,900.00	0.00	3,900.00	2,966.38	0.00	933.62
	Total	13,500.00	0.00	13,500.00	9,549.75	0.00	3,950.25
492	BOARD OF HEALTH/LANDFILL						
	Expenses	1,250.00	0.00	1,250.00	1,141.50	0.00	108.50
	Monitoring/Testing	11,350.00	0.00	11,350.00	4,712.50	0.00	6,637.50
	Total	12,600.00	0.00	12,600.00	5,854.00	0.00	6,746.00
511	BOARD OF HEALTH						
	Wages Hourly	13,272.00	0.00	13,272.00	13,235.55	0.00	36.45
	Animal Inspector	0.00	0.00	0.00	0.00	0.00	0.00
	Expenses	500.00	0.00	500.00	488.81	0.00	11.19
	Total	13,772.00	0.00	13,772.00	13,724.36	0.00	47.64
512	BOARD OF HEALTH/RECYCLING						
	Wages Hourly	5,000.00	0.00	5,000.00	4,270.63	0.00	729.37
	Expenses	1,500.00	0.00	1,500.00	1,016.25	0.00	483.75
	Total	6,500.00	0.00	6,500.00	5,286.88	0.00	1,213.12
514	NASHOBA BOARD OF HEALTH						
	Expenses, Health Services	15,354.00	0.00	15,354.00	15,354.00	0.00	0.00
	Expenses, Home Care Services	8,260.00	0.00	8,260.00	8,260.00	0.00	0.00
	Total	23,614.00	0.00	23,614.00	23,614.00	0.00	0.00
541	COUNCIL ON AGING						
	Wages Hourly, Director	13,000.00	0.00	13,000.00	12,996.00	0.00	4.00
	Expenses	1,000.00	0.00	1,000.00	998.38	0.00	1.62
	Building Operations	16,030.00	0.00	16,030.00	14,839.40	0.00	1,190.60
	Meals on Wheels Expenses	1,500.00	0.00	1,500.00	1,191.75	44.40	263.85
	Total	31,530.00	0.00	31,530.00	30,025.53	44.40	1,460.07
543	VETERANS						
	Salary, Appointed Position	6,080.00	0.00	6,080.00	6,075.03	0.00	4.97
	Expenses	150.00	901.86	1,051.86	1,051.86	0.00	0.00
	Benefits	25,658.00	1,570.47	27,228.47	27,228.47	0.00	0.00
	Total	31,888.00	2,472.33	34,360.33	34,355.36	0.00	4.97
611	LIBRARY						
	Salary, Appointed Position	40,414.00	0.00	40,414.00	40,413.24	0.00	0.76
	Wages Hourly	85,500.00	0.00	85,500.00	85,497.89	0.00	2.11
	Expenses	63,188.00	0.00	63,188.00	63,188.00	0.00	0.00
	Total	189,102.00	0.00	189,102.00	189,099.13	0.00	2.87
630	RECREATION						
	Wages Hourly	4,590.00	0.00	4,590.00	4,573.85	0.00	16.15
	Expenses	750.00	0.00	750.00	578.69	0.00	171.31
	Basketball Expense	3,600.00	0.00	3,600.00	3,530.00	0.00	70.00
	Soccer Expense	2,800.00	0.00	2,800.00	2,800.00	0.00	0.00
	Total	11,740.00	0.00	11,740.00	11,482.54	0.00	257.46

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2011

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY12 (Encumbered)	Under/(Over) Expended
650	BENJAMIN HILL PARK COMMITTEE						
	Wages	4,000.00	0.00	4,000.00	4,000.00	0.00	0.00
	Expenses	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00
	Total	6,000.00	0.00	6,000.00	6,000.00	0.00	0.00
691	HISTORICAL COMMISSION						
	Expenses	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
692	MEMORIAL DAY						
	Expenses	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
694	CENTER TOWN HALL COMMITTEE						
	Expense	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
711	GENERAL FUND DEBT SERVICE						
	Long Term Principal	259,402.00	0.00	259,402.00	259,402.00	0.00	0.00
	Long Term Interest	76,151.00	0.00	76,151.00	76,150.57	0.00	0.43
	Short Term Interest	76,703.00	0.00	76,703.00	72,227.53	0.00	4,475.47
	School Building Principal Debt Exclusion	197,750.00	0.00	197,750.00	197,750.00	0.00	0.00
	School Building Interest Debt Exclusion	127,766.00	0.00	127,766.00	127,765.70	0.00	0.30
	Library Principal Debt Exclusion	50,151.00	0.00	50,151.00	50,151.00	0.00	0.00
	Library Interest Debt Exclusion	16,097.00	0.00	16,097.00	16,096.17	0.00	0.83
	Total	804,020.00	0.00	804,020.00	799,542.97	0.00	4,477.03
712	DEBT ISSUE COST						
	Expense	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00
	Total	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00
840	MONTACHUSETT REG. PLAN.						
	Assessment	1,526.00	0.00	1,526.00	1,525.76	0.00	0.24
	Total	1,526.00	0.00	1,526.00	1,525.76	0.00	0.24
911	MIDDLESEX CO RETIREMENT						
	Assessment	613,395.00	0.00	613,395.00	613,395.00	0.00	0.00
	Total	613,395.00	0.00	613,395.00	613,395.00	0.00	0.00
913	UNEMPLOYMENT INSURANCE						
	Expenses	50,000.00	0.00	50,000.00	38,025.77	0.00	11,974.23
	Contract Services	1,400.00	0.00	1,400.00	1,360.00	0.00	40.00
	Total	51,400.00	0.00	51,400.00	39,385.77	0.00	12,014.23
914	GROUP HEALTH/LIFE INSURANCE						
	Expenses	1,518,066.32	14,833.78	1,532,900.10	1,532,900.10	0.00	0.00
	Actuary Study	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
	Total	1,520,566.32	14,833.78	1,535,400.10	1,532,900.10	0.00	2,500.00
915	LONGEVITY PAY						
	Expenses	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
916	F. I. C. A./MEDICARE						
	General Expenses	86,000.00	0.00	86,000.00	83,852.20	0.00	2,147.80
	Senior Work off Program Expenses	250.00	0.00	250.00	250.00	0.00	0.00
	Total	86,250.00	0.00	86,250.00	84,102.20	0.00	2,147.80
945	GENERAL INSURANCE						
	Expenses	180,000.00	(2,850.00)	177,150.00	172,829.65	27.49	4,292.86
	Total	180,000.00	(2,850.00)	177,150.00	172,829.65	27.49	4,292.86
	TOTAL OPERATING BUDGET	13,383,362.12	0.00	13,383,362.12	12,852,954.49	328,968.96	201,438.67

Town of Shirley
Enterprise Funds Budget vs. Actual Expenditures
Fiscal Year 2011

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY12 (Encumbered)	Under/(Over) Expended
231	AMBULANCE						
	Salary, Ambulance Director	12,735.00	0.00	12,735.00	12,734.19	0.00	0.81
	Wages, Hourly – On-Call EMTs, Billing Clerk	30,351.00	3,853.98	34,204.98	34,204.98	0.00	0.00
	EMT Stipends	4,350.00	0.00	4,350.00	1,004.09	0.00	3,345.91
	Health Insurance	27,531.00	0.00	27,531.00	26,077.50	0.00	1,453.50
	Medicare	660.00	0.00	660.00	0.00	0.00	660.00
	Longevity	0.00	0.00	0.00	0.00	0.00	0.00
	Expenses	25,498.00	1,100.00	26,598.00	26,077.55	107.24	413.21
	Reserve Fund	5,000.00	(4,953.98)	46.02	0.00	0.00	46.02
	Total Direct Ambulance Department Expenses	106,125.00	0.00	106,125.00	100,098.31	107.24	5,919.45
	Ambulance Enterprise Fund Indirect Cost Expenses	49,967.00	0.00	49,967.00	49,967.00	0.00	0.00
	Total Ambulance Enterprise Fund Spending	156,092.00	0.00	156,092.00	150,065.31	107.24	5,919.45
442	SEWER						
	Wages, Hourly	29,836.00	0.00	29,836.00	28,468.52	0.00	1,367.48
	Health Insurance	13,766.00	0.00	13,766.00	13,765.44	0.00	0.56
	Medicare	479.00	0.00	479.00	0.00	0.00	479.00
	Longevity	0.00	0.00	0.00	0.00	0.00	0.00
	Contracted Services / Operations & Maintenance	426,626.00	0.00	426,626.00	317,225.64	46,000.00	63,400.36
	General Operations / User Expenses	86,700.00	0.00	86,700.00	56,585.26	395.00	29,719.74
	Reserve Fund	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
	Capital Assessments & Debt Service / Betterment Expenses	894,584.00	0.00	894,584.00	870,870.53	23,275.00	438.47
	Total Sewer Department	1,481,991.00	0.00	1,481,991.00	1,286,915.39	69,670.00	125,405.61
	Sewer Enterprise Fund Indirect Cost Expenses	40,429.00	0.00	40,429.00	40,429.00	0.00	0.00
	Total Sewer Department Enterprise Fund Spending	1,522,420.00	0.00	1,522,420.00	1,327,344.39	69,670.00	125,405.61
443	CURBSIDE SOLID WASTE/RECYCLING						
	Expenses	150,000.00	0.00	150,000.00	86,645.21	0.00	63,354.79
	Total Curbside Solid Waste/Recycling Expenses	150,000.00	0.00	150,000.00	86,645.21	0.00	63,354.79
	Curbside Solid Waste/Recycling Enterpr Fund Indirect Cost Exp	0.00	0.00	0.00	0.00	0.00	0.00
	Total Curbside Solid Waste/Recycling Spending	150,000.00	0.00	150,000.00	86,645.21	0.00	63,354.79

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2011
(*unaudited*)

Account Description	Beginning Balance	+ Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Federal and State Grants					
Fire FEMA Grant	0.23	0.00	0.00	0.00	0.23
Fire Emergency Mgmt Grant	18.50	0.00	0.00	0.00	18.50
FEMA Reimbursement	3,746.25	7,542.43	(11,265.70)	0.00	22.98
Fire ARRA Grant	(1,131.84)	4,155.84	(3,024.00)	0.00	0.00
Hunting Hill Cons WHIP Grant	2,549.50	0.00	0.00	0.00	2,549.50
Rural Fire Assistance Grant	0.00	11,184.00	(11,184.00)	0.00	0.00
Library LIG/MEG State Grant	19,688.93	10,720.38	(12,688.51)	0.00	17,720.80
Police State 911 Support and Incentive Grant	0.00	22,210.86	(22,210.86)	0.00	0.00
COA Formulative Grant	625.00	5,474.00	(6,099.00)	0.00	0.00
COA Service Incentive Grant FY10	15.39	0.00	(15.39)	0.00	0.00
Community Police Grant	0.99	0.00	0.00	0.00	0.99
Fire Safe Grant	2,022.36	0.00	(2,002.63)	0.00	19.73
Highway Improvements - State Ch 90	3,747.71	0.00	(152,553.26)	0.00	(148,805.55)
Emergency Mgmt Performance Grant	2,500.00	(2,500.00)	0.00	0.00	0.00
EOCD/Community Development Grant	88.98	14.47	0.00	0.00	103.45
MCI III Mitigation Funds	142,361.43	437.12	(69,061.98)	0.00	73,736.57
Subtotal-General Government	176,233.43	59,239.10	(290,105.33)	0.00	(54,632.80)

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2011
(unaudited)

Account Description	Beginning Balance	+ Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Grant 114 - Learning & Leadership	820.00	0.00	0.00	0.00	820.00
Grant 140 - Title IIA Teacher Quality	81.00	22,448.00	(22,514.00)	0.00	15.00
Grant 240 - Federal SPED Entitlement	(145.00)	170,276.00	(176,329.00)	0.00	(6,198.00)
Grant 262-Early Childhood SPED Allocation	0.05	15,054.00	(15,054.05)	0.00	0.00
Grant 264-Kindergarten Cur Dev.	(1,363.75)	8,642.00	(6,426.24)	0.00	852.01
Grant 305 - Title I	9,798.51	47,173.00	(64,283.33)	0.00	(7,311.82)
Grant 331 - Title IV	1,383.12	0.00	(1,383.12)	0.00	0.00
Grant 703 Parent Child Home Prgm Fed Grant	0.93	0.00	0.00	0.00	0.93
Grant 197 Sch Transportation Sftw	0.03	0.00	0.00	0.00	0.03
Grant 237-CFCE(Coor Fam&Com Engage)	749.86	43,033.00	(42,540.93)	0.00	1,241.93
Grant 332-Title IV, Part A: Safe and Drug Free	0.00	750.00	(750.00)	0.00	0.00
Grant 391 Community Partnerships	(32.72)	39,482.00	(39,449.28)	0.00	0.00
Grant 574 Early Literacy Intervention	(0.02)	0.00	0.00	0.00	(0.02)
Grant 701 Quality Full Day Kindergarten	0.00	34,800.00	(34,800.00)	0.00	0.00
Gr 760 ARRA IDEA	(0.31)	72,548.00	(56,208.55)	0.00	16,339.14
IDEA ECS	0.00	2,887.00	(2,887.00)	0.00	0.00
Grant 770 American Recovery & Reinvestment Act	(350.94)	17,908.00	(16,133.06)	0.00	1,424.00
Grant 780-ARRA State Fiscal Stabilization	0.00	21,497.00	(22,215.00)	0.00	(718.00)
Grant 789 - Essential Sch Hlth Svcs	(0.50)	0.00	0.00	0.00	(0.50)
Subtotal-Schools	10,940.26	496,498.00	(500,973.56)	0.00	6,464.70
Total Federal and State Grants	187,173.69	555,737.10	(791,078.89)	0.00	(48,168.10)

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2011
(*unaudited*)

Account Description	Beginning Balance	+	Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Revolving Funds						
Dog Fund Revolving	22,689.42		12,659.94	(3,554.45)	(7,000.00)	24,794.91
Animal Ctrl Officer Revolving	0.00		450.00	0.00	0.00	450.00
Selectmen Legal Notice Revolving	4,021.86		2,185.00	(1,693.11)	0.00	4,513.75
ConsCom Consulting/Engineering Revolving	0.00		1,440.00	(1,440.00)	0.00	0.00
Planning Consult Subdiv Revolving	10,180.74		85.00	(29.00)	0.00	10,236.74
Planning-Apple Orchard Revolving	5,795.90		0.00	0.00	0.00	5,795.90
Plng-Apple Orch Post Closure Parc K	11,200.00		0.00	0.00	0.00	11,200.00
COA MART Reimbursement	5,033.13		36,953.25	(39,088.10)	0.00	2,898.28
BOH Recycling Revolving	4,747.28		1,344.00	(2,673.64)	0.00	3,417.64
Recreation Fields	4,169.43		2,325.00	(2,190.65)	0.00	4,303.78
COA Medical Transport Revolving	0.00		6,500.00	0.00	0.00	6,500.00
Total-Revolving Funds	67,837.76		63,942.19	(50,668.95)	(7,000.00)	74,111.00
Other Special Revenue/Gift Funds						
ConsCom Wetland Protection Fee	6,351.56		3,892.50	0.00	(1,616.00)	8,628.06
Sale of Cemetery Lots	10,500.87		4,275.00	0.00	(2,400.00)	12,375.87
Sch Facility & Grounds Rental	6,203.74		19,825.00	(21,884.23)	0.00	4,144.51
Devens Education Revolving	183.00		31,540.40	(31,723.00)	0.00	0.40
School - FLLAC	0.00		12,000.00	(12,000.00)	0.00	0.00
After School Extra-Curricular	189.50		13,956.00	(13,291.36)	0.00	854.14
Extended Day Program	18,530.78		105,855.27	(103,909.24)	0.00	20,476.81

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2011
(unaudited)

Account Description	Beginning Balance	+ Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Early Learning Program	1,687.72	95,630.85	(97,317.94)	0.00	0.63
Recreation Basketball Revolving	5,444.46	8,890.84	(3,901.29)	(5,000.00)	5,434.01
Recreation Baseball/Softball Revolving	278.79	0.00	0.00	0.00	278.79
Benjamin Pool & Park Recr Gift	1,822.91	40.00	0.00	0.00	1,862.91
Benjamin Hill Swimming Revolving	39,300.24	64,620.75	(45,115.41)	(6,000.00)	52,805.58
Recreation Soccer Revolving	15,627.03	21,878.00	(25,484.16)	(6,740.00)	5,280.87
Summer in Shirley Program Revolving	15,989.06	65,970.01	(64,958.64)	0.00	17,000.43
Recreation Swim Team Revolving	0.00	3,020.00	(995.00)	0.00	2,025.00
School Bus Transportation Fees	1,300.83	4,089.00	0.00	0.00	5,389.83
Snack Bar- Field Maint Fund	2,734.67	0.00	(204.98)	0.00	2,529.69
School Choice	53,271.78	395,068.00	(395,384.93)	0.00	52,954.85
Food Service	22,538.68	277,338.13	(248,981.95)	0.00	50,894.86
School Gift Fund	809.73	0.00	(800.00)	0.00	9.73
United Way Gift Fund	0.00	12,328.00	(12,328.00)	0.00	0.00
Middle School Council Gift Fund	986.65	0.00	(986.00)	0.00	0.65
LAW Gift Fund	3,303.15	0.00	(3,298.00)	0.00	5.15
Circuit Breaker Program	47,999.76	247,859.00	(280,374.01)	0.00	15,484.75
Senior Center	623.32	11,228.76	(6,943.85)	0.00	4,908.23
COA Gifts & Donations	10,650.31	4,554.67	(6,941.96)	0.00	8,263.02
COA Outreach Coordinator Gift Fund	5,000.00	8,736.00	(4,975.46)	0.00	8,760.54
Police Gift Fund	25.00	100.00	0.00	0.00	125.00
Police ATV Fuel Gift Fund	89.21	0.00	0.00	0.00	89.21
Arts & Lottery	7,126.99	3,870.00	(4,950.00)	0.00	6,046.99
Shirley 250th Anniversary	0.93	0.00	0.00	0.00	0.93

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2011
(unaudited)

Account Description	Beginning Balance	+ Revenues	- Expenditures	Transfers In (Out)	Ending Balance
L Thomas Linden Memorial Gift	2.91	0.00	0.00	0.00	2.91
Extended Voting Hours	65.24	654.00	(719.24)	0.00	0.00
Korean War Memorial	250.00	0.00	0.00	0.00	250.00
WWII Committee Gifts & Flags	3,648.31	0.00	0.00	0.00	3,648.31
Conservation Forest Gift	591.16	0.00	0.00	0.00	591.16
Machinery Fund	350.02	0.00	0.00	0.00	350.02
Cook Fisheries ConsCom	(1,900.50)	0.00	0.00	0.00	(1,900.50)
Recreation Karate	36.27	0.00	0.00	0.00	36.27
Recreation Gifts & Donations	3,325.31	135.00	(2,152.00)	0.00	1,308.31
Recreation Adult Programs	2,505.80	3,277.50	(3,753.50)	0.00	2,029.80
Banners Gift Fund	251.41	0.00	(251.41)	0.00	0.00
Ambulance Gifts	599.26	10.00	0.00	0.00	609.26
Ambulance Defibrillator Gifts	667.00	0.00	0.00	0.00	667.00
Police Narcotic Fund	408.65	2.37	0.00	0.00	411.02
Village Green Commission Gifts	462.94	0.00	0.00	0.00	462.94
Insurance Receipts	1,362.60	0.00	0.00	0.00	1,362.60
Perlstein Memorial Gift	30.19	0.08	0.00	0.00	30.27
Fagan Memorial Gift	295.31	0.81	0.00	0.00	296.12
Warner Memorial Gift	354.31	0.97	0.00	0.00	355.28
Historical Gift	2,083.19	5.62	0.00	0.00	2,088.81
Shirley Historical Records	49.85	0.00	0.00	0.00	49.85
Fire Trailer - Charitable Foundation	6.48	0.00	0.00	0.00	6.48
Fire Safe - NMSB Donation	1.21	0.00	0.00	0.00	1.21
Police DARE Fund	(47.92)	0.00	0.00	0.00	(47.92)

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2011
(unaudited)

Account Description	Beginning Balance	+ Revenues	- Expenditures	Transfers In (Out)	Ending Balance
FY01 Enhance School Hlth Svc	0.08	0.00	0.00	0.00	0.08
School Link Svcs	28.70	0.00	0.00	0.00	28.70
Bemis Gift Account	3,038.13	27,000.00	(25,816.42)	0.00	4,221.71
Whitley Park & Village Impr Gift	2,641.09	14.38	(610.38)	0.00	2,045.09
Comm Septic/Title V Loan Program	50,346.20	23,734.80	(20,238.72)	0.00	53,842.28
Cable PEG Access Fund	40.39	64,839.58	(64,829.58)	0.00	50.39
Environmental Education Award	400.00	0.00	0.00	0.00	400.00
Destination Imagination-High Sch Gift	37.20	0.00	0.00	0.00	37.20
Fire Department Gift	1,222.28	30,310.00	(29,853.35)	0.00	1,678.93
BOH Regl Emergency Preparedness	12,026.62	0.00	(1,113.31)	0.00	10,913.31
Longley Acres Maintenance Fund	31,452.77	9,488.56	(1,370.60)	0.00	39,570.73
COA Director Gift Fund	7,887.94	0.00	(4,500.00)	0.00	3,387.94
Friends NVMC-COA Pizza-Movie	255.00	0.00	(101.35)	0.00	153.65
Center Town Hall Gift Fund	2,001.52	4,793.73	(4,218.54)	0.00	2,576.71
Historical Commission Gift Fund	0.00	200.00	0.00	0.00	200.00
Total Other Special Revenue/Gift Funds	405,347.59	1,581,033.58	(1,546,277.81)	(21,756.00)	418,347.36
Capital Projects Funds					
Benjamin Hill Park Improvements FY04	679.98	0.00	0.00	0.00	679.98
MCI Field Improvements FY04	635.81	0.00	0.00	0.00	635.81
War Mem Bldg Renov FY03	29,704.58	0.00	0.00	0.00	29,704.58
School Capital Projects	953.20	0.00	0.00	0.00	953.20
School Renovation Study FY05 A5H	15.00	0.00	0.00	0.00	15.00

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2011
(unaudited)

Account Description	Beginning Balance	+ Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Landfill Closure	19,584.47	0.00	0.00	0.00	19,584.47
Cemetery Improvement	5,879.00	0.00	(5,251.27)	0.00	627.73
Wastewater Hook-up FY05	11,099.20	0.00	0.00	0.00	11,099.20
DPW Truck Replacement FY06	4,189.56	0.00	0.00	0.00	4,189.56
Public Blds.- Photocopier Replace-FY07ATM	489.27	0.00	0.00	0.00	489.27
Ctr Sch Roof Replacement-FY07 A15G	354.92	0.00	0.00	0.00	354.92
DPW Reconstruct Townsend Rd FY07 ATM 15A	(116,928.00)	0.00	0.00	16,705.00	(100,223.00)
Public Safety Comp Sys Upgr FY07 ATM 15C	(44,773.97)	0.00	0.00	22,600.00	(22,173.97)
DPW Rpr Old Salt Shed FY07 ATM Art 14a	5,500.00	0.00	0.00	0.00	5,500.00
Sch Distr Tech Upgr/Repl FY07 ATM 15I	(24,876.45)	0.00	0.00	8,334.00	(16,542.45)
Town-wide--Tech Upgr/Repl FY08 ATM 15A	(56,505.88)	0.00	(29,927.62)	16,667.00	(69,766.50)
DPW Catch Basin/Culvert Repairs FY08 STM 6A	(20,386.28)	0.00	0.00	750.00	(19,636.28)
DPW Sidewalk Plw/Sndr/Snwblwr FY07 ATM 15B	(123,091.50)	0.00	0.00	0.00	(123,091.50)
SMS Bldg Ctrl Sys Upgr-FY07 ATM 15i	(64,492.44)	0.00	(5,107.50)	0.00	(69,599.94)
CTH Exterior Improv-FY07 ATM 15D	(24,338.00)	0.00	0.00	0.00	(24,338.00)
Shaker Road Bridge Repair-STM 12/13/10 art 2	0.00	0.00	(16,961.10)	0.00	(16,961.10)
Total Capital Projects Funds	(396,307.53)	0.00	(57,247.49)	65,056.00	(388,499.02)
Enterprise Funds					
Sewer Operations & Maintenance	4,723,595.15	559,118.44	(1,344,140.54)	854,155.00	4,792,728.05
Sewer Betterments	1,766,473.93	1,061,574.39	0.00	(894,584.00)	1,933,464.32

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2011
(unaudited)

Account Description	Beginning Balance	+ Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Ambulance Enterprise Fund	212,915.47	128,363.86	(100,148.31)	(49,967.00)	191,164.02
Curbside Trash/Recycling Enterprise Fund	70,447.01	146,150.65	(86,645.21)	0.00	129,952.45
Total Enterprise Funds	6,773,431.56	1,895,207.34	(1,530,934.06)	(90,396.00)	7,047,308.84
Expendable Trust Funds					
Hazen Memorial Expendable	26,030.10	5,459.87	(4,623.92)	0.00	26,866.05
Cemetery Perpetual Care Expendable	43,985.40	3,532.70	0.00	(11,100.00)	36,418.10
NC Day Poor Fund Expendable	8,904.96	392.55	0.00	0.00	9,297.51
Grace E. Winslow - Expendable	255,164.29	6,375.14	0.00	0.00	261,539.43
Shirley H. Griffin SMS Grad Award-Expendable	1,893.96	(51.51)	(100.00)	0.00	1,742.45
Bolton Longley - Expendable	2,436.77	56.09	0.00	0.00	2,492.86
Parker Trust - Expendable	1,140.69	25.28	0.00	0.00	1,165.97
Longley High School - Expendable	60,340.31	1,490.67	0.00	0.00	61,830.98
Parker Tomb - Expendable	15,121.15	449.84	0.00	0.00	15,570.99
Longley Inter/Prim School - Expendable	2,746.02	109.96	0.00	0.00	2,855.98
Longley Israel Cemetery - Expendable	7,250.74	179.56	0.00	0.00	7,430.30
Farnsworth - Expendable	936.19	1.17	0.00	0.00	937.36
Bill McSheehy Grad Awards - Expendable	2,559.50	0.00	0.00	0.00	2,559.50
Stabilization Fund	127,704.54	(737.55)	0.00	37,040.40	164,007.39
Conservation Land Acquisition	7,688.10	178.84	0.00	0.00	7,866.94
Total Expendable Trust Funds	563,902.72	17,462.61	(4,723.92)	25,940.40	602,581.81

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2011
(*unaudited*)

Account Description	Beginning Balance	+	Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Non-Expendable Trust Funds						
NC Day Non-Exp Trust	3,882.22		0.00	0.00	0.00	3,882.22
Cemetery Perpetual Care Non-Exp	137,121.00		2,750.00	0.00	0.00	139,871.00
Grace E Winslow Non-Exp	20,000.00		0.00	0.00	0.00	20,000.00
Bolton Longley Non-Exp	729.49		0.00	0.00	0.00	729.49
Parker Trust Non-Exp	4,000.00		0.00	0.00	0.00	4,000.00
Longley High School Non-Exp	4,000.00		0.00	0.00	0.00	4,000.00
Parker Tomb Non-Exp	4,295.14		0.00	0.00	0.00	4,295.14
Longley Inter/Primary Sch Non-Exp	2,000.00		0.00	0.00	0.00	2,000.00
Longley, Isreal Cemetery Non-Exp	500.00		0.00	0.00	0.00	500.00
Total Non-Expendable Trust Funds	176,527.85		2,750.00	0.00	0.00	179,277.85
Grand Total	7,777,913.64		4,116,132.82	(3,980,931.12)	(28,155.60)	7,884,959.74

Town of Shirley
Reserve Fund Analysis
FY11

<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Balance</u>
FY11 ATM Appropriation	07/01/10	50,000.00	50,000.00
RFT - Building Inspector expenses (dept 241)	03/21/11	(250.00)	49,750.00
RFT - Collector expenses (dept 146)	04/25/11	(1,800.00)	47,950.00
RFT - Treasurer expenses (dept 145)	05/09/11	(327.32)	47,622.68
RFT - Police detail expenses for 2/5/11 election (dept 211)	06/13/11	(386.64)	47,236.04
RFT - Police detail expenses for 5/21/11 election (dept 211)	06/13/11	(433.50)	46,802.54
RFT - Conduct of Election expenses for 2/5/11 election (dept 162)	06/13/11	(1,455.82)	45,346.72
RFT - Conduct of Election expenses for 5/21/11 election (dept 162)	06/13/11	(814.36)	44,532.36
RFT - Treasurer expenses - toner (dept 145)	06/14/11	(167.00)	44,365.36
RFT - Veterans expenses (dept 543)	06/20/11	(901.86)	43,463.50
RFT - Health Insurance expenses (dept 914)	06/20/11	(14,606.36)	28,857.14
RFT - Veterans benefits (dept 543)	06/27/11	(1,570.47)	27,286.67
RFT - Conduct of Election expenses (dept 162)	06/27/11	(694.89)	26,591.78
RFT - Legal expenses (dept 151)	06/30/11	(1,035.91)	25,555.87
RFT - Conduct of Election expenses (dept 162)	06/30/11	(1,120.20)	24,435.67
RFT - Conservation Commission expenses (dept 171)	06/30/11	(45.02)	24,390.65
RFT - Police Chief stipend (dept 211)	06/30/11	(40.00)	24,350.65
RFT - Health Insurance expenses (dept 914)	06/30/11	(227.42)	24,123.23

Town of Shirley
Combined Balance Sheet-All Fund Types
June 30, 2011
(Unaudited)

	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	General L-T Debt & Assets	Total (Memo Only)
Assets							
Cash and Investments	8,423,439	10,100	0	0	0	0	8,433,539
Due from Other Funds	0	503,841	87,751	3,123,070	2,096,822	0	5,811,484
Receivables:							
Property Taxes	207,328	0	0	0	0	0	207,328
Allowance for Abatements and Exemptions	(177,559)	0	0	0	0	0	(177,559)
Tax Liens/Utility Liens	762,009	0	0	134,802	0	0	896,811
User Charges	0	0	0	382,922	0	0	382,922
Excises	73,189	0	0	0	0	0	73,189
Septic Loans Receivable	0	15,675	0	0	0	0	15,675
Due from Other Governments	0	712,185	0	0	0	0	712,185
Sewer User Added to Taxes	0	0	0	1,763	0	0	1,763
Betterments Added to Taxes	0	0	0	50,894	0	0	50,894
Deferred Betterments	0	0	0	8,824,152	0	0	8,824,152
Advance from MCI	0	0	0	0	0	0	0
Amount to be Provided for Landfill Closure Costs	0	0	0	0	0	0	0
Amount to be Provided for Payment of Bonds	0	0	0	0	0	4,700,401	4,700,401
Capital Assets	0	0	0	17,295,681	0	41,272,946	58,568,627
Accumulated Depreciation	0	0	0	(3,068,672)	0	(13,097,285)	(16,165,957)
Total Assets	9,288,406	1,241,801	87,751	26,744,612	2,096,822	32,876,062	72,335,454
Liabilities and Fund Equity							
Liabilities:							
Warrants Payable	800,768	0	0	0	0	0	800,768
Due to Other Funds	5,811,484	0	0	0	0	0	5,811,484
Other Liabilities	31,878	71,273	0	0	1,314,962	0	1,418,113
Accrued Wages Payable	428,329	0	0	0	0	0	428,329
Advance Payable	0	0	0	0	0	0	0
Bond Anticipation Notes Payable	0	0	476,250	0	0	0	476,250
Bonds Payable	0	0	0	9,500,866	0	4,700,401	14,201,267
Deferred Revenue:							
Property Taxes	29,769	0	0	0	0	0	29,769
Tax Liens/Utility Liens	762,009	0	0	134,802	0	0	896,811
User Charges	0	0	0	384,685	0	0	384,685
Excises	73,189	0	0	0	0	0	73,189
Septic Loans	0	15,675	0	0	0	0	15,675
Intergovernmental	0	712,185	0	0	0	0	712,185
Betterments	0	0	0	8,875,046	0	0	8,875,046
Total Liabilities	7,937,426	799,133	476,250	18,895,399	1,314,962	4,700,401	34,123,571
Fund Equity:							
Retained Earnings:							
Investment in General Fixed Assets	0	0	0	0	0	28,175,661	28,175,661
Investment in Capital Assets, Net of Debt	0	0	0	4,726,143	0	0	4,726,143
Reserved for Debt Service	0	0	0	1,933,435	0	0	1,933,435
Reserved for Deficits	0	0	0	0	0	0	0
Reserved for Encumbrances	0	0	0	71,502	0	0	71,502
Reserved for Subsequent Year's Expenditure	0	0	0	307,228	0	0	307,228
Unreserved	0	0	0	810,905	0	0	810,905
Fund Balances:							
Reserve of Premium for Bonds Payable	0	0	0	0	0	0	0
Reserved for Debt Service	277,251	0	0	0	0	0	277,251
Reserved for Encumbrances	328,969	0	0	0	0	0	328,969
Reserved for Subsequent Year's Expenditure	0	0	0	0	0	0	0
Reserved for Deficits	(190)	0	0	0	0	0	(190)
Reserved for Endowments	0	0	0	0	179,278	0	179,278
Reserved for Advances	0	0	0	0	0	0	0
Unreserved:							
Designated	0	0	0	0	0	0	0
Undesignated	744,950	442,668	(388,499)	0	602,582	0	1,401,701
Total Fund Equity	1,350,980	442,668	(388,499)	7,849,213	781,860	28,175,661	38,211,883
Total Liabilities and Fund Equity	9,288,406	1,241,801	87,751	26,744,612	2,096,822	32,876,062	72,335,454

SHIRLEY AMBULANCE SERVICE

Shirley Ambulance Service ended fiscal year 2011 with a total of 410 ambulance calls. Medical emergencies are broken down as follows:

Ambulance Calls:

Advanced Life Support	218
Basic Life Support	151
Refusals	29
Assistance	12

Mutual Aid to Other Towns:

Ayer	7
Devens	4
Groton	6
Lancaster	22
Lunenburg	5
MCI Shirley Prison	4

Mutual Aid Services to Shirley:

Ayer Fire	5	BLS
Devens	3	BLS
Ayer Fire Paramedics	210	ALS
Medstar Paramedics	15	ALS

Shirley Ambulance Service Roster to Include Certifications:

M1	Dwight Detillion	EMT, Ambulance Director, CPR Instructor
M3	William Poitras	EMT Central Mass Med Representative
M4	Roy Ellis	EMT On-call
M5	Derek Ranno	EMT On-call
M6	Adam Bean	EMT On-call
M8	Kellie Favreau	EMT On-call
M10	Matt Callahan	EMT On-call
M11	Al Deshler	EMT-Paramedic ALS, Training Officer
M15	Andrew Devoll	EMT On-call Paramedic
M16	Steve Henry	EMT On-call
M17	Adam Ouelette	EMT-Intermediate ALS
M18	Don Denning	EMT On-call
M20	Kim Henry	EMT On-call
M21	Jennifer Poitras	EMT On-call
35C	Dennis Levesque	EMT Fire Chief Fulltime
Cpt	Joseph Hawthorne	EMT Fire Cpt Fulltime
Lt.	Troy Cooley	EMT Fire Lt. Fulltime

Shirley Ambulance operates with a fulltime staff five days a week Monday through Friday 7:00 AM to 5:30 PM. Monday through Friday after 5:30 PM and until 7:00 AM Shirley Ambulance operates with an on-call staff. Weekends and holidays Shirley Ambulance operates 24/7 on-call.

Currently Shirley Ambulance is operating under an ALS waiver and utilizes paramedic services for critical calls from Ayer Fire and Medstar ALS.

A monthly ambulance meeting is held on the third Wednesday of each month at the Fire Station. If citizens have issues, suggestions, or concerns they would like to address directly to the members please feel free to request time at one of our meetings by calling (978) 833-1194. We are a member of Central Mass EMS and affiliated with Nashoba Valley Medical Center.

Information and public awareness:

Advanced Life Support (ALS):

It is not uncommon to see two ambulances at many of the emergency calls in Shirley. The second truck is an ALS truck staffed with Paramedics. The paramedics are dispatched to assist our ambulance in advanced medical treatment to the patient.

CPR Courses:

As part of our commitment to the community Shirley Ambulance offers CPR courses open to the public. These courses will be published for sign-up in the local paper.

911 Calls

When calling 911 to report a medical emergency it is important to remain calm so the dispatcher can fully understand the nature of the call. Clearly state your name, address and the nature of the emergency. It is important to know the condition of the patient and if they are conscious or unconscious. DO NOT hang-up with the dispatcher until advised to do so by the dispatcher.

Billing

As reported by the Shirley Ambulance Billing Department and the Town Treasurer we have achieved 89% return on billing. All patients are billed the standard billing charges for our services as set by Medicare and approved by the Shirley Board of Selectman.

Respectfully submitted,

Dwight M. Detillion
Shirley Ambulance Director

BOARD OF ASSESSORS

FY2011

Property valuations for FY2011 reflect the assessment date of January 1, 2010. To calculate property valuations for FY2011, the Assessors were required to use arm's length sales from calendar year 2010. Our sale analysis included 42 sales. There were 14 total bank foreclosures or sales of foreclosed properties. As a result of the FY2012 Interim Year Adjustment, the Town of Shirley decreased in total valuation by \$40 million. FY2011 was the 4th year that valuations declined from their market peak high in FY2007. Since FY2007, market conditions have realized a loss in total town value of \$111,124,174 or about 16%.

The average value for a single family home for FY2011 at \$265,968 decreased 8% from the FY2010 value of \$290,234. The average single family home tax bill increased from FY2010 of \$3572.78 by \$68.32 to \$3641.10 for FY2011, a 1.9% increase. In FY2011 an override was passed to fund operations of the senior center building in the amount of \$16,030 which has a \$.03 effect on the tax rate.

The Assessors continued a new program in 2012 to update the photographs of all improved parcels in our database. This is being conducted with the photographic talents of a senior work-off program participant, Charline Oelfke. Thus far, over 1000 properties have had their photos updated.

The Assessors continued their cyclical inspection program and focused on the streets of Hazen, Clark, Patterson, Warren, Horse Pond, Bradford, and Whitney.

In FY2012 with the cooperation of the Sewer Commission, our office implemented VADAR Betterment Management Software to replace our existing Excel Spreadsheets. This allowed for more efficient and easier tracking, reconciliation processes, and payoff quotes of the sewer betterments and special assessments.

The Assessors would like to thank their staff of Principal Assessor Rebecca Caldbeck and Assessors Clerk Lela Rhodes and our Senior Work-off help.

Respectfully Submitted,

Joseph A. Saball, Chairman, Board of Assessors
Ronald L. Marchetti, Board Member
James E. Keefe, Board Member

Mission Statement

The staff of the Assessors Office strives to serve the taxpayers of the Town of Shirley by valuation and classification of property in accordance with standards set by Massachusetts General Laws through the practice of policies and procedures that promote good public relations, provide user friendly access to data, maximize resources, and maintain equity, accuracy, and fairness.

We welcome the opportunity to serve the public by answering questions, providing explanations, and encourage all property owners to be knowledgeable about their property data and valuation.

FY2012 DATA

DISTRIBUTION OF TAX LEVY

TOTAL AMOUNT TO BE RAISED				\$16,661,233.60
ESTIMATED RECEIPTS & OTHER REVENUE				\$8,645,575.54
SOURCES				
TAX LEVY				\$8,015,658.06
CLASS	%	VALUATION	TAX RATE	LEVY BY CLASS
RESIDENTIAL	88.61%	\$518,833,345	\$13.69	\$7,102,828.49
COMMERCIAL	3.46%	\$20,346,371	\$13.69	\$278,541.82
INDUSTRIAL	4.26%	\$24,950,300	\$13.69	\$341,569.61
PERSONAL PROPERTY	3.65%	\$21,381,895	\$13.69	\$292,718.14
TOTALS	100.0%	\$585,511,911	\$13.69	\$8,015,658.06

LOCAL REVENUE SOURCES FY2012

SOURCE DESCRIPTION	AMOUNT	% OF TOTAL
TAX LEVY	\$8,015,658.06	48%
STATE AID	\$5,804,959.00	35%
LOCAL RECEIPTS	\$867,000.00	5%
OTHER AVAILABLE FUNDS	\$145,054.54	1%
FREE CASH	\$0.00	0%
ENTERPRISE FUNDS	\$1,828,562.00	11%
<i>TOTAL REVENUE SOURCES</i>	<i>\$16,661,233.60</i>	<i>100%</i>

AMOUNTS TO BE RAISED FY2012

ALL APPROPRIATIONS	\$14,782,696.40	89%
STATE ASSESSMENTS	\$1,691,624.00	10%
OTHER AMOUNTS TO BE RAISED	\$186,912.30	1%
<i>TOTAL AMOUNT TO BE RAISED</i>	<i>\$16,661,233.60</i>	<i>100%</i>

FY2012 LEVY LIMIT CALCULATION

FY2010 LEVY LIMIT	\$7,308,142
PLUS 2.5%	\$182,704
FY2011 NEW GROWTH	\$119,933
FY2011 OVERRIDE	\$16,030
SUBTOTAL	\$7,626,809
FY2011 VALUE ALL TAXABLE PROPERTY	\$585,511,911
LEVY CEILING	\$14,637,798
FY2011 LEVY LIMIT	\$7,626,809
DEBT EXCLUSIONS	\$391,565
CAPITAL EXCLUSIONS	-
FY2011 MAXIMUM ALLOWABLE LEVY	\$8,018,374
EXCESS LEVY CAPACITY	\$2,716.94
FY2011 ACTUAL TAX LEVY	\$8,015,658.06

PARCEL COUNTS AS OF JULY 1, 2011

CLASS	# OF PARCELS
SINGLE FAMILY	1431
CONDOMINIUM	273
TWO FAMILY	88
THREE FAMILY	17
APARTMENTS 4 OR MORE UNITS	24

MOBILE HOMES, MULTI HOUSES	86
VACANT LAND	448
COMMERCIAL	51
INDUSTRIAL	45
MIXED USE	53
CHAPTER LAND	57
PERSONAL PROPERTY > \$5000	78
REAL ESTATE EXEMPT	139
TOTAL TAXABLE PARCELS	2651

ABATEMENTS AND STATUTORY EXEMPTIONS

STATUTORY EXEMPTIONS	
96 GRANTED	\$71,993.40
SENIOR WORKOFF ABATEMENTS	
26 GRANTED	\$21,626.56
REAL ESTATE ABATEMENTS	
22 FILED, 10 GRANTED, 12 DENIED	\$4,548.11
PERSONAL PROPERTY ABATEMENTS	
2 FILED, 2 GRANTED, 0 DENIED	\$15,894.33

CENTER TOWN HALL COMMITTEE

The Center Town Hall Committee is proud to report continued progress in its mission to maintain and preserve the Center Town Hall as a historic asset and useful venue for town organizations and social/cultural events. We currently have 5 members on the committee and have room for an additional 2 members.

Since March 30 2011, the Committee has generated approximately \$5200.00 income, including donations, sponsored events and rental fees. During the same period, approximately \$2100.00 has been expended in supplies, utilities, boiler repair, improvements and seasonal weather protection.

The Committee looks forward to another year of fundraising, and ongoing use of the building for Scouting activities, private rentals and special events. We are committed to ensuring the survival of this unique historical building that is an important part of the Town of Shirley.

One large addition to our fundraising efforts is going to be the newly developed Shirley Center Farmer's Market which will begin Thursday July 12, 2012 and will run through mid-October. Vendors will pay a fee for a space at the market which will be managed by the Center Town Hall Committee and that revenue will go towards The Center Town Hall events.

We hope that more and more people will come and enjoy the Center Town Hall (and the Center Town Common), and that it will continue to be a happy gathering place for the whole community.

Respectfully Submitted by,
Jodie Rachman, Chairperson, Center Town Hall Committee

Committee Members:
David Swain
Katy Schraven-Secretary
Mary Sullivan
Henry Hoecker

TOWN CLERK

This report covers July 1, 2010, to June 31, 2011 (Fiscal Year 2011). It includes records of the following elections and town meetings:

Elections

- September 14, 2010 – Special Town Election - Proposition 2 ½ Override Election
- September 14, 2010 – State Primary
- November 2, 2010 - State Election
- February 2, 2011 – Ayer Shirley Regional School District Special Election – Feasibility Study
- May 10, 2011 – Annual Town Election
- May 21, 2011 – Ayer Shirley Regional School District Special Election – Feasibility Study
- June 28, 2011 – Special Town Election - Debt Exclusion

Town Meetings

- December 13, 2010 – Special Town Meeting
- June 6, 7, 13 & 14, 2011 – Annual Town Meeting
- June 30, 2011 – Special Town Meeting

Elections and Annual Street Listing Update

Elections and Board of Registrars Update

This could have been called the year of elections! We held seven elections, which is four more than the three regularly scheduled. There were also some changes to election laws and new procedures to familiarize ourselves with.

- Revisions to federal election laws enabled absentee voters living overseas and in the military to receive ballots by e-mail or fax.
- For the November state election, high foreclosure rates prompted the passage of special legislation and procedures to allow voters return for this one election to a town they had been registered in up to 18 months before.
- In the winter and spring, two of the elections were debt authorization elections called for and paid for by the new Ayer Shirley Regional School District and followed a procedure unique to regional school districts. I worked closely with Shirley Superintendent Mac Reid, Ayer Superintendent George Frost, and Mr. Frost's assistant, Laura Callahan, to learn how the elections needed to be called, set up and reported to ensure that proper procedures were followed.
- Following the school elections, we worked with State Representative Jennifer Benson to submit special legislation in hopes of extending the polling hours for these special elections from a maximum of 8 hours to a maximum of 13 hours. The 13-hour timeframe would be in line with other election laws.

I would like to thank all of the town's election workers for their dedication and desire to serve. Well-run elections are the result of many people working together. I greatly appreciate their willingness to take time from their lives to help the town in this way.

The Board of Registrars met throughout the year as needed to review signatures on nomination papers, petitions, and absentee ballot applications. We also held hearing on April 30, 2011, in accordance with chapter 51, sections 48 and 49 regarding a formal complaint received from Patricia Krauchune about the residency of Leonardo "Chip" M. Guercio. After reviewing the evidence presented by the complainant and the defendant, the Board of Registrars determined that there was not sufficient evidence against Mr. Guercio to remove him as a voter and reaffirmed his status as a registered voter in the Town of Shirley.

This was Tom Sefranek's last year on the Board of Registrars. He served until the end of March,

when Carolyn (Kay) Tohline came on the board. I would like to thank Tom for his many years on the board, thank Kay for her willingness to step up to serve, and John C. Guthrie III and Robert A. Huxley for their continued valuable service.

Annual Street Listing/Town Census Update

My review of all of the Shirley addresses in the state's voter registration/resident information system (VRIS) is largely complete. While completion of this project will not impact your interaction with my office significantly, having this done will help my office function more efficiently when conducting the annual street listing and when registering voters.

Vital Records

The Registry of Vital Records and Statistics continues development of its electronic system of registering births. They hope to roll out the software by the beginning of 2012 and will begin on the death registration software afterward. Personnel from the senior tax work off program have continued helping me create electronic indices for records of Birth, Death and Marriages. Having records going back to the 1940's in a searchable electronic format has been amazingly helpful.

Dog Licenses

The Dog Officer and I continue contact dog owners who have not licensed their dogs. Dog licenses are issued on a calendar year, and must be renewed annually. They go on sale beginning in November for the next year. They can be purchased by mail or in person, and a valid rabies certificate is must be presented or be on file in order for licensed to be purchased.

Reforms to the Open Meeting Law

Revisions to the Open Meeting Law took effect on July 1, 2010. The reforms that have made the largest impact on our governmental bodies have been the requirements for meeting notices to be available 24 hours a day, 365 days a year and for the notices include a list of the topics that will be discussed.

Detailed information about the revisions to the law was provided to all town boards, committees and commissions prior to the effective date of the change, and a training seminar was held for all by the firm of Brackett and Lucas, our town counsel, on October 13, 2010.

To provide 24/7 access to meeting notices, the notices were at first posted on the front door of the town offices. After evaluating various options, we decided to put up a meeting posting board in front of the Town Offices. The Board of Health had received a grant to put up a bulletin board for posting health and safety information during emergencies. Therefore, the Board of Selectmen partnered with the Board of Health and, for a few hundred more dollars, was able to purchase a board large enough to serve both purposes. We began posting our meeting notices on this board in November 2010.

One of the biggest changes for boards has been listing the topics "that, as of the time the notice is filed, the chair reasonably anticipates will be discussed at the meeting. The list of topics must be sufficiently specific to reasonably inform the public of the issues to be discussed at the meeting. While not required under the Open Meeting Law, public bodies are encouraged to make a revised list of topics to be discussed available to the public in advance of the meeting if the body intends to discuss topics that come up after posting but before the meeting convenes."

Enforcement of the Open Meeting Law is no longer handled by county District Attorney's offices. Instead it is handled by a newly created division of the state Attorney General's Office: The Division of Open Government. As such, regulations and interpretations of the law now are standardized across the state, and can not vary from county to county.

Senior Tax Work-Off Program

I would like to thank Marjorie Marcinkewicz, who assists me in many ways. She is paid to assist with the annual street listing for 150 hours a year, works in my office as a participant in the senior tax work off program for 125 hours and volunteers hundreds of additional hours during the rest of the year. I would also like to thank the 10 additional senior tax work-off program participants who have assisted me in the day-to-day operations of my office, with special projects, and at elections. I value the work they do for me, and the town benefits greatly from their efforts.

Training Certification

I continue to attend conferences and training to maintain my certification as a Certified Massachusetts Municipal Clerk. An educated town clerk who is knowledgeable about current laws, regulations, and processes is vital to the functioning of the office and is in the best interest of the citizens of the town.

Participate in Your Town Government

If you have a skill that you think the town could use, or interest in an area of town that you'd like to pursue, please let me, the Board of Selectmen's Office, or somebody else in your town government know. Government by the people, for the people, works best with the active and continued participation of many people. Our town government is run by folks who choose to participate by being volunteer or elected members of boards, committees, and commissions; who attend/vote at Town Meetings and Elections; and who work for the town. Their work is guided by federal, state and local laws and regulations and by the requests we make and the guidance we give them.

Information about the day-to-day activities of town government is available in the following locations: the town website www.shirley-ma.gov; the town offices and the Town Clerk's Office; notices in local newspapers; the information table in the hallway at elections; and on the local access television channels 8 and 10 available to Comcast subscribers.

I look forward to continuing to serve as your Town Clerk.

Respectfully submitted,

Amy R. McDougall
Town Clerk

September 14, 2010, Proposition 2 ½ Override Election

Total Ballots Cast: 1,051
Total Registered Voters: 3,939
Voter Turnout: 26.7%

RESULTS: **YES: 556** NO: 494 BLANK: 1

Question 1: Shall the Town of Shirley be allowed to assess an additional **\$16,030** in real estate and personal property taxes for the purpose of funding the **Town of Shirley Council on Aging – Senior Center Building Operations** for the fiscal year beginning July 1, 2010?

September 14, 2010, State Primary

Total Ballots Cast: 1,021
 Total Registered Voters: 3,939
 Voter Turnout: 25.9%

DEMOCRATIC PARTY	REPUBLICAN PARTY	LIBERTARIAN
Total Votes Cast: 466	Total Votes Cast: 554	Total Votes Cast: 1
Governor	Governor	Governor
Deval L. Patrick 335	Charles D. Baker 492	Blank 1
Blank 131	Scott Lively 9	
466	Others 1	
	Blank 52	
	554	

Lieutenant Governor	Lieutenant Governor	Lieutenant Governor
Timothy P. Murray 340	Richard R. Tisei 443	Blank 1
Blank 126	Keith Davis 9	
466	Others 1	
	Blank 101	
	554	

Attorney General	Attorney General	Attorney General
Martha Coakley 357	Guy Carbone 10	James McKenna 1
Blank 109	James McKenna 76	
466	Others 4	
	Blank 464	
	554	

Secretary of State	Secretary of State	Secretary of State
William Francis Galvin 354	William C. Campbell 398	Blank 1
Blank 112	Blank 156	
466	554	

Treasurer	Treasurer	Treasurer
Steven Grossman 253	Karyn E. Polito 407	Blank 1
Stephen J. Murray 144	Blank 147	
Blank 69	554	
466		

Auditor	Auditor	Auditor
Suzanne M. Bump 192	Mary Z. Connaughton 374	Blank 1
Guy William Glodis 147	Kamal Jain 84	
Mike Lake 47	Blank 96	
Blank 80	554	
466		

Representative in Congress (5th District)	Representative in Congress (5th District)	Representative in Congress (5th District)
Nicola S. Tsongas 366	Jonathan A. Golnik 198	Blank 1
Others 1	Sam S. Meas 81	
Blank 99	Robert L. Shapiro 83	
466	Thomas J. M. Weaver 143	
	Blank 49	
	554	

Councillor (3rd District)	Councillor (3rd District)	Councillor (3rd District)
Marilyn M. Petitto		
Devaney 191	Others 2	Blank 1
Corey A. Belanger 152	Blank 552	
Blank 123	554	
466		

Senator in General Court (Middlesex & Worcester District)	Senator in General Court (Middlesex & Worcester District)	Senator in General Court (Middlesex & Worcester District)
James B. Eldridge 369	George M. Thompson 393	Blank 1
Blank 97	Blank 161	
466	554	

Representative in General Court (37th Middlesex District)	Representative in General Court (37th Middlesex District)	Representative in General Court (37th Middlesex District)
Jennifer E. Benson 374	Kurt Hayes 458	Blank 1
Blank 92	Blank 96	
466	554	

District Attorney		District Attorney		District Attorney	
Gerard T. Leone Jr.	330	Others	7	Blank	1
Blank	<u>136</u>	Blank	<u>547</u>		
	466		554		

Sheriff (Middlesex County)		Sheriff (Middlesex County)		Sheriff (Middlesex County)	
James V. DiPaola	334	Others	12	Blank	1
Blank	<u>132</u>	Blank	<u>542</u>		
	466		554		

November 14, 2010, State Election

Total Ballots Cast: 2,438
Total Registered Voters: 3,982
Voter Turnout: 61.2 %

Governor & Lieutenant Governor	
Patrick & Murray	899
Baker & Tisei	1281
Cahill and Loscocco	185
Stein & Purcell	51
Blank	20
Write-Ins	2
Total	2438

Attorney General	
Martha Coakley	1270
James P. McKenna	1124
Blank	44
Write-Ins	0
Total	2438

Secretary of State	
William Francis Galvin	1223
William C. Campbell	971
James D. Henderson	141
Blank	103
Write-Ins	
Total	2438

Treasurer	
Steven Grossman	1043
Karyn E. Polito	1290
Blank	103
Write-Ins	2
Total	2438

Auditor	
Suzanne M. Bump	889
Mary Z. Connaughton	1258
Nathanael A. Fortune	133
Blank	158
Write-Ins	0
Total	2438

Rep. in Congress (5th District)	
	Total
Nicola Tsongas	1121
Jonathan Golnik	1122
Dale E. Brown	89
Robert M. Clark	47
Blank	58
Write-Ins	1
Total	2438

Councillor (3rd District)	
	Total
Marilyn M. Petitto Devaney	1029
Nicholas A. Iannuzzi	1092
Blank	317
Write-Ins	0
Total	2438

Senator in General Court (Middlesex & Worc. Dist.)	
James B. Eldridge	1220
George M. Thompson	1122
Blank	96
Write-Ins	0
Total	2438

Rep. in General Court (37th Middlesex Dist.)	
Jennifer E. Benson	1153
Kurt Hayes	1188
Blank	97
Write-Ins	0
Total	2438

District Attorney (Northern District)	
Gerard T. Leone, Jr.	1602
Blank	821
Write-Ins	15
Total	2438

Sheriff	
James V. DiPaola	1256
Michael S. Tranchita Sr.	852
Blank	330
Write-Ins	0
Total	2438

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 2010?

SUMMARY

This proposed law would remove the Massachusetts sales tax on alcoholic beverages and alcohol, where the sale of such beverages and alcohol or their importation into the state is already subject to a separate excise tax under state law. The proposed law would take effect on January 1, 2011.

A YES VOTE would remove the state sales tax on alcoholic beverages and alcohol where their sale or importation into the state is subject to an excise tax under state law.

A NO VOTE would make no change in the state sales tax on alcoholic beverages and alcohol.

Question 1	
Yes	1442
No	957
Blank	39
Total	2438

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 2010?

SUMMARY

This proposed law would repeal an existing state law that allows a qualified organization wishing to build government-subsidized housing that includes low- or moderate-income units to apply for a single comprehensive permit from a city or town's zoning board of appeals (ZBA), instead of separate permits from each local agency or official having jurisdiction over any aspect of the proposed housing. The repeal would take effect on January 1, 2011, but would not stop or otherwise affect any proposed housing that had already received both a comprehensive permit and a building permit for at least one unit.

Under the existing law, the ZBA holds a public hearing on the application and considers the recommendations of local agencies and officials. The ZBA may grant a comprehensive permit that may include conditions or requirements concerning the height, site plan, size, shape, or building materials of the housing. Persons aggrieved by the ZBA's decision to grant a permit may appeal it to a court. If the ZBA denies the permit or grants it with conditions or requirements that make the housing uneconomic to build or to operate, the applicant may appeal to the state Housing Appeals Committee (HAC).

After a hearing, if the HAC rules that the ZBA's denial of a comprehensive permit was unreasonable and not consistent with local needs, the HAC orders the ZBA to issue the permit. If the HAC rules that the ZBA's decision issuing a comprehensive permit with conditions or requirements made the housing uneconomic to build or operate and was not consistent with local needs, the HAC orders the ZBA to modify or remove any such condition or requirement so as to make the proposal no longer uneconomic. The HAC cannot order the ZBA to issue any permit that would allow the housing to fall below minimum safety standards or site plan requirements. If the HAC rules that the ZBA's action was consistent with local needs, the HAC must uphold it even if it made the housing uneconomic. The HAC's decision is subject to review in the courts.

A condition or requirement makes housing "uneconomic" if it would prevent a public agency or non-profit organization from building or operating the housing except at a financial loss, or it would prevent a limited dividend organization from building or operating the housing without a reasonable return on its investment.

A ZBA's decision is "consistent with local needs" if it applies requirements that are reasonable in view of the regional need for low- and moderate-income housing and the number of low-income persons in the city or town, as well as the need to protect health and safety, promote better site and building design, and preserve open space, if those requirements are applied as equally as possible to both subsidized and unsubsidized housing. Requirements are considered "consistent with local needs" if more than 10% of the city or town's housing units are low- or moderate-income units or if such units are on sites making up at least 1.5% of the total private land zoned for residential, commercial, or industrial use in the city or town. Requirements are also considered "consistent with local needs" if the application would result, in any one calendar year, in beginning construction of low- or moderate-income housing on sites making up more than 0.3% of the total private land zoned for residential, commercial, or industrial use in the city or town, or on ten acres, whichever is

larger.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would repeal the state law allowing the issuance of a single comprehensive permit to build housing that includes low- or moderate-income units.

A NO VOTE would make no change in the state law allowing issuance of such a comprehensive permit.

Question 2	
Yes	1085
No	1180
Blank	173
Total	2438

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 2010?

SUMMARY

This proposed law would reduce the state sales and use tax rates (which were 6.25% as of September 2009) to 3% as of January 1, 2011. It would make the same reduction in the rate used to determine the amount to be deposited with the state Commissioner of Revenue by non-resident building contractors as security for the payment of sales and use tax on tangible personal property used in carrying out their contracts.

The proposed law provides that if the 3% rates would not produce enough revenues to satisfy any lawful pledge of sales and use tax revenues in connection with any bond, note, or other contractual obligation, then the rates would instead be reduced to the lowest level allowed by law.

The proposed law would not affect the collection of moneys due the Commonwealth for sales, storage, use or other consumption of tangible personal property or services occurring before January 1, 2011.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would reduce the state sales and use tax rates to 3%.

A NO VOTE would make no change in the state sales and use tax rates.

Question 3	
Yes	1239
No	1138
Blank	61
Total	2438

QUESTION 4

37th MIDDLESEX DISTRICT

THIS QUESTION IS NOT BINDING

Shall the state representative from this district be instructed to vote in favor of legislation that would accelerate the completion of improvements to Route 2 in order to reduce traffic congestion

and commute time and improve safety on Route 2 between I-495 and Route 128?

Question 4	
Yes	1910
No	319
Blank	209
Total	2438

QUESTION 5
37TH MIDDLESEX DISTRICT
THIS QUESTION IS NOT BINDING

Shall the state representative from this district be instructed to vote in favor of legislation that would require proof of legal residence in Massachusetts before an applicant could obtain publicly-funded state benefits?

Question 5	
Yes	2012
No	223
Blank	203
Total	2438

February 5, 2011, Ayer Shirley Regional School District Special Election
- Feasibility Study Debt Question -

Total Ballots Cast in Shirley: 571
Total Registered Voters in Shirley: 3,873
Voter Turnout in Shirley: 14.7%

Whether the question passed or failed was based upon the region-wide combined votes of both towns in accordance with MGL 71:16

<u>SHIRLEY RESULTS</u>	571 votes	YES: 220	NO: 351	BLANK: 0
<u>AYER RESULTS:</u>	409 votes	YES: 243	NO: 166	BLANK: 0
<u>REGIONAL RESULTS:</u>	980 votes	YES: 463	NO: 517	BLANK: 0

BALLOT QUESTION: Should the voters, acting pursuant to M.G.L. chapter 71, section 16, subsection (n), approve the measure, appearing below, that was passed by the Ayer Shirley Regional School District Committee on November 2, 2010, as well as to approve the incurring of debt, and consequent borrowing, in the amount of \$750,000, the amount of which debt/borrowing will be reduced by any grant amount set forth in a Feasibility Study Agreement that may be executed between the Ayer Shirley Regional School District and the Massachusetts School Building Authority (“MSBA”)?

That the Ayer Shirley Regional School District appropriate the sum of seven hundred and fifty thousand (\$750,000) dollars for a feasibility study for an addition to and/or a renovation of the Ayer Shirley Regional Middle/High School,

141 Washington St., Ayer, MA 01432, said sum to be expended under the direction of the Ayer Shirley Regional School Building Committee, and to meet said appropriation the Ayer Shirley Regional School Committee, contingent upon the approval by the registered voters who vote in a special election to approve the incurring of \$750,000 of debt under M.G.L. Chapter 71, Section 16, Subsection (n), or any other enabling authority, is authorized to borrow said sum; that the Ayer Shirley Regional School District acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Ayer Shirley Regional School District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Ayer Shirley Regional School District, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Ayer Shirley Regional School District and the MSBA.

Results of the May 10, 2011, Annual Town Election
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Total Ballots Cast: 1,092
Total Registered Voters: 3,914
Voter Turnout: 27.9%

BOARD OF SELECTMEN - Three Years	VOTE FOR ONE
ARMAND N. DEVEAU	606
LEONARDO M. GUERCIO JR.	467
BLANKS	18
OTHERS	1

BOARD OF ASSESSORS - Three Years	VOTE FOR ONE
JAMES E. KEEFE	785
BLANKS	306
OTHERS	1

BOARD OF HEALTH – Three Years	VOTE FOR ONE
DONALD E. FARRAR, JR.	818
BLANKS	271
OTHERS	3

CONSTABLE - Three Years	VOTE FOR ONE
JAMES C. MICKEL	751
BLANKS	338
OTHERS	3

LIBRARY TRUSTEE - Three Years	VOTE FOR TWO
ELIZABETH M. WEST	817
JUDY STANISLAW	40
BLANKS	1723
OTHERS	4

MODERATOR – Three Years	VOTE FOR ONE
GEORGE H. KNITTEL	571
ENRICO C. CAPPUCCI	510
BLANKS	11
OTHERS	

PLANNING BOARD – Five Years	VOTE FOR ONE
WILLIAM J. CARROLL	748
BLANKS	344
OTHERS	--

PLANNING BOARD ASSOCIATE – Two Years	VOTE FOR ONE
JOHN C. ROUNDS	771
BLANKS	320
OTHERS	1

RECREATION COMMISSION – Three Years	VOTE FOR TWO
H. KEITH BEGUN	764
LINDA C. COURNOYER	786
BLANKS	634
OTHERS	---

RECREATION COMMISSION - One-Yr. Unexpired	VOTE FOR ONE
DOUGLAS JACKSON *	3
BLANKS	1075
OTHERS	14

REGIONAL SCHOOL DISTRICT COMMITTEE	VOTE FOR ONE
JOYCE L. REISCHUTZ	762
BLANKS	326
OTHERS	4

SEWER COMMISSION	VOTE FOR ONE
JAMES M. SCHAFF	742
BLANKS	350
OTHERS	---

SHIRLEY SCHOOL COMMITTEE - Three Years	VOTE FOR ONE
NICHOLAS P. WILSON **	11
BLANKS	1062
OTHERS	19

WAR MEMORIAL TRUSTEE – Three Years (VETERAN)	VOTE FOR ONE
ROBERT H. PERRY	780
BLANKS	304
OTHERS	8

WAR MEMORIAL TRUSTEE – Three Years (NON-VETERAN)	VOTE FOR ONE
DAVID WEST	2
JIM QUINTY	2
BLANKS	1081
OTHERS	7
Note: A tie results in a failure to elect. “Any vacancy occurring shall be filled for the unexpired term by the remaining members” MGL 41:105: (see below***)	

* Douglas Jackson declined to serve on the Recreation Commission. Daniel O’Neil was selected by joint election between the Board of Selectmen and Recreation Commission in September 2011 to serve until May 2012 town election.

** The term of Nicholas Wilson, and all other Shirley School Committee members in office in 2011 ended on June 30. On July 1, 2011, that board was superseded by the Regional School District School Committee in accordance with the regional school district agreement.

*** Harold Smith was selected by the War Memorial Trustees in June 2011 to serve until May 2012 town election.

<p align="center">May 21, 2011, Ayer Shirley Regional School District Special Election – Feasibility Study Debt Question -</p>

Total Ballots Cast in Shirley: 997
Total Registered Voters in Shirley: 3,918
Voter Turnout in Shirley: 25.4%

Whether the question passed or failed was based upon the region-wide combined votes of both towns in accordance with MGL 71:16

<u>SHIRLEY RESULTS:</u>	997 votes	YES: 425	NO: 572	BLANK: 0
<u>AYER RESULTS:</u>	832 votes	YES: 595	NO: 237	BLANK: 0
<u>REGIONAL RESULTS:</u>	1,829 votes	YES: 1,020	NO: 809	BLANK: 0

BALLOT QUESTION: Should the voters, acting pursuant to M.G.L. chapter 71, section 16, subsection (n), approve the measure, appearing below, that was passed by the Ayer Shirley Regional School District Committee on November 2, 2010, as well as to approve the incurring of debt, and consequent borrowing, in the amount of \$750,000, the amount of which debt/borrowing will be reduced by any grant amount set forth in a Feasibility Study Agreement that may be executed between the Ayer Shirley Regional School District and the Massachusetts School Building Authority (“MSBA”)?

That the Ayer Shirley Regional School District appropriate the sum of seven hundred and fifty thousand (\$750,000) dollars for a feasibility study for an addition to and/or a renovation of the Ayer Shirley Regional Middle/High School, 141 Washington St., Ayer, MA 01432, said sum to be expended under the direction of the Ayer Shirley Regional School Building Committee, and to meet said appropriation the Ayer Shirley Regional School Committee, contingent upon the approval by the registered voters who vote in a special election to approve the incurring of \$750,000 of debt under M.G.L. Chapter 71, Section 16, Subsection (n), or any other enabling authority, is authorized to borrow said sum; that the Ayer Shirley Regional School District acknowledges that the Massachusetts School Building Authority’s (“MSBA”) grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Ayer Shirley Regional School District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Ayer Shirley Regional School District, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Ayer Shirley Regional School District and the MSBA.

Results of June 28, 2011, Special Town Election – Debt Exclusion Question
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Total Ballots Cast: 1,009
Total Registered Voters: 3,925
Voter Turnout: 25.7%

RESULTS: **YES: 551** NO: 457 BLANK: 1

Shall the Town of Shirley be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to purchase and install a lift that will make the gymnasium at the Lura A. White School accessible to the handicapped; complete the heating project at the Lura A. White School by replacing four univentilators in the 1936 section of the School; acquire land identified as Assessors Map, Block, and Parcel #37-A-1 containing 95.2 acres, more or less; replace the stormwater drainage pipe in Hazen Road; make the Center School and the Lura A. White School accessible to the

handicapped; re-roof the oldest portion of the Lura A. White School; purchase a new custom-built Fire Engine/Pumper Truck; purchase a new One-Ton Pick-Up Truck; replace the Fire Alarm Panel at the Fire Station; remodel, reconstruct and make extraordinary repairs to the Center Town Hall; closing and capping of the Town's sanitary landfill; purchase a new 35,000# GVW Dump Truck to replace a 1985 29,000# Dump Truck; purchase a new Municipal Tractor and attachments to replace the Tractor used for mowing and plowing; patch the roof on the 1959 section of the Lura A. White School; re-point the chimneys on the 1936 section of the Lura A. White School; acquire land identified as a portion of Assessors Map, Block, and Parcel #109-A-1, containing 30.88 acres, more or less, as shown on Sheet 2 of a plan entitled, "Plan of Land in Lunenburg, Mass., prepared for Estate of Arthur C. Cook", Whitman & Bingham Associates, Inc., dated April 28, 1998; purchase a new backhoe tractor to replace a 1987 backhoe tractor; replace the gymnasium floor at Lura A. White School; replace the roof at the War Memorial Building; replace boiler plant at Lura A. White School; upgrade the electrical system at Lura A. White School; convert from steam to hot water heating system at Lura A. White School; HV Air Repair at Lura A. White School; upgrade the HVAC system at the Lura A. White School; upgrade the electrical system at the Lura A. White School; remove asbestos at the Lura A. White School; replace the fire alarm system at the Lura A. White School; purchase radio console for the Communications Center; purchase a dump truck for the Department of Public Works; upgrade the electrical system at the Lura A. White School; remove and replace underground oil storage tank at the Lura A. White School; renovate the War Memorial Building; repair and renovate the Benjamin Hill Pool and associated Land; fund preliminary engineering services and other costs of improvements associated with the repairs, renovations and/or improvements to MCI fields or other appropriate locations for purposes of creating recreation fields; defray costs of Wastewater System Hook-up for Town owned buildings; repair, replace, or enhance the Police Department radio system and antennas to improve radio reception in North Shirley and other areas of the Town; replace Protective Gear for the Fire Department; purchase a new Dump Truck for the Department of Public Works; plan and construct, renovate, improve and/or repair Town owned recreational fields; improve and/or upgrade the Central HVAC System and technology closet of the Police Department; repairs to the roof at the Fire Station, purchase a 4x4 Pickup Truck, a Multipurpose Tractor, a 35,000# Dump Truck and a Pumper/Tanker Fire Truck; reconstruct the Southern Portion of Townsend Road; purchase a Sidewalk Plow with Sander and Snowblower; upgrade of the Public Safety Computer System and necessary infrastructure at the Police Station and Fire Department; repair and paint the exterior of Center Town Hall; replace the carpeting in the Hazen Memorial Library; replace the roof at the Center School; upgrade the Trane Tracer Building Control System at the Shirley Middle School; upgrade and/or replace the programmatic technology equipment of the Shirley School District; upgrade and/or replace Operational and programmatic technology equipment of the Town Departments, the Town Library, Public Safety Departments and the Shirley Middle School District; and upgrade and/or replace catch basins/culverts on Squannacook Road?

<p style="text-align: center;">Minutes of the Special Town Meeting December 13, 2010</p>
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Moderator George Knittel opened the Special Town Meeting on Monday, December 13, 2010 at 7:17 pm at the Shirley Middle School Auditorium, 1 Hospital Road. Mike Detillion led the meeting in the Pledge of Allegiance. The Town Clerk had sworn Mike Detillion and James Thibault to serve as tellers. Election workers Marjorie Marcinkewicz and Barbara Masiero checked voters into the meeting. 61 voters were present at 7:25 and 64 voters had checked in by the end of the meeting. The Town Clerk confirmed for the Moderator that the warrant had been duly posted.

Article 1. Transfer to Stabilization Fund for FY11

Kendra Dumont, Chair of the Board of Selectmen, moved that the Town vote to raise and appropriate the sum of \$87,040.40 to the Stabilization Fund of the town. Motion seconded.

Finance Committee advised that they were in favor of the motion. Without appropriating the funds for the current fiscal year, they might not be available for use until the following fiscal year.

Hand Vote: Moderator declared unanimous vote in favor; motion passed.

Article 2. Shaker Road Bridge Repair

Kendra Dumont moved that the Town appropriate \$350,000 to be expended by the Board of Selectmen to pay the costs associated with the repair, replacement, and/or engineering costs associated with the reconstruction of the Shaker Road Bridge and all incidental costs related thereto;

And, further, to meet such appropriation, authorize the Treasurer, with the approval of the Selectmen, to borrow an amount not exceeding said sum, and to issue bonds or notes of the Town therefore, in accordance with Massachusetts General Laws c. 44, §7(4) or any other enabling authority;

Provided, however, that no sums shall be borrowed or expended hereunder unless and until the Selectmen have determined that the Town has been awarded a 75% reimbursement toward all eligible costs of this project from the Federal Emergency Management Agency (FEMA).

Motion seconded.

Selectmen Andy Deveau explained due to the flooding of March 2010, the Shaker Road Bridge had eroded and became dangerous and unable to be used. This was compounded by natural gas, water and sewer lines running underneath. This article would give the Town authorization to borrow funds to have the bridge reconstructed.

Designs for the replacement bridge have been approved by the Army Corps of Engineers and the Federal Emergency Management Association (FEMA). FEMA has agreed to guarantee payment to the town of up to 75% of the eligible costs of the replacement bridge, but the payment is done on a reimbursement system. Therefore, we must spend the funds on it in order to receive the reimbursement. The most that the town is expected to have to pay for would be 25% of the \$350,000 or \$87,500.

Chair of the Finance Committee Frank Kolarik advised that the intent is to revisit the final cost figure at the next Annual Town Meeting. The portion of the project that the town will need to pay for will most likely be presented as part of the town's capital plan budget. Mr. Kolarik advised that the Finance Committee was in favor of the motion.

Hand Vote: Moderator declared unanimous vote in favor; motion passed.

Motion made and seconded to dissolve the meeting at 7:50 pm. Motion seconded. Based upon the number of ayes over nays, the moderator declared that the motion had passed and the meeting was dissolved.

<p style="text-align: center;">Minutes of the Annual Town Meeting June 6, 7, 13 & 14, 2011</p>
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Moderator George Knittel opened the Annual Town Meeting on Monday, June 6, 2011 at 7:17pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. Mike Detillion led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people to serve as tellers: Mike Detillion, Thaddee Landry, Alphonse Levesque, Rachel Sizer, Joe Stanislaw, and James Thibault. Election workers Marjorie Marcinkewicz and Barbara Masiero checked voters into the meeting. 232 voters were present at 8:50 pm.

Gary Brackett of Town Counsel Brackett and Lucas was in attendance and seated at the table on the stage with the Selectmen and Finance Committee.

The Town Clerk confirmed for the Moderator that the warrant had been duly posted.

Article 1. Accept Annual Town Report

Kendra Dumont moved that the Town vote to accept the Reports of the Selectmen and other Town Officers for the Fiscal Year July 1, 2009 through June 30, 2010, as published and promulgated, a copy having been filed in the Office of the Town Clerk. Motion seconded by Armand Deveau.

Hand vote: Moderator declared that the motion passed by a unanimous vote.

Article 2. Pay Prior Year's Bills

Kendra Dumont moved that the Town vote to appropriate \$103.20 to be expended by the Board of Selectmen's Office to pay bills of a prior fiscal year to Kopelman & Paige for legal services, such appropriation to be provided by transfer from free cash. Motion seconded by Armand Deveau.

Counted Hand Vote: 166 votes in favor of the motion. 0 votes against the motion. Moderator declared the motion passed by a unanimous vote.

Article 3. Amend Appropriations for the Current Fiscal Year

Kendra Dumont moved that the Town vote to amend the amounts appropriated under Article 4 of the June 7, 2010 Annual Town Meeting as printed in the warrant, by appropriating the sum of \$290,660.32, and that to meet such appropriation, that the sum of \$225,947.80 be transferred from free cash; that \$50,000.00 be transferred from the overlay surplus; and that \$14,712.52 be transferred from the Massachusetts School Building Assistance Program Debt Service. Motion seconded by Armand Deveau.

Board of Selectmen and Finance Committee supported the article.

Connie Donovan of Harvard Rd inquired if the \$25,000 to be paid to the school had to do with regionalization. Bob Prescott of the Ayer Shirley Regional School Committee advised that it did not.

TOWN OF SHIRLEY FY11 BUDGET				
			Proposed	
		FY11	(Reduction)/	FY11
Line #	Department/Account Name	Approved	Increase	Revised Budget
211	POLICE DEPARTMENT			
	Salaries, Wages & Hourly (Union)	522,610.00	30,000.00	552,610.00
	Expenses	79,405.00	5,000.00	84,405.00
330	SCHOOL DEPARTMENT			
	School District Expenses	6,140,451.00	25,000.00	6,165,451.00
423	SNOW & ICE REMOVAL			
	Wages Hourly	3,500.00	23,971.09	27,471.09
	Overtime	11,000.00	9,433.86	20,433.86
	Expenses	64,500.00	110,155.05	174,655.05
914	GROUP HEALTH/LIFE INSURANCE			
	Expenses	1,430,966.00	87,100.32	1,518,066.32

Hand Vote: Moderator advised that a majority voted in favor and the article passed.

Article 4. Amend Regional School District Agreement (Assessment of Operating Costs)

Joyce Reischutz moved that the Town vote to amend Section VI, Subsections B.2.b. and c. of the Ayer-Shirley Regional School District Agreement as set forth in the Warrant. Motion seconded.

The article as set forth in the warrant was as follows:

To see if the Town will vote to amend Section VI, subsections B.2.b. and c. of the Ayer-Shirley Regional School District Agreement to read as follows in order to reflect the intent of the Regional Planning Board regarding the assessment of operating costs during the initial years of the District, with the remainder of subsection B remaining unchanged (new wording in *italics*, deletions in ~~strike through~~); or take any other action relative thereto:

2. Transitional Assessment of Operating Costs. In order to somewhat cushion the initial financial impact that the creation of the District may have on a member town, the following approach will be utilized in the first years of the District's existence in computing each member's share of the District's net school spending that exceeds the total of the required local contributions for all members (i.e., (b) in the preceding paragraph).

- a. The fiscal year prior to the effective date of the creation of the District will, for purposes of this subsection, be termed the "base year."
- b. The *amount of net school spending by each member town that exceeded the member town's required local contribution in non-capital school costs in each of the member towns* for the base year will, for purposes of this section, be termed the "base year current resources."
- c. The District's *projected* net school spending that exceeds the total of the required local contributions for all members *for the budget year in question* will, for purposes of this subsection, be termed the "total excess."
- d. In determining the assessments for the first fiscal year of the District's existence, the percentage of the total excess that each member will be assessed will be the same percentage that the member's base year current resources was to the sum of the members' base year current resources.

An explanation was given that this amendment was proposed so that the original intent of the Regional School District Planning Committee would be reflected in the wording of the Agreement – namely that Shirley would have 5 years to make up the difference between its level and Ayer's level of spending above the Net School Spending figure. Not passing the amendment would mean that Shirley would pay more of the difference in FY2012, by \$262,000 instead of being able to spread out that amount over the next 5 years. The language in the agreement was an error on the part of the Planning Committee's lawyers.

Gary Bator of Apple Rock Way questioned whether or not we should have regionalized and adopted the Agreement. Town Counsel Gary Brackett advised that the town meeting had legally adopted the Agreement in the March 2010 Special Town Meeting and that the issue of adopting the agreement was not the article being discussed here. What was being discussed was a specific amendment to the agreement.

Larry Shepherd of Lawton Road brought up the issue of the legality merging the results of both towns' votes in deciding the outcome of the recent Special election held by the Ayer Shirley Regional School District with regard to funding the Feasibility Study. He also questioned the legality of merging the votes of the two towns at a region-wide town meeting about the budget, should one be necessary. Town Counsel Gary Brackett advised that the vote of Town Meeting to accept the regional Agreement included acceptance of MGL 71:16 sections A-I, which addressed these issues.

Enrico Cappucci of Holden Road asked the Finance Committee to explain why they had voted in favor of the article and asked the Board of Selectmen to explain what concerns they had, since they had voted to defer their recommendation until Town Meeting. Frank Kolarik of the Finance Committee advised that the Finance Committee had voted based upon two factors: 1.) The Regional School Committee's statement to the FinCom that Agreement did not properly reflect the intent of the Regional Planning Board, and this article sought to correct it. 2.) Not passing the article would lead to an increase on the District's assessment to Shirley by an additional \$200,000+ for FY2012.

Kendra Dumont of the Board of Selectmen advised that while she could not speak for Andy Deveau or Dave Swain, the other two Selectmen, her concern was that there was no way to know what the cost of the change would be in the future.

Amendment 1 Kevin Johnston moved to remove the italicized wording in section VI, subsection B.2.b as shown in the warrant. Motion seconded. John Oelfke questioned the

wording that remained, if the amendment should pass, and asked for clarification.

Mr. Johnston explained that he was concerned that by passing the article as proposed in the warrant, the Town of Shirley would lose the ability to continue contesting certain figures that the town had questioned for several months that comprised part of the regional school district's base year budget.

Finance Committee Member Dan Meehan inquired Town Meeting we could change the wording. Town Counsel Gary Brackett confirmed that we could do so. It would essentially reject the amendment and the Region could then decide whether to bring the proposed changes to Ayer to vote on.

Mr. Johnston amended his amendment to the following. I move to remove the italicized wording in the article and retain the language struck out, leaving "The non-capital school costs in each of the member towns for the base year will, for purposes of this section, be termed the "base year current resources." In essence, this would leave this section unchanged. Motion seconded.

Hand Vote on Amendment 1: Moderator advised that the motion failed

Hand Vote on the Main Motion: Moderator declared that the majority voted yes, and the article passed.

Article 5. Amend Regional School District Agreement (Assessment of Debt Service Payments)

Joyce Reischutz moved that the Town vote to amend Section VI, Subsection C.1.c. of the Ayer-Shirley Regional School District Agreement as set forth in the Warrant. Motion seconded.

Bob Prescott of the Regional School Committee explained that this was another article to bring the Agreement in line with the original intent of the Regional Planning Board. In this case, it was that each town should be responsible for the capital expenditures made on its elementary school, but that the towns would divide the capital expenditure for the secondary school facilities (middle and high school) differently – based on foundation enrollment.

Finance Committee recommended favorable action by a 3-2 vote at one of their meetings before Town Meeting. Discussion at that time focused on whether the Assessment of Debt Service Payments should be based on total number of eligible students vs. actual students. Advocates of the article put forth that the number of eligible students would be less volatile and make it easier for future budget planning.

The Board of Selectmen questioned why the Assessment had to be based on an average of the foundation enrollment past five years instead of actual enrollment, since the school population was in decline.

Shirley Superintendent Malcomb Reid advised that some regions base it on eligible and others base it on actual. It could be done either way, and there was not a majority of regions who use one method over another. He also advised that students in private schools are not counted toward the number of eligible students that make up the foundation enrollment.

Regional School Committee member Jim Quinty moved to refer the article back to the Regional School Committee for further discussion and public forums. He pointed out that since neither town had plans in the near future to make capital expenditures on either elementary school, that further discussions would not have a negative impact.

Hand Vote on Motion to Refer the Article back to the Regional School Committee: Majority vote in favor; motion to refer the article passed.

Article 6. Appropriate General Operating Budget for FY2012

Frank Kolarik moved that the Town vote to appropriate \$10,107,284 for the General Operating Budget of the Town for the period beginning July 1, 2011 through June 30, 2012, to defray the operations and other necessary and proper charges, costs, and expenses of the boards, commissions, committees, officers, and departments of the Town, together with the payment of debt service, for said Fiscal Year 2012, with each item considered to be a separate appropriation, as set forth in the Warrant;

and further, that the Town authorize the Board of Selectmen, with the concurrence of the Finance Committee, to transfer funds among line items defined within the budget, provided that such transfers shall only occur within the last two months of the fiscal year, and the total transfer amount shall not be more than 1% of the total budget amount, and provided further, that any such transfer shall require a majority vote of each of the Board of Selectmen and the Finance Committee at a duly posted public meeting.

Such amounts to be provided by taxation and/or by transfer from available funds.

Motion seconded.

Mr. Kolarik made a 30-minute presentation about the poor state of the town's finances. Revenues are not keeping up with the expenditure levels needed to provide the services residents would like.

After some discussion about the presentation, the meeting decided to postpone reviewing the budget line by line until the next evening.

Motion made and seconded that the meeting adjourn to the next night, June 7, 2011, at 7:15pm at the Ayer Shirley Middle School Auditorium.

Hand Vote: Majority voted in favor of the motion. Motion passed.

The Moderator declared the first night of the Annual Town Meeting closed at 10:10pm

Moderator George Knittel opened the second night of Annual Town Meeting on Tuesday, June 7, 2011 at 7:15 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. The tellers from the first night continued to serve for the second night. Election workers Marjorie Marcinkewicz and Elaine Quinty checked voters into the meeting. 228 voters were present at 8:03pm.

Gary Brackett of Town Counsel Brackett and Lucas was in attendance and seated at the table on the stage with the Selectmen and Finance Committee.

Representative Jennifer Benson was present at the meeting and advised that she had spoken with the Massachusetts School Building Authority and the Deputy Commissioner of Education to verify that the regional school district was correct in combining the votes cast in both Ayer and Shirley into district-wide totals to determine the outcome of the election on May 21 to fund the

Middle High School Feasibility Study. She advised that a letter would be issued by the Deputy Commissioner to the Regional School District to this effect.

Discussion of Article 6 continued.

Moderator Knittel reviewed the budget line item by line item, giving meeting attendees the option to place a hold on lines they wanted further discussion on.

Holds were requested for the following line items:

Line #	Department/Account Name
122	Selectmen
129	Town Administrator
132	Reserve Fund
135	Town Accountant
141	Assessors
145	Treasurer
146	Town Collector
155	Computer Operations
176	Zoning Board of Appeals
211	Police Department
251	Communication Center
321	Nashoba Valley Tech. H. S.
330	School Department
331	Ayer Shirley Regional School District
423	Snow & Ice Removal
541	Council on Aging
611	Library
691	Historical Commission
694	Center Town Hall
913	Unemployment Insurance
914	Group Health/Life Insurance

The moderator advised that we would vote first on the items that had not been held; then, after discussing the held items, we would vote on those separately.

Kendra Dumont moved that the Town vote to appropriate **\$2,659,221** for the General Operating Budget of the Town for the period beginning July 1, 2011 through June 30, 2012 to defray the operations and other necessary and proper charges, costs, and expenses of the boards, commissions, committees, officers, and departments of the Town, together with the payment of debt service, for said Fiscal Year 2012, with each item considered to be a separate appropriation, all as set forth in the Warrant, such amounts to be provided by:

\$2,586,810.20	from Raise and Appropriate
\$ 2,400.00	to be appropriated by a transfer from the Town's Sale of Cemetery Lots Receipts Account
\$ 11,100.00	to be appropriated by a transfer from the Perpetual Care Account
\$ 198.54	to be appropriated by a transfer from the School Bond Premium Reserve
\$ 7,000.00	to be appropriated by a transfer from the Dog Officer Revolving Fund
\$ 1,616.00	to be appropriated by a transfer from the Wetlands Filing Fee Account

\$ 4,940.00	to be appropriated by a transfer from the Recreation Basketball Revolving Fund
\$ 4,800.00	to be appropriated by a transfer from the Recreation Soccer Revolving Fund
\$ 1,000.00	to be appropriated by a transfer from Recreation Adult Programs Revolving Fund
\$ 1,000.00	to be appropriated by a transfer from Summer in Shirley Program Revolving Fund
\$ 6,000.00	to be appropriated by a transfer from the Benjamin Hill Swimming Revolving Fund.
\$ 32,356.26	to be appropriated by a transfer from the Massachusetts School Building Assistance Program Debt Reserve Account.

and further, that the Town authorize the Board of Selectmen, with the concurrence of the Finance Committee, to transfer funds among line items defined within the budget, provided that such transfers shall only occur within the last two months of the fiscal year, and the total transfer amount shall not be more than 1% of the total budget amount; and provided further, that any such transfer shall require a majority vote of each of the Board of Selectmen and the Finance Committee at a duly posted public meeting. Motion seconded by Armand Deveau.

Hand Vote: Majority vote in favor. Motion passed.

Discussion then turned to the held items.

#122 - Selectmen

Amendment 1: Warren Morrissey of Amanda Lane moved to amend Article 6, Line Item #122, Selectmen, Subcategory Salaries, Elected Officials, to read \$0. Motion seconded.

Finance Committee chairman Frank Kolarik explained that the Selectmen would no longer be eligible health benefits if the payment was reduced to \$0.

Discussion went back and forth between folks who supported it and folks who did not. Eric Olson of Hazen Rd. made a motion to move the question. Motion seconded.

Hand Vote to Move the Question: Moderator declared 2/3 majority, and the question was moved.

Moderator advised that the meeting would vote on the higher amount first.

Hand vote on keeping the amount at \$3: Moderator declared 2/3 majority in favor. Therefore, the motion to amend the amount to \$0 failed.

#129 – Town Administrator

Amendment 1: Craig Brauckmiller moved to amend Article 6, Line Item #129, Sub Category Salary to read \$76,296.00. Motion seconded.

Mr. Brauckmiller argued that we should level fund the position from FY2011.

Selectmen Andy Deveau explained that they had crafted new duties for the title that

warranted the increase. The position was contracted for three years. The first year, we were obligated to pay \$95,000. The budget showed \$85,000 so that we could balance the budget, but we would be obligated to pay the additional \$10,000 at some point this year. In the second and third years, the increase in salary would be subject to town meeting appropriation.

Warren Morrissey of Amanda Lane asked why we were choosing to pay more for this position when we have so much to pay to the school. Shirley School Committee member Susan Therriault called for a point of order, objecting to references to the school district when that was not the subject of this discussion.

Sylvia Shipton of Whitney Road opined that we need a thoroughly grounded professional in this position.

Ron Marchetti of Oakes Landing, who participated in the selection process, explained that the job description of the Chief Administrative Officer emphasized planning and revenue generation.

Larry Shepherd of Lawton Road asked what the justification was in making a contract without a sufficient appropriation for FY2011. Andy Deveau advised that Mr. Berry had a master's degree in municipal planning and would be helping with the master strategic plan. Salary ranges for comparable positions in other communities ranged from \$80,000 to \$130,000.

Paul Wilson of Chapel St. requested to move the question. Motion seconded.

Hand Vote on motion to move the question: Moderator declared 2/3 majority in favor. Question moved.

Moderator advised that we would vote on the higher number first.

Vote on the main motion amount of \$85,000. Majority vote in favor. Moderator declared that \$85,000 stood, and Amendment 1 failed.

#132 – Reserve Fund

Norman Albert of Page St asked how much of the reserve fund had been spent in FY2011. The meeting was advised that \$47,000 remained. No amendment to change the line item was made.

#135 – Town Accountant - No one asked for discussion.

#141 - Assessors

Board of Assessors member Ron Marchetti did not seek to amend the amount requested for this line item. Instead he sought to remind attendees that the board was mid-way through a plan to bring work in-house and asked them for their support for the upcoming Debt Exclusion. Passing the debt exclusion would restore their part-time assistant and enable them to continue with this same plan which, over 6 years, saves the town \$140,000. The assistant was well-qualified, being the retired employee of the Assessors' department in another town, and she was an important part of the plan.

Discussion then went on to the Debt Exclusion and other topics. Larry Shepherd of Lawton Road made a point of order that those topics were not the subject of the Assessors' line item. Motion made and seconded to cut off debate on line item #141.

#145 – Treasurer

Treasurer Kevin Johnston explained that funding the assistant treasurer at the recommended amount which reduced her hours would make it challenging to get the work in his office done. Over the past three years, he had helped the town collect \$500,000 in back taxes. Also, an unfunded mandate would be going into effect on January 1, 2012, that would require an extensive body of work.

Board of Appeals chairperson Rachel Sizer lamented that if we cut all of the assistants as outlined in the recommended budget, the work they do would go undone and wondered who would be expected to do their work. Warren Morrissey of Amanda Lane suggested that the remaining folks would be the ones to do the work.

No amendment was proposed to the Treasurer's Line item amount.

#146 – Town Collector - No one asked for discussion.

#155 – Computer Operations

Amendment 1: Betsy Colburn Mirkovic moved to amend Article 6, line item #155, Computer Operations, Sub category Salary Technology Administrator to \$0 and Computer Technician Consulting to \$38,000.

As of July 1, the existing I.T. staff supporting the town would begin working full time for the school district. The meeting debated the advantages and disadvantages of hiring one person to provide I.T. support vs. hiring an outside consulting firm.

Karen Luddington of Lancaster Rd asked to move the question. Motion seconded.

Hand Vote on Motion to move the question: Moderator declared passed by 2/3 majority. Question moved.

Hand Vote on Part 1 of Amendment 1 – to reduce the salary of the Technology Administrator to \$0. Moderator advised that we would vote on the higher amount first \$35,000. Majority voted in favor of keeping the \$35,000. Moderator declared \$35,000 stays, and part 1 of Amendment 1 failed.

Hand Vote on Part 2 of Amendment 1 – to increase Computer Technician Consulting from \$25,000 to \$38,000. Moderator advised that we would vote on the higher amount first. Majority voted against this. Moderator advised that \$38,000 was defeated and the \$25,000 would be retained.

A 5-minute recess was taken so that Shirley Public Access could change their recording material. After the recess, the meeting was called back to order.

176 – Zoning Board of Appeals

Amendment 1: Rachel Sizer, chairperson of the Board of Appeals, moved the amend Article 6, line item #176 Zoning Board of Appeals, subcategory Wages, to read \$4,608. Motion seconded.

Mrs. Sizer advised that funding the position at \$4,608 instead of \$3,608 would give the board 6.4 hours a week of administrative support time. She advised that the Board of Appeals is where folks come to get zoning relief, and that funding this position at the

higher level was important to the legal stability of the town. The board held about 2 hearings a month ranging from 1 to 3 hours in length. Minutes needed to be written, copies of applications, notifications to abutters and decisions needed to be mailed out, and meetings needed to be posted—all in a timely manner to meet deadlines set by state law.

Hand Vote on Amendment 1: Majority voted in favor. Motion passed.

#211 – Police Department

Amendment 1: Warren Morrissey of Amanda Lane moved to amend line Article 6, line item #211, Police Department, subcategory Salaries, Wages and Hourly (Union) to read \$347,589. Motion seconded.

Mr. Morrissey wondered if we could cut positions and supplement with security guard and public watch groups to reduce salaries. He was advised that private security guards are not authorized to operate as police officers.

Police Chief J. Gregory Massak advised that a cut, such as this, would mean that the officers would be on duty from 7 to 11 Monday through Friday. There would be no weekend or evening coverage. The only coverage during those times might come from the state police if we were able to get them to come in from Route 495.

Thaddee Landry of South St., a former police officer, spoke in opposition to this idea. Frank Devan of Clark Rd suggested that a reduction in the police force would be an open invitation to criminals.

Enrico Cappucci of Holden Rd made a motion to move the question. Motion seconded.

Hand vote on Motion to move the question: Moderator declared passed by 2/3 majority.

Moderator advised that we would vote in the higher requested amount of \$552,610 first.

Hand Vote: Moderator declared majority vote in favor of keeping the line item at the requested amount of \$552,610. Amendment 1 failed.

#251 – Communications Center

Warren Morrissey of Amanda Lane inquired what the Communications Center was. The meeting was advised that it was the 24-hour communications support for Police, Fire and Emergency Medical Services.

After some discussion, Thaddee Landry of South St. made a motion to cut off debate. Motion seconded.

Hand Vote on motion to cut off debate: moderator declared 2/3 majority in favor of the motion, so debate was cut off.

#321 – Nashoba Valley Technical High School

Warren Morrissey of Amanda Lane wondered why we were paying money to Nashoba Valley Technical High School and believed that we did not have any students attending the school.

It was explained that we had 66 students attending the school. The amount recommended was the amount that needed to be paid in order to contribute the minimum required by state law.

Warren Morrissey moved to reduce the number to 0. Motion failed for a lack of a second.

Motion made and seconded to adjourn the meeting to Monday night, June 13, at 7:15pm. Motion seconded. ***Voice Vote: Moderator declared passed by majority vote and the second night of the annual town meeting was dissolved.***

Moderator George Knittel opened the third night of Annual Town Meeting on Monday, June 13, 2011, at 7:21 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. The tellers from the previous nights continued to serve. Election workers Marjorie Marcinkewicz and Barbara Masiero checked voters into the meeting. 287 voters were present at 8:27pm.

Gary Brackett of Town Counsel Brackett and Lucas was in attendance and seated at the table on the stage with the Selectmen and Finance Committee.

The moderator advised the meeting that all voters present deserved the right to speak and be heard respectfully. He suggested that voters prepare themselves in advance of the town meetings nights and learn about the business at hand. The moderator also advised that he would restrict dialogue if the meeting seemed to stray off topic.

Michael Swanton of the Finance Committee was given time to explain to the voters the purpose of the debt exclusion ballot vote coming up on June 28. He advised that the value of the debt was approximately \$396,000. The tax rate impact of the debt exclusion would be \$0.67 per \$1,000 of real estate property. The Selectmen and Finance Committee planned to use \$220,000 of the money to restore the cuts made to get to the FY2012 Recommended amounts. This would restore funding to the FY2012 Requested amounts. The remaining \$176,000 would be put into the Stabilization Fund or used for other purposes. Mr. Swanton explained that the increase in taxes from a debt exclusion only lasts for the life of the debt, but an override is permanently adds to the tax levy. It was seen as a temporary solution while the town looks at other possible sources of revenue generation.

John Rounds of 77 Benjamin Road suggested that the folks who needed to be convinced to vote “Yes” were the folks who weren’t attending town meeting; the information needed to be gotten out to the people who were not there.

Mr. Morrissey of Amanda lane made a point of order that a law about Town Meeting had not been followed and that a new town meeting needed to be called. A hand out had been distributed that night entitled “revision to appendix B”. The handout had been meant to be used as reference material, not an actual revision to the Appendix. The Moderator asked if the original Appendix B had been included with the warrant when it was posted. The Town Clerk confirmed that it had been.

Discussion of held items continued.

#330 – School Department. The line had been held, but no discussion was requested.

#331 – Ayer Shirley Regional School District

Amendment 1: Joyce Reischutz moved to amend Article 6,, line item #331, Ayer Shirley Regional School District, sub category Regional School Assessment, from \$4,221,939 to \$4,709, 291. Several people seconded the motion.

Bob Prescott of the Regional School Committee gave a 15-minute presentation that explained what funding the school at \$4,221,939 would mean. He also advised that state law requires that the budget amount for the regional school district be voted on unencumbered at the requested amount. If it is not accepted, then additional amounts could be voted on and amendments made.

A 15-minute recess was taken at 8:27pm. At 8:45pm, the meeting was called back to order.

Town Counsel advised that it would be permissible to make an amendment to the amendment.

Amendment 2: Dan Meehan of the Finance Committee moved to amend Article 6, line item #331, Ayer Shirley Regional School District, sub category Regional School Assessment to \$4,709,291 with 487,000 subject to a proposition 2 ½ override. Motion seconded by Rebecca Caldbeck.

Debra Delaite of Oakes Landing requested a secret ballot, however no second was given, so the motion was not accepted.

Carl Mock of 11 Longley Rd, and the Region's Superintendent, inquired why we would subject the school to an override of this magnitude when, if the debt exclusion vote passes, we would have nearly \$180,000 that could be used for this.

Karen Luddington of Lancaster Rd. asked what would happen to the school if Shirley did not vote to fund the \$4.7 million figure. She was advised that the bulk of the cuts would come from the staff, since 80% of the budget was staff costs.

After more debate, Kevin Hayes of Lawton Rd asked to move the question on the amendment 2. Motion seconded.

A point of order was made by Carol Landers of Kelsey Lane. Didn't we need to pay the \$4.7 million assessment even if we voted it down at the meeting that night?

Town Counsel Gary Brackett advised that since this was the base year, we could vote the approval with a contingent condition.

Hand Vote on motion to move the question: moderator declared passed by 2/3 majority.

Hand Vote on Amendment 2: Majority voted no, so moderator declared Amendment 2 failed.

The discussion went back to Amendment 1 at the \$4.7Million level with no conditions attached.

Debra Delaite of Oakes Landing requested Amendment 1 to be voted on by secret ballot. Motion seconded by many.

Hand vote on Motion to vote on Amendment 1 by secret ballot: Moderator declared passed, and the Town Clerk began setting up for the secret ballot.

Secret Ballot: 279 ballots were cast; Yes – 154, No – 125. Moderator declared Amendment 1 passed.

Paul Wilson moved to adjourn the meeting until June 14, 2011. Motion seconded.

Hand Vote: Majority vote in favor, so the moderator declared the meeting adjourned until June 14, 2011, at 7:15pm.

Moderator George Knittel opened the fourth night of Annual Town Meeting on Tuesday, June 14, 2011 at 7:16 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. The tellers from the previous nights continued to serve. Election workers Marjorie Marcinkewicz and Barbara Masiero checked voters into the meeting. 247 voters were present at 8:20pm.

Ellen Doucette of Town Counsel Brackett and Lucas was in attendance and seated at the table on the stage with the Selectmen and Finance Committee.

Discussion on the held items of Article 6 continued.

#423 – Snow and Ice Removal – No one asked for discussion

#541 – Council on Aging

Marcia Sullivan, Chair of the Council on Aging, rose to advise that the number of seniors is increasing, and the Council is doing its best to meet the needs and requests for assistance by members of the community. No amendment was requested.

#611 - Library

A presentation was made to the meeting reviewing the services the library provides, explaining how that required local contribution for FY2012 was calculated, and comparing our budget and library director's salary to communities of comparable sizes.

A cut in the budget of \$60,000 would include the following changes:

- 11 hour reduction in the amount of time open each week
- closed on Saturdays during the summer
- less availability of space for community events
- no access to the library for students after school

Amendment 1: Elizabeth Quinty, Library Trustee, moved to amend article 6, line item 611, total FY12 Library Requested Budget to read \$190,785. Motion seconded.

Amendment 2: Dan Meehan moved to amend Article 6, line item 611, to \$190,785.00 with \$60,000 subject to the passing of the debt exclusion question of June 28, 2011. Motion seconded.

A point of order was requested – was it necessary to identify a funding source? Finance Committee responded, that yes, they required it.

Counted Hand Vote on Amendment 2: In favor: 90; Opposed: 122. Amendment 2 failed.

Hand Vote in Amendment 1: Moderator declared majority in favor, and Amendment passed.

#691 – Historical Commission

Amendment 1: Robert Adam moved to amend Article 6, line item #691, Historical Commission, to read \$200. Motion seconded.

Amendment 2: Dan Meehan of the Finance Committee to amend Article 6, line item #691, Historical Commission, to read \$200 subject to the passing of the debt exclusion. Motion seconded.

Bob Eramo of Hazen Rd., offered to personally fund the \$200.

Hand Vote on Amendment 1: Moderator declared majority opposed. Amendment failed.

Hand Vote in Amendment 2: Moderator declared majority opposed. Amendment failed.

#694 – Center Town Hall Committee

Center Town Hall Committee Chairperson Jodie Rachman stood to speak. She advised that they were not seeking to restore the \$2,000 they had requested. The committee planned to do fund raising instead. However, they were concerned that the Center Town Hall would be declared surplus property, the way the old Municipal Building and Old Hazen Memorial Library were.

Following some discussion, Kevin Hayes made a motion to move the question. Motion seconded. ***Hand Vote on Motion to Move the Question: moderator declared 2/3 majority in favor, therefore, debate on #694 ended.***

#913 – Unemployment Insurance – No one asked for discussion

#914 – Group Health Insurance – No one asked for discussion

The Moderator advised that we would then **vote on all the held items.**

Selectperson Kendra Dumont moved that the town appropriate \$8,000,023 from raise and appropriate. Motion seconded.

Enrico Cappucci of Holden Rd. asked how we would fund the budget deficit – would we raise taxes or cut the budget?

Chip Guercio of Common Rd. replied that the Board of Selectmen can't just make the cuts and that we must have another town meeting to decide that.

Town Counsel Ellen Doucette advised that if we don't vote through this motion to establish a budget for these departments, they would not be funded as of July 1, 2011. She suggested setting a budget and coming back to a Special Town Meetings to adjust it.

Hand Vote on Budget for Held Items: moderator declared majority voted yes. Motion passed.

Article 7. Appropriate Sewer Department Budget for FY2012

Kendra Dumont moved that the Town vote to appropriate \$1,591,512 to be expended by the Sewer Commissioners, as and for the budget of the Sewer Department for the period from July 1, 2011 through June 30, 2012, to defray the operations and other necessary and proper charges, costs, and expenses of the Sewer Department for said Fiscal Year 2012, with each item considered to be a separate appropriation, as set forth in the Warrant, such amounts to be provided from estimated revenues of \$885,352 from betterment assessments, from an estimated \$466,160 of user fees, and from \$240,000 of retained earnings. Motion seconded by Armand Deveau.

Description	Appropriated FY11	Requested FY12
Wages, Hourly	\$ 29,836	\$ 29,836
Health Insurance	\$ 13,766	\$ 15,771
Medicare	\$ 479	\$ 479
Contracted Services/Operations & Maintenance	\$ 426,626	\$ 543,374
General Operations/User Expenses	\$ 86,700	\$ 86,700
Reserve Fund	\$ 30,000	\$ 30,000
Capital Assessments & Debt Service/Betterment Expenses	\$ 894,584	\$ 885,352
Total Sewer Department	\$1,481,991	\$1,591,512
Indirect Cost Expenses	\$40,429	\$40,429
Total Sewer Department Spending	\$1,522,420	\$1,631,941

Finance Committee and the Board of Selectmen recommended favorable action.

Hand Vote: Majority vote in favor; Motion passed.

Article 8. Appropriate Ambulance Department Budget for FY2012

Kendra Dumont moved that the Town vote to appropriate \$114,228 to be expended by the Ambulance Department for the period from July 1, 2011 through June 30, 2012 to defray the operations and other necessary and proper charges, costs, and expenses of the Ambulance Department for said Fiscal Year 2012, with each item considered to be a separate appropriation, as set forth in the Warrant, such amounts to be provided from an estimated \$80,000 of user fees, and from \$34,228 of retained earnings. Motion seconded by Armand Deveau.

Description	Appropriated FY11	Requested FY12
Salary, Ambulance Director	\$ 12,735	\$ 12,735
Wages, Hourly – On-call EMT's, Billing Clerk	\$ 30,351	\$ 33,851
EMT Stipends	\$ 4,350	\$ 4,350
Health Insurance	\$ 27,531	\$ 31,542
Medicare	\$ 660	\$ 750
Expenses	\$ 25,498	\$ 26,000
Reserve Fund	\$ 5,000	\$ 5,000
Total Ambulance Department	\$106,125	\$114,228
Indirect Cost Expenses	\$49,967	\$49,967
Total Ambulance Department Spending	\$156,092	\$164,195

Finance Committee and the Board of Selectmen recommended favorable action.

Hand Vote: Unanimous vote in favor; Motion passed.

Article 9. Appropriate Curbside Solid Waste/Recycling Budget for FY2012

Kendra Dumont moved that the Town vote to appropriate \$133,000, to be expended by the Board of Health for the period of July 1, 2011 through June 30, 2012 to defray the operations and other necessary and proper charges, costs, and expenses associated with the Solid Waste/Recycling Curbside Collection Program; such amount to be provided from an estimated \$100,000 of user fees, and \$33,000 of retained earnings. Motion seconded by Armand Deveau.

Description	Appropriated FY11	Requested FY12
Expenses	\$150,000	\$133,000
Total Solid Waste/Recycling Curbside Collection	\$150,000	\$133,000

Amendment 1. Warren Morrissey of Amanda Lane moved to amend the amount from \$133,000 to \$0. Motion seconded. Before any discussion had begun, Town Accountant Bobbi Jo Colburn explained that this was a self-funding enterprise fund, not an operating budget; the money to fund these expenses was raised through the pay-per-bag trash program. Mr. Morrissey agreed to withdraw his Amendment. Fred Sleeper raised a point of order that the second also needed to be asked to be withdrawn. The moderator asked if the person who seconded the Amendment would withdraw his second, and the person said he would. The moderator explained that since no discussion had begun, there was no need to ask the meeting to vote on the request to withdraw. If discussion had started, the Amendment would have belonged to the meeting, and the meeting would have had to vote to allow its withdrawal.

Finance Committee and the Board of Selectmen recommended favorable action.

Hand Vote: Unanimous vote in favor; Motion passed.

Article 10. Approve Five-year Capital Improvement Program

Kendra Dumont moved that the Town vote to approve the Capital Improvement Program for Fiscal Year 2012 and the ensuing four years, as set forth in the Warrant. Motion seconded by Armand Deveau. See the end of these minutes for a copy of the proposed plan.

Finance Committee and the Board of Selectmen recommended favorable action.

Hand Vote: Motion passed by a majority vote

Article 11. Appropriate for Capital Exclusion for Police Cruiser (\$33,000)

Kendra Dumont moved that the Town vote to appropriate the sum of \$33,000 to purchase a police cruiser, to be expended by the Board of Selectmen, and that the appropriation is expressly contingent upon the Town voting to approve a capital outlay expenditure exclusion referendum question under Proposition 2½, so-called, for the Fiscal Year beginning July 1, 2011, at a town election to be held. Motion seconded by Armand Deveau.

Finance Committee and the Board of Selectmen recommended favorable action.

Hand Vote: Unanimous vote in favor; motion passed

Article 12. Appropriate for Capital Exclusion for Information Technology (\$50,000)

Kendra Dumont moved that the Town vote to appropriate the sum of \$50,000 to purchase information technology hardware and software, to be expended by the Board of Selectmen, and that the appropriation is expressly contingent upon the Town voting to approve a capital outlay expenditure exclusion referendum question under Proposition 2½, so-called, for the Fiscal Year beginning July 1, 2011, at a town election to be held. Motion seconded by Armand Deveau.

Finance Committee and the Board of Selectmen recommended favorable action.

Hand Vote: Majority vote in favor; motion passed

Article 13. Appropriate for the Capital Improvement Plan for FY2012 by Borrowing (\$220,000)

Kendra Dumont moved that the Town vote to appropriate the sum of \$220,000 to pay the costs of various capital items set forth in the Warrant, such amounts to be expended by the respective departments indicated; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the Massachusetts General Laws, or pursuant to any other enabling authority; provided, however, that this vote shall not take effect until the town votes to exempt from the limitation on total taxes imposed by Chapter 59, Section 21C of the Massachusetts General laws (known as Proposition 2½) amounts required to pay the principal of, and interest on, the borrowing authorized by this vote. Motion seconded by Armand Deveau.

Finance Committee and the Board of Selectmen recommended favorable action. The capital items set forth in the warrant were as follows:

1. Department of Public Works: 35,000-pound GVW Dump Truck with Sander and Plow Setup
Statutory reference: Massachusetts General Laws, chapter 44, section 7(9), or otherwise.

Amount: \$140,000

Funds to be expended by: Department of Public Works

Purpose: To purchase a heavy duty dump truck

2. Police/Communications Departments: Federally Mandated Narrow Band Radio Equipment
Statutory reference: Massachusetts General Laws, chapter 44, section 7(14), or otherwise.

Amount: \$80,000

Funds to be expended by: Police/Communications Departments

Purpose: To meet federally mandated requirement for narrower band equipment;
to replace old equipment

Mr. Morrissey of Amanda Lane asked if the vote could be split so that each item could be vote on separately. He advised that he had found that other towns had secured funding for Narrow Band Radio Equipment from the Department of Homeland Security and asked if Shirley could do the same.

Police Chief Massak advised that he and CAO David Berry had attended a grant-writing seminar

and had been looking for such funding, as it had been available in the past. However, the Federal Government had cut back on grants of this type, and there was none available at the time. If the equipment is not in place by January 1, 2013, the town may be fined \$10,000/day.

Finance Committee and the Board of Selectmen recommended favorable action.

Hand Vote on Item #1: Unanimous vote in favor; motion passed

Hand Vote on Item #2: Unanimous vote in favor; motion passed

Article 14. Accept Salary Classification Plan and FY2012 Wage Scale

Kendra Dumont moved that the Town vote to: 1) amend the Salary Classification Plan, as set forth in Appendix C; 2.) amend the FY2011 Wage Scale by increasing the rates of pay for each grade and step by two and one-half percent (2.5%), effective July 1, 2011, as set forth in Appendix D; and 3.) raise and appropriate \$55,000 to be expended by the respective departments to fund said percentage increase, and increases for elected personnel, and all contractual and non contractual, non union and union employees of the Town. Motion seconded by Armand Deveau.

Larry Shephard of Lawton Road asked if the motion could be divided. Town Counsel advised that parts 2 and 3 were related, and should be voted on together. The moderator agreed to divide the question in to two votes. part1 and then parts 2 and 3.

Finance Committee and the Board of Selectmen recommended favorable action.

Hand Vote on Part 1: passed by majority vote

Hand Vote on Parts 2 & 3: majority vote in favor; motion passed.

Note: Copies of the Salary Classification Plan, and the FY2012 Wage Scale, as set forth in Appendix C and Appendix D are included at the end of these minutes.

Article 15. Authorize Transfers for Managing Debt

Kendra Dumont moved that the Town vote to authorize the Treasurer, with the approval of the Selectmen and the Finance Committee, to transfer funds among Line Item #711, Debt Service (Long-term Principal and Interest and Short Term Interest), and Line #712, Debt Issue Cost (Expense) in the Budget for Fiscal Year 2012; provided that such transfers remain within the total appropriations for these line items and sub-accounts. Motion seconded by Armand Deveau.

Finance Committee and the Board of Selectmen recommended favorable action.

Hand Vote: Unanimous vote in favor; article passed.

Article 16. Renew Limited Additional Property Tax Exemption for Qualified Persons

Kendra Dumont moved that the Town vote to accept the provisions of Chapter 73, Section 4, of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to allow an additional property tax exemption, which shall be uniform for all exemptions, but not to exceed more than a 100% additional property tax exemption, for Fiscal Year 2012, for those who qualify (persons who are blind, infirm, orphaned, over 70 years of age, widowed, certain veterans with a service-connected disability, etc.) under Chapter 59, Section 5, of the Massachusetts General Laws. Motion seconded by Armand Deveau.

Finance Committee and the Board of Selectmen recommended favorable action.

Craig Brauckmiller of Kelsey Lane inquired how much this article cost the town. He disclosed that he benefits from the Exemption since he is partially blind. Principal Assessor Rebecca Caldbeck advised that this exemption costs the town about \$30,000 a year, and it comes from the Overlay Surplus. All of the exemptions granted cost the town about \$80,000 a year, of which \$25,000-30,000 is reimbursed by the state. This particular exemption is paid for entirely by the town.

Hand Vote: Unanimous vote in favor; article passed.

Article 17. Establish and Re-establish Departmental Revolving Funds

Kendra Dumont moved that the Town vote to establish and re-establish the Departmental Revolving Funds described in Items A through M of Article 12 of the Warrant, in accordance with Chapter 44, Section 53E½ of the Massachusetts General Laws for the purposes, and subject to, the expenditure limits as set forth in the Warrant. Motion seconded by Armand Deveau.

A list of the revolving funds as printed in the warrant is below.

A. Council on Aging Van Service (Re-establish)

Fiscal Year Expenditure \$43,000

Limit:

Authorized Department: Council on Aging.

Program or Purpose: Van Service for transporting the elderly and disabled.

Revenue Source: Fees, Fares or Reimbursement from Montachusett Regional Transportation Authority

B. Advertising & Postage Costs Advanced by Applicants (Re-establish)

Fiscal Year Expenditure \$5,000

Limit:

Authorized Department: Relevant Departments

Program or Purpose: Pass-through account for legal advertisements and postage funded by applicants for licenses, permits, etc.

Revenue Source: Charges, costs, and fees advanced or reimbursed by applicants in connection with applications for licenses, permits, variances, or other matters.

C. Dog Licensing & Other Expenses (Re-establish)

Fiscal Year Expenditure \$5,000

Limit:

Authorized Department: Town Clerk, Dog Officer.

Program or Purpose: Dog Licensing & other expenses relating to dogs.

Revenue Source: Fees for licensing dogs.

D. Boarding & Caring for Impounded Dogs (Re-establish)

Fiscal Year Expenditure \$5,000

Limit:

Authorized Department: Police Department.

Program or Purpose: Boarding and caring for impounded dogs.

Revenue Source: Fines and payments by owners for boarding dogs

E. Wetlands By-law Expenses (Re-establish)

Fiscal Year Expenditure \$25,000

Limit:

Authorized Department: Conservation Commission.

Program or Purpose: Pass-through account for expert engineering and consulting services retained by the Conservation Commission for review of applications under the Wetlands By-law.

Revenue Source: Costs and fees advanced by applicants.

F. Fees & Expenses of Animal Control Officer (Re-establish)

Fiscal Year Expenditure \$3,000

Limit:

Authorized Department: Board of Health

Program or Purpose: Pass-through account for paying the Animal Control Officer's stipend, fees and other expenses.

Revenue Source: Fees and charges assessed to owners for the inspection of domestic animals in accordance with Massachusetts General Laws Chapter 129, Section 19.

G. Fees for Deputy Collector (Re-establish).

Fiscal Year Expenditure \$15,000

Limit:

Authorized Department: Town Collector.

Program or Purpose: Pass-through account to pay statutory fees earned by the Town's Deputy Collector (independent contractor).

Revenue Source: Fees added to and paid with overdue bills.

H. Fees & Expenses of Field Driver (Re-establish)

Fiscal Year Expenditure \$2,000

Limit:

Authorized Department: Police Department.

Program or Purpose: Pass-through account for paying the fees and expenses of the Town's Field Driver.

Revenue Source: Charges assessed to owners for collecting, transporting, and impounding their strayed animals.

I. Fees & Expenses of Police Lock-up (Re-establish)

Fiscal Year Expenditure \$5,000

Limit:

Authorized Department: Police Department.

Program or Purpose: Pass-through account for providing lock-up facilities to other governmental entities.

Revenue Source: Fees paid for use of cells

J. Expenses of Planning Board (Re-establish)

Fiscal Year Expenditure \$40,000

Limit:

Authorized Department: Planning Board.

Program or Purpose: Pass-through account for expert engineering, other consulting services & for legal advertising required & expenses incurred by the Planning Board for review of applications under its Subdivision Control Regulations.

Revenue Source: Costs and fees advanced by applicants.

K. Expenses of Recycling (Re-establish)

Fiscal Year Expenditure \$3,000

Limit:

Authorized Department: Board of Health.

Program or Purpose: Pass-through account for expenses of recycling cardboard, glass, metals, paper, plastics, etc.

Revenue Source: Payments for recycled materials

L. Expenses of Recreational Fields (Re-establish)

Fiscal Year Expenditure \$25,000

Limit:

Authorized Department: Recreation Fields Committee

Program or Purpose: For the costs of maintenance, equipment & supplies, renovation and/or improvements to any and all Town owned Recreation fields, including related design services

Revenue Source: Fees, Donations, Gifts

M. Council on Aging Medical Transport Expenses (Establish)

Fiscal Year Expenditure \$6,500

Limit:

Authorized Department: Council on Aging

Program or Purpose: For the costs of transporting to medical events for the elderly that supplements services already provided by the MART van

Revenue Source: Grants Donations, Fares

Finance Committee and the Board of Selectmen recommended favorable action.

Hand Vote: Unanimous vote in favor.

Article 18. Appropriate Chapter 90 Funds

Kendra Dumont moved that the Town vote to appropriate, directly for expenditure by the Public Works Department, for such purposes as may be approved by the Massachusetts Highway Department for capital expenditures, all highway aid received from the Commonwealth during Fiscal Year 2012, in accordance with Chapter 90 of the Massachusetts General Laws. Motion seconded by Armand Deveau.

Finance Committee and the Board of Selectmen recommended favorable action.

Hand Vote: Unanimous vote in favor; motion passed.

Article 19. Accept Derby Drive

Kendra Dumont moved to take no action on article 19. Motion seconded by Armand Deveau.

The moderator explained that this road was not ready to be voted on at town meeting yet.

Hand Vote: Unanimous vote to take no action.

Article 20. Dissolve Regional School District Planning Committee

Kendra Dumont moved that the Town vote to dissolve the Regional School District Planning Committee established under Article 2 of the Special Town Meeting held on March 26, 2007. Motion seconded by Armand Deveau.

The moderator formally recognized the members of the Committee present in the audience and thanked them for their time and efforts.

Hand Vote: Unanimous vote; motion passed.

Article 21. Approve the Establishment of a Stabilization Fund for Nashoba Valley Technical High School

Kendra Dumont moved that the Town vote to approve the Nashoba Valley Technical High School District Committee's vote on December 14, 2010 to establish a stabilization fund pursuant to Chapter 71, Section 16G½ of the Massachusetts General Laws, said stabilization fund to be invested, and to retain its own interest earnings as provided by law, and further to create an operational line item to transfer available monies into said stabilization fund. Motion seconded by Armand Deveau.

Finance Committee and Board of Selectmen both recommended against passage of the article.

Dan Meehan of the Finance Committee explained that it would be prudent to keep any monies we may have for this in our own stabilization fund in case we should need it and have the school come to us should they need it.

The Business Manager for the School advised that normally, their capital projects are paid for by the towns as an additional capital assessment over an above their regular budget assessment. The school was seeking to establish a stabilization fund that they could put some cost savings monies into so that they would not have to come back to the towns in the event a capital emergency arose, such as a roof repair. They happened to have some cost savings from a favorable bus contract for the 2011 Fiscal year, and wanted to have the ability to put these extra funds into the stabilization fund. Since their assessment to the town for the FY2011 and FY2012 were at the net minimum amount required by the state, no funds would be returned to the town; it was simply a matter of needing an appropriate fund to put the money in that was allowed to be used for capital expenditures.

She further advised that there were no plans to ask the member towns to fund additional deposits into the stabilization fund in the near future. It would be discussed with the towns in February of each year when they meet with the Boards of Selectmen and Finance Committees of member towns.

Hand Vote: Majority vote in favor; article passed.

Article 22. Transfer Land for Sale/Conveyance by Selectmen – Old Municipal Building

Kendra Dumont moved that the Town vote to transfer to the Board of Selectmen, for the purpose of sale or conveyance, the care and custody of the old Municipal Building, so-called, located at 3 Lancaster Road, together with the appurtenant land, shown on the Assessors' maps as Parcels 16-G-4 and 16-G-5, and authorize the Board of Selectmen to sell or convey said property for not less than the appraised value, or equivalent consideration. Motion seconded by Armand Deveau.

Finance Committee and Board of Selectmen both recommended passage of the article.

The land is comprised of two parcels. The neighboring household of Karen Luddington and Tom Lynch have been using and maintaining part of one of the parcels for quite some time. This issue would need to be discussed with them. Dick Hatch advised that in previous discussions about the re-use of the building, it was determined that the area in question would need to be used for parking.

Appropriate Zoning for both parcels was also an issue: residential vs. other uses.

Selectmen David Swain advised the meeting that intent of the Board of Selectmen was to direct the proceeds of the sale of the building to the Stabilization Fund.

Hand Vote: unanimous vote in favor; motion passed.

Article 23. Transfer Land for Sale/Conveyance by Selectmen – Old Hazen Library

Kendra Dumont moved that the Town vote to transfer to the Board of Selectmen, for the purpose of sale or conveyance, the care and custody of the old Hazen Library, so-called, located at 6 Lancaster Road, together with the appurtenant land, shown on the Assessors' maps as Parcel 16-E-16, and authorize the Board of Selectmen to sell or convey said property for not less than the appraised value, or equivalent consideration. Motion seconded by Armand Deveau.

Finance Committee and Board of Selectmen both recommended passage of the article.

The library was a memorial that the Hazen family had left to the town. There was discussion about whether the deed of the property had a restriction on it and whether the proceeds of a sale of the property would be directed to the Library or to the town. Some research had been done on this subject, but additional work needed to be done. This would allow the Board of Selectmen to explore the issue further.

Concerns about maintaining the historic appearance of the buildings were also raised. Shirley Village was registered as a National Historic District and the old Library and old Town Hall were both registered with the Massachusetts Historical Commission on "Form B". Town Counsel Ellen Doucette advised that sale of town buildings were subject to the public bidding process outlined in MGL c. 30 B. Under this process, the town would issue a request for proposals (RFP) for the redevelopment of the buildings and could craft the RFP's with specific restrictions to address these concerns.

Hand Vote: Moderator declared passed by a 2/3 majority.

Article 24. Transfer to the Stabilization Fund for FY2012

Kendra Dumont moved that the Town take no action. Motion seconded by Armand Deveau.

Hand Vote: unanimous vote to take no action.

Motion made and seconded to dissolve the meeting. Voice vote: Moderator declared that the Aye's had it over the Nay's and that the meeting was dissolved at 10:50pm

Attachments:

- Shirley FY2012 - FY2016 Capital Improvement Plan (2-page document)
- Appendix C - Town of Shirley Salary Classification Plan (1-page document)
- Appendix D – FY 2012 Town of Shirley Wage Scale (1-page document)
- FY12 Budget as of Conclusion of Town Meeting (5-page document)

SHIRLEY FY2012 - FY2016 CAPITAL IMPROVEMENT PLAN							
ITEM	FY2012	FY2013	FY2014	FY2015	FY2016	5-year Total	Annual Average
DPW							
Turf Maint Tractor 4 (type to be determined)		\$17,400				\$17,400	
1 Ton Small Dump w/Plow Rig 2		\$68,000				\$68,000	
Pick-up Truck		\$40,000					
Heavy Duty Lift for Truck Repairs			\$42,000			\$42,000	
35000 GVW Dump Truck w/Sander & Plow setup 1	\$140,000					\$140,000	
35000 GVW Dump Truck w/Sander & Plow setup 2			\$145,000			\$145,000	
Backhoe Loader w/Plow setup				\$150,000		\$150,000	
DPW Sub-total	\$140,000	\$125,400	\$187,000	\$150,000	\$0	\$562,400	\$120,480
Recreation							
Wilde Road Soccer Fields Irrigation System		\$35,000				\$35,000	
Recreation Sub-total	\$0	\$35,000	\$0	\$0	\$0	\$35,000	\$7,000
Town Buildings/Facilities							
Replace Carpeting Town Offices		\$20,000				\$20,000	
Replace Copiers, Town Offices		\$15,000				\$15,000	
Town Buildings/Facilities Sub-total	\$0	\$35,000	\$0	\$0	\$0	\$35,000	\$7,000
Police							
Cruiser	\$33,000	\$34,000	\$35,000	\$36,000	\$37,000	\$175,000	
Mandatory Conversion to Narrowband Radio System	\$80,000						
Police Sub-total	\$113,000	\$34,000	\$35,000	\$36,000	\$37,000	\$175,000	\$51,000
Fire							
Command Car					\$43,000	\$43,000	
Protective Gear					\$15,000	\$15,000	
Air packs		\$40,000				\$40,000	
Engine 2 Replacement		\$150,000				\$150,000	
Hose Replacement				\$20,000		\$20,000	
Tires				\$10,000		\$10,000	
Fire Sub-total	\$0	\$190,000	\$0	\$30,000	\$58,000	\$278,000	\$92,667

SHIRLEY FY2012 - FY2016 CAPITAL IMPROVEMENT PLAN (continued)							
Information Technology (Selectmen)							
Town-wide Hardware & Associated Software	\$50,000	\$52,000	\$53,500	\$54,500	\$56,000	\$266,000	
(Replace/upgrade PCs, Servers, Printers, Switches, Routers)							
Technology Sub-total	\$50,000	\$53,000	\$55,000	\$56,000	\$57,500	\$266,000	\$54,300
Ambulance							
Ambulance: E450 Ford Class I			\$160,000			\$160,000	
Ambulance Sub-total	\$0	\$0	\$160,000	\$0	\$0	\$160,000	\$32,000
TOTAL	\$303,000	\$472,400	\$437,000	\$272,000	\$152,500	\$1,511,400	\$364,447

Appendix C to Warrant for June 6, 2011 Annual Town Meeting Town of Shirley Salary Classification Plan	
Grade	Title
15	Chief Administrative Officer
14	Police Chief
13	Public Works Director
12	
11	Fire Chief Police Lieutenant
10	Information Technology Administrator
9	Accountant/Budget Officer Treasurer/Benefits Coordinator Principal Assessor
8	Library Director Building Inspector
7	
6	Assistant Assessor Conservation Administrator Police Dept. Executive Secretary Executive Assistant to the Board of Selectmen Youth Services Librarian Reserve Police Officer Council on Aging Director
5	Assistant Accountant Assistant Treasurer Community Development Coordinator Assistant Collector Health/Inspections Office Manager Public Works Assistant Planning Administrator Sewer Dept. Office Mgr/Assistant Assistant Librarian
4	Conservation Secretary Finance Committee Admin. Secretary Selectmen's Secretary Board of Assessor's Clerk Zoning Board of Appeal's Secretary
3	
2	Custodian Library Aide Police Matron
1	

**Appendix D to Warrant for June 6, 2011 Annual Town Meeting
FY12 Wage Scale**



GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
1 hourly annual	10.64	10.88	11.12	11.37	11.63	11.89	12.16	12.43	12.71	13.00	13.29	13.59	13.90	14.21	14.53
2 hourly annual	22,216	22,717	23,219	23,741	24,283	24,826	25,390	25,954	26,538	27,144	27,750	28,376	29,023	29,670	30,339
3 hourly annual	11.70	11.96	12.23	12.51	12.79	13.08	13.37	13.67	13.98	14.29	14.61	14.94	15.28	15.62	15.97
4 hourly annual	24,430	24,972	25,536	26,121	26,706	27,311	27,917	28,543	29,190	29,838	30,506	31,195	31,905	32,615	33,345
5 hourly annual	12.87	13.16	13.46	13.76	14.07	14.39	14.71	15.04	15.38	15.73	16.08	16.44	16.81	17.19	17.58
6 hourly annual	26,873	27,478	28,104	28,731	29,378	30,046	30,714	31,404	32,113	32,844	33,575	34,327	35,099	35,893	36,707
7 hourly annual	14.16	14.48	14.81	15.14	15.48	15.83	16.19	16.55	16.92	17.30	17.69	18.09	18.50	18.92	19.35
8 hourly annual	29,566	30,234	30,923	31,612	32,322	33,053	33,805	34,556	35,329	36,122	36,937	37,772	38,628	39,505	40,403
9 hourly annual	15.58	15.93	16.29	16.66	17.03	17.41	17.80	18.20	18.61	19.03	19.46	19.90	20.35	20.81	21.28
10 hourly annual	32,531	33,262	34,014	34,786	35,559	36,352	37,166	38,002	38,858	39,735	40,632	41,551	42,491	43,451	44,433
11 hourly annual	17.14	17.53	17.92	18.32	18.73	19.15	19.58	20.02	20.47	20.93	21.40	21.88	22.37	22.87	23.38
12 hourly annual	35,788	36,603	37,417	38,252	39,108	39,985	40,883	41,802	42,741	43,702	44,683	45,685	46,709	47,753	48,817
13 hourly annual	18.85	19.27	19.70	20.14	20.59	21.05	21.52	22.00	22.50	23.01	23.53	24.06	24.60	25.15	25.72
14 hourly annual	39,359	40,236	41,134	42,052	42,992	43,952	44,934	45,936	46,980	48,045	49,131	50,237	51,365	52,513	53,703
15 hourly annual	20.74	21.21	21.69	22.18	22.68	23.19	23.71	24.24	24.79	25.35	25.92	26.50	27.10	27.71	28.33
16 hourly annual	43,305	44,286	45,289	46,312	47,356	48,421	49,506	50,613	51,762	52,931	54,121	55,332	56,585	57,858	59,153
17 hourly annual	22.81	23.32	23.84	24.38	24.93	25.49	26.06	26.65	27.25	27.86	28.49	29.13	29.79	30.46	31.15
18 hourly annual	47,627	48,692	49,778	50,905	52,054	53,223	54,413	55,645	56,898	58,172	59,487	60,823	62,202	63,600	65,041
19 hourly annual	25.09	25.65	26.23	26.82	27.42	28.04	28.67	29.32	29.98	30.65	31.34	32.05	32.77	33.51	34.26
20 hourly annual	52,388	53,557	54,768	56,000	57,253	58,548	59,863	61,220	62,598	63,997	65,438	66,920	68,424	69,969	71,535
21 hourly annual	27.60	28.22	28.85	29.50	30.16	30.84	31.53	32.24	32.97	33.71	34.47	35.25	36.04	36.85	37.68
22 hourly annual	57,629	58,923	60,239	61,596	62,974	64,394	65,835	67,317	68,841	70,386	71,973	73,602	75,252	76,943	78,676
23 hourly annual	30.36	31.04	31.74	32.45	33.18	33.93	34.69	35.47	36.27	37.09	37.92	38.77	39.64	40.53	41.44
24 hourly annual	63,392	64,812	66,273	67,756	69,280	70,846	72,433	74,061	75,732	77,444	79,177	80,952	82,768	84,627	86,527
25 hourly annual	33.40	34.15	34.92	35.71	36.51	37.33	38.17	39.03	39.91	40.81	41.73	42.67	43.63	44.61	45.61
26 hourly annual	69,739	71,305	72,913	74,562	76,233	77,945	79,699	81,495	83,332	85,211	87,132	89,095	91,099	93,146	95,234
27 hourly annual	36.74	37.57	38.42	39.28	40.16	41.06	41.98	42.92	43.89	44.88	45.89	46.92	47.98	49.06	50.16
28 hourly annual	76,713	78,446	80,221	82,017	83,854	85,733	87,654	89,617	91,642	93,709	95,818	97,969	100,182	102,437	104,734
29 hourly annual	40.41	41.32	42.25	43.20	44.17	45.16	46.18	47.22	48.28	49.37	50.48	51.62	52.78	53.97	55.18
30 hourly annual	84,376	86,276	88,218	90,202	92,227	94,294	96,424	98,595	100,809	103,085	105,402	107,783	110,205	112,689	115,216

Town of Shirley FY09 - FY11 Budgets and FY12 Budget Estimates					
Line #	Department/Account Name	FY12 Requested	FY12 ATM Appropriated	FY12 Salary Increases	Total Appropriated FY12 ATM
114	MODERATOR				
	Expenses	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -
122	SELECTMEN				
	Salaries, Elected Officials	\$ 300.00	\$ 3.00	\$ -	\$ 300.00
	Appointed, Salary	\$ 39,672.00	\$ 39,672.00	\$ 1,002.24	\$ 40,674.24
	Financial Audit	\$ 23,000.00	\$ 23,000.00	\$ -	\$ 23,000.00
	Other Audit Services	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
	Legal Notices	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
	Expenses	\$ 2,270.00	\$ 2,270.00	\$ -	\$ 2,270.00
	Town Report	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
	Total	\$ 67,742.00	\$ 67,445.00	\$ 1,002.24	\$ 68,744.24
124	PERSONNEL BOARD				
	Expenses	\$ 200.00	\$ 200.00	\$ -	\$ 200.00
	Total	\$ 200.00	\$ 200.00	\$ -	\$ 200.00
129	TOWN ADMINISTRATOR				
	Salary, Appointed Position	\$ 95,000.00	\$ 85,000.00	\$ 1,091.36	\$ 96,091.36
	Expenses	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
	Total	\$ 96,000.00	\$ 85,000.00	\$ 1,091.36	\$ 97,091.36
131	FINANCE COMMITTEE				
	Appointed, Salary	\$ -	\$ -	\$ -	\$ -
	Annual Town Meeting Warrant	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
	Expenses	\$ 170.00	\$ 170.00	\$ -	\$ 170.00
	Total	\$ 1,170.00	\$ 1,170.00	\$ -	\$ 1,170.00
132	RESERVE FUND *				
	Expenses	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
	Total	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00
135	TOWN ACCOUNTANT				
	Salary, Appointed Position	\$ 53,307.00	\$ 53,307.00	\$ 1,335.96	\$ 54,642.96
	Wages Hourly, Appointed	\$ 36,352.00	\$ 19,388.00	\$ 899.49	\$ 37,251.49
	Expenses	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
	Total	\$ 92,659.00	\$ 75,695.00	\$ 2,235.45	\$ 94,894.45
141	ASSESSORS				
	Salaries, Elected Officials	\$ 300.00	\$ 3.00	\$ -	\$ 300.00
	Salary, Appointed Position	\$ 51,929.00	\$ 51,929.00	\$ 1,294.26	\$ 53,223.26
	Wages Hourly	\$ 5,050.00	\$ -	\$ 124.06	\$ 5,174.06
	Mapping Services	\$ 3,750.00	\$ 3,750.00	\$ -	\$ 3,750.00
	Contract Services	\$ 25,825.00	\$ 25,825.00	\$ -	\$ 25,825.00
	Expenses	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00
	Total	\$ 90,854.00	\$ 85,507.00	\$ 1,418.32	\$ 92,272.32
145	TREASURER				
	Salary, Appointed Position	\$ 54,309.00	\$ 54,309.00	\$ 1,336.20	\$ 55,645.20
	Wages Hourly, Appointed	\$ 34,003.00	\$ 18,135.00	\$ 840.50	\$ 34,843.50
	Tax Title/Foreclosure Expenses	\$ 28,000.00	\$ 15,000.00	\$ -	\$ 28,000.00
	Expenses	\$ 4,500.00	\$ 4,500.00	\$ -	\$ 4,500.00
	Total	\$ 120,812.00	\$ 91,944.00	\$ 2,176.70	\$ 122,988.70
146	TOWN COLLECTOR				
	Salary, Elected Position	\$ 54,309.00	\$ 54,309.00	\$ 1,336.20	\$ 55,645.20
	Wages Hourly, Appointed	\$ 22,800.00	\$ 19,826.00	\$ 563.68	\$ 23,363.68
	Tax Title	\$ 3,612.00	\$ 3,612.00	\$ -	\$ 3,612.00
	Expenses	\$ 14,988.00	\$ 14,988.00	\$ -	\$ 14,988.00
	Total	\$ 95,709.00	\$ 92,735.00	\$ 1,899.88	\$ 97,608.88
151	LEGAL EXPENSE				
	Expenses	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
	Total	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
155	COMPUTER OPERATIONS				
	Salary, Technology Administrator	\$ 53,000.00	\$ 35,000.00	\$ -	\$ 53,000.00
	Computer Technician - Consulting	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
	Computer Operations Expense	\$ 45,966.00	\$ 45,966.00	\$ -	\$ 45,966.00
	Equipment	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
	Total	\$ 125,966.00	\$ 107,966.00	\$ -	\$ 125,966.00

Town of Shirley FY09 - FY11 Budgets and FY12 Budget Estimates					
Line #	Department/Account Name	FY12 Requested	FY12 ATM Appropriated	FY12 Salary Increases	Total Appropriated FY12 ATM
159	OFFICE MACHINES				
	Expenses	\$ 4,875.00	\$ 4,875.00	\$ -	\$ 4,875.00
	Total	\$ 4,875.00	\$ 4,875.00	\$ -	\$ 4,875.00
161	TOWN CLERK				
	Salary, Elected Position	\$ 53,119.00	\$ 53,119.00	\$ 1,336.04	\$ 54,455.04
	Expenses	\$ 1,200.00	\$ 1,200.00	\$ -	\$ 1,200.00
	Total	\$ 54,319.00	\$ 54,319.00	\$ 1,336.04	\$ 55,655.04
162	CONDUCT OF ELECTIONS				
	Expenses	\$ 8,150.00	\$ 8,150.00	\$ -	\$ 8,150.00
	Total	\$ 8,150.00	\$ 8,150.00	\$ -	\$ 8,150.00
171	CONSERVATION COMMISSION				
	Wages Hourly, Agent	\$ 10,650.00	\$ 10,650.00	\$ -	\$ 10,650.00
	Wages Hourly, Secretary	\$ 7,215.00	\$ 3,607.00	\$ -	\$ 7,215.00
	Expenses	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
	Total	\$ 19,365.00	\$ 15,757.00	\$ -	\$ 19,365.00
175	PLANNING BOARD				
	Wages Hourly, Appointed	\$ 16,965.00	\$ 16,965.00	\$ 428.04	\$ 17,393.04
	Expenses	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
	Total	\$ 17,965.00	\$ 17,965.00	\$ 428.04	\$ 18,393.04
176	ZONING BOARD OF APPEALS				
	Wages Hourly, Secretary	\$ 3,608.00	\$ 4,608.00	\$ -	\$ 4,608.00
	Expenses	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
	Total	\$ 4,108.00	\$ 5,108.00	\$ -	\$ 5,108.00
192	PUBLIC BUILDINGS				
	Wages, Hourly	\$ -	\$ -	\$ -	\$ -
	Utilities	\$ 44,000.00	\$ 44,000.00	\$ -	\$ 44,000.00
	Phones	\$ 4,700.00	\$ 4,700.00	\$ -	\$ 4,700.00
	Repairs & Maintenance	\$ 10,000.00	\$ 5,000.00	\$ -	\$ 10,000.00
	Vehicle Maintenance	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
	Expenses	\$ 25,408.00	\$ 25,408.00	\$ -	\$ 25,408.00
	Town Betterments	\$ 48,000.00	\$ -	\$ -	\$ -
	War Memorial Bldg Sewer Expens	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
	Total	\$ 135,358.00	\$ 82,358.00	\$ -	\$ 87,358.00
211	POLICE DEPARTMENT				
	Appointed Position, Salary Chief	\$ 78,238.00	\$ 78,238.00	\$ 1,982.96	\$ 80,220.96
	Appointed Position, Salary Lt	\$ -	\$ -	\$ -	\$ -
	Appointed, Salary Exec Secr	\$ 44,600.00	\$ 44,600.00	\$ 1,085.44	\$ 45,685.44
	Wages, Hourly Custodian	\$ 6,666.00	\$ 6,666.00	\$ 161.76	\$ 6,827.76
	Salaries, Wages & Hourly (Union)	\$ 552,610.00	\$ 552,610.00	\$ -	\$ 552,610.00
	New Employee	\$ -	\$ -	\$ -	\$ -
	Expenses	\$ 86,794.00	\$ 86,794.00	\$ -	\$ 86,794.00
	Total	\$ 768,908.00	\$ 768,908.00	\$ 3,230.16	\$ 772,138.16
221	FIRE DEPARTMENT				
	Appointed Position, Salary Chief	\$ 67,192.00	\$ 67,192.00	\$ 1,649.36	\$ 68,841.36
	Wages Hourly, Full-Time	\$ 100,866.00	\$ 100,866.00	\$ -	\$ 100,866.00
	Wages Hourly On-Call	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
	Expenses	\$ 43,688.00	\$ 43,688.00	\$ -	\$ 43,688.00
	Total	\$ 241,746.00	\$ 241,746.00	\$ 1,649.36	\$ 243,395.36
241	BUILDING INSPECTOR				
	Salary Appointed Position	\$ 47,231.00	\$ 47,231.00	\$ 1,189.72	\$ 48,420.72
	Wages Hourly	\$ 24,650.00	\$ 24,650.00	\$ 607.49	\$ 25,257.49
	Seal of Weights and Measures	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
	Salary, Part-time Building Inspector	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
	Expenses	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
	Total	\$ 74,881.00	\$ 74,881.00	\$ 1,797.21	\$ 76,678.21
243	GAS/PLUMBING INSPECTOR				
	Salary, Appointed Position	\$ 10,000.00	\$ 7,500.00	\$ 249.99	\$ 10,249.99
	Expenses	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
	Total	\$ 10,500.00	\$ 8,000.00	\$ 249.99	\$ 10,749.99

Town of Shirley FY09 - FY11 Budgets and FY12 Budget Estimates					
Line #	Department/Account Name	FY12 Requested	FY12 ATM Appropriated	FY12 Salary Increases	Total Appropriated FY12 ATM
245	WIRING INSPECTOR				
	Salary, Appointed Position	\$ 10,000.00	\$ 7,500.00	\$ 249.99	\$ 10,249.99
	Expenses	\$ 800.00	\$ 800.00	\$ -	\$ 800.00
	Total	\$ 10,800.00	\$ 8,300.00	\$ 249.99	\$ 11,049.99
251	COMMUNICATION CENTER				
	Wages Hourly	\$ 177,903.00	\$ 177,903.00	\$ -	\$ 177,903.00
	Expenses	\$ 8,707.00	\$ 8,000.00	\$ -	\$ 8,707.00
	Total	\$ 186,610.00	\$ 185,903.00	\$ -	\$ 186,610.00
292	DOG OFFICER				
	Salary, Appointed Position	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 7,000.00
	Total	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 7,000.00
321	NASHOBA VALLEY TECH. H.S.				
	Expenses	\$ 595,814.00	\$ 595,814.00	\$ -	\$ 595,814.00
	Total	\$ 595,814.00	\$ 595,814.00	\$ -	\$ 595,814.00
331	AYER SHIRLEY REGIONAL SCHOOL DISTRICT				
	Transportation Assessment	\$ -	\$ -	\$ -	\$ -
	Regional School Assessment	\$ 4,709,291.00	\$ 4,709,291.00	\$ -	\$ 4,709,291.00
	Total	\$ 4,709,291.00	\$ 4,709,291.00	\$ -	\$ 4,709,291.00
334	SCHOOL DEPARTMENT TRANSPORTATION				
	Pre-School through Grade 12	\$ -	\$ -	\$ -	\$ -
	SPED Transport - Out of District	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -
422	DEPARTMENT OF PUBLIC WORKS				
	Salary, Appointed Position	\$ -	\$ -	\$ -	\$ -
	Wages Hourly	\$ 18,537.00	\$ 18,537.00	\$ -	\$ 18,537.00
	Wages Hourly (Union)	\$ 154,240.00	\$ 154,240.00	\$ -	\$ 154,240.00
	Wages Hourly (Union Overtime)	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
	Expenses	\$ 49,900.00	\$ 49,900.00	\$ -	\$ 49,900.00
	Total	\$ 224,677.00	\$ 224,677.00	\$ -	\$ 224,677.00
423	SNOW & ICE REMOVAL				
	Wages Hourly	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00
	Overtime	\$ 11,000.00	\$ 11,000.00	\$ -	\$ 11,000.00
	Expenses	\$ 64,500.00	\$ 64,500.00	\$ -	\$ 64,500.00
	Total	\$ 79,000.00	\$ 79,000.00	\$ -	\$ 79,000.00
424	STREET LIGHTS				
	Expenses	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
	Total	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
426	ROAD & GROUNDS MAINTENANCE				
	Expenses	\$ 33,000.00	\$ 33,000.00	\$ -	\$ 33,000.00
	Total	\$ 33,000.00	\$ 33,000.00	\$ -	\$ 33,000.00
433	B.O.H./TRASH COLLECTION				
	Trash Collection/Recycling	\$ 186,864.00	\$ 154,067.00	\$ -	\$ 50,000.00
	Total	\$ 186,864.00	\$ 154,067.00	\$ -	\$ 50,000.00
491	CEMETERIES				
	Wages Hourly	\$ 7,200.00	\$ 7,200.00	\$ -	\$ 7,200.00
	Expenses	\$ 6,300.00	\$ 6,300.00	\$ -	\$ 6,300.00
	Total	\$ 13,500.00	\$ 13,500.00	\$ -	\$ 13,500.00
492	BOARD OF HEALTH/LANDFILL				
	Expenses	\$ 1,250.00	\$ 1,250.00	\$ -	\$ 1,250.00
	Monitoring/Testing	\$ 8,380.00	\$ 8,380.00	\$ -	\$ 8,380.00
	Total	\$ 9,630.00	\$ 9,630.00	\$ -	\$ 9,630.00
511	BOARD OF HEALTH				
	Wages Hourly	\$ 13,272.00	\$ 13,272.00	\$ 328.19	\$ 13,600.19
	Expenses	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
	Total	\$ 13,772.00	\$ 13,772.00	\$ 328.19	\$ 14,100.19
512	BOARD OF HEALTH/RECYCLING				
	Wages Hourly	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
	Expenses	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
	Total	\$ 6,500.00	\$ 6,500.00	\$ -	\$ 6,500.00

Town of Shirley FY09 - FY11 Budgets and FY12 Budget Estimates					
Line #	Department/Account Name	FY12 Requested	FY12 ATM Appropriated	FY12 Salary Increases	Total Appropriated FY12 ATM
514	NASHOBA BOARD OF HEALTH				
	Expenses, Health Services	\$ 15,354.00	\$ 15,354.00	\$ -	\$ 15,354.00
	Expenses, Home Care Services	\$ 8,260.00	\$ 8,260.00	\$ -	\$ 8,260.00
	Total	\$ 23,614.00	\$ 23,614.00	\$ -	\$ 23,614.00
541	COUNCIL ON AGING				
	Wages Hourly, Director	\$ 13,000.00	\$ 13,000.00	\$ 227.04	\$ 13,227.04
	Expenses	\$ 17,030.00	\$ 17,030.00	\$ -	\$ 17,030.00
	Meals on Wheels Expenses	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
	Total	\$ 31,530.00	\$ 31,530.00	\$ 227.04	\$ 31,757.04
543	VETERANS				
	Salary, Appointed Position	\$ 6,080.00	\$ 6,080.00	\$ 146.94	\$ 6,226.94
	Expenses	\$ 550.00	\$ 550.00	\$ -	\$ 550.00
	Benefits	\$ 26,000.00	\$ 26,000.00	\$ -	\$ 26,000.00
	Total	\$ 32,630.00	\$ 32,630.00	\$ 146.94	\$ 32,776.94
611	LIBRARY				
	Salary, Appointed Position	\$ 42,233.00	\$ 42,233.00	\$ -	\$ 42,233.00
	Wages Hourly	\$ 86,000.00	\$ 86,000.00	\$ -	\$ 86,000.00
	Expenses	\$ 62,552.00	\$ 62,552.00	\$ -	\$ 62,552.00
	Total	\$ 190,785.00	\$ 190,785.00	\$ -	\$ 190,785.00
630	RECREATION				
	Wages Hourly	\$ 4,590.00	\$ 4,590.00	\$ 112.70	\$ 4,702.70
	Expenses	\$ 750.00	\$ 750.00	\$ -	\$ 750.00
	Basketball Expense	\$ 3,600.00	\$ 3,600.00	\$ -	\$ 3,600.00
	Soccer Expense	\$ 2,800.00	\$ 2,800.00	\$ -	\$ 2,800.00
	Total	\$ 11,740.00	\$ 11,740.00	\$ 112.70	\$ 11,852.70
650	BENJAMIN HILL PARK COMMITTEE				
	Wages	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00
	Expenses	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
	Total	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 6,000.00
691	HISTORICAL COMMISSION				
	Expenses	\$ 200.00	\$ -	\$ -	\$ -
	Total	\$ 200.00	\$ -	\$ -	\$ -
692	MEMORIAL DAY				
	Expenses	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
	Total	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
694	CENTER TOWN HALL COMMITTEE				
	Expense	\$ 2,000.00	\$ -	\$ -	\$ -
	Total	\$ 2,000.00	\$ -	\$ -	\$ -
711	GENERAL FUND DEBT SERVICE				
	Long Term Principal	\$ 235,651.00	\$ 235,651.00	\$ -	\$ 235,651.00
	Long Term Interest	\$ 64,705.00	\$ 64,705.00	\$ -	\$ 64,705.00
	Short Term Interest	\$ 128,420.00	\$ 128,420.00	\$ -	\$ 128,420.00
	School Bldg Principal Debt Excl	\$ 197,500.00	\$ 197,500.00	\$ -	\$ 197,500.00
	School Bldg Interest Debt Excl	\$ 119,856.00	\$ 119,856.00	\$ -	\$ 119,856.00
	Library Principal Debt Exclusion	\$ 51,151.00	\$ 51,151.00	\$ -	\$ 51,151.00
	Library Interest Debt Exclusion	\$ 8,743.00	\$ 8,743.00	\$ -	\$ 8,743.00
	Total	\$ 806,026.00	\$ 806,026.00	\$ -	\$ 806,026.00
712	DEBT ISSUE COST				
	Expense	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
	Total	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
840	MONTACHUSETT REG. PLAN.				
	Assessment	\$ 1,564.00	\$ 1,564.00	\$ -	\$ 1,564.00
	Total	\$ 1,564.00	\$ 1,564.00	\$ -	\$ 1,564.00
911	MIDDLESEX CO RETIREMENT				
	Assessment	\$ 568,130.00	\$ 568,130.00	\$ -	\$ 568,130.00
	Total	\$ 568,130.00	\$ 568,130.00	\$ -	\$ 568,130.00
913	UNEMPLOYMENT INSURANCE				
	Expenses	\$ 50,000.00	\$ 99,592.00	\$ -	\$ 50,000.00
	Contract Services	\$ 1,400.00	\$ 1,400.00	\$ -	\$ 1,400.00
	Total	\$ 51,400.00	\$ 100,992.00	\$ -	\$ 51,400.00

Town of Shirley FY09 - FY11 Budgets and FY12 Budget Estimates					
Line #	Department/Account Name	FY12 Requested	FY12 ATM Appropriated	FY12 Salary Increases	Total Appropriated FY12 ATM
914	GROUP HEALTH/LIFE INSURANCE				
	Expenses	\$ 697,200.00	\$ 676,400.00	\$ -	\$ 697,200.00
	Actuary Study	\$ -	\$ -	\$ -	\$ -
	Total	\$ 697,200.00	\$ 676,400.00	\$ -	\$ 697,200.00
916	F. I. C. A./MEDICARE				
	General Expenses	\$ 35,000.00	\$ 34,400.00	\$ -	\$ 35,000.00
	Senior Work off Program Expenses	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
	Total	\$ 35,250.00	\$ 34,650.00	\$ -	\$ 35,250.00
945	GENERAL INSURANCE				
	Expenses	\$ 142,000.00	\$ 142,000.00	\$ -	\$ 142,000.00
	Total	\$ 142,000.00	\$ 142,000.00	\$ -	\$ 142,000.00
999	SALARY INCREASES				
	Expenses	\$ 55,000.00	\$ -	\$ 35,420.39	\$ 35,420.39
	Total	\$ 55,000.00	\$ -	\$ 35,420.39	\$ 35,420.39
TOTAL OPERATING BUDGET		\$ 10,865,814.00	\$ 10,659,244.00	\$ 55,000.00	\$ 10,679,750.00

Minutes of the Special Town Meeting June 30, 2011
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Moderator George Knittel opened the Special Town Meeting on Thursday, June, 2011 at 7:20pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. Alpee Levesque Jr. led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people as tellers: Mike Detillion, Alpee Levesque Jr., Rachel Sizer, and James Thibault. Marjorie Marcinkewicz and Barbara Masiero checked voters into the meeting. 152 voters checked in.

The Town Clerk confirmed for the Moderator that the warrant had been duly posted. The Moderator asked members of the audience to obtain a copy of the warrant and related handouts at the check-in area if they had not picked them up on their way in.

Dan Meehan, acting chair of the Finance Committee, made a presentation about the status of the budget. The actions proposed would leave about \$40,000 in the stabilization fund, and the town is hopeful that it will be replenished with MCI mitigation funds from the state budget.

Article 1. Amend Appropriations for Fiscal Year 2012

David Swain moved that the Town vote to amend the General Operating Budget of the Town for the period beginning July 1, 2011 through June 30, 2012, as voted under Article 6 of the June 6, 2011 Annual Town Meeting, for the specified line items and accounts of the departmental budgets included in the Warrant.

And further that the Town vote to approve two new funding sources for the authorized FY2012 Budget spending, specifically: \$396,419 from funds that were previously committed to debt service payment and that are no longer needed for debt service payment; and, \$121,047 from the Stabilization Fund. Kendra Dumont seconded.

The Moderator advised that he would read through the proposed changes to the budget line by line to give the audience the opportunity to ask for specific lines to be held for discussion.

The proposed changes to the budget as presented in the warrant were as follows:

TOWN OF SHIRLEY – FY2012 BUDGET

Line Item #	Department/Account Name	FY12 Approved (\$)	Amendment (\$)	FY12 Revised (\$)
122	Selectmen			
	Salaries, Elected Officials	3	297	300
129	Town Administrator			
	Salary, Appointed Position	85,000	10,000	95,000
	Expenses	0	1,000	1,000
135	Town Accountant			
	Wages, Hourly, Appointed	19,388	16,964	36,352
141	Assessors			
	Salaries, Elected Officials	3	297	300
	Wages, Hourly	0	5,050	5,050

	TOWN OF SHIRLEY FY2012 BUDGET continued	FY12 Approved	Amendment	FY12 Revised
Line Item #	Department/Account Name	(\$)	(\$)	(\$)
145	Treasurer			
	Wages, Hourly, Appointed	18,135	15,868	34,003
	Tax Title/Foreclosure Expenses	15,000	13,000	28,000
146	Town Collector			
	Wages, Hourly, Appointed	19,826	2,974	22,800
155	Computer Operations			
	Salary, Technology Admin.	35,000	18,000	53,000
162	Conservation Commission			
	Wages, Hourly, Secretary	3,607	3,608	7,215
192	Public Buildings			
	Repairs & Maintenance	5,000	5,000	10,000
	Town Betterments	0	48,000	48,000
243	Gas/Plumbing Inspector			
	Salary, Appointed Position	7,500	2,500	10,000
245	Wiring Inspector			
	Salary, Appointed Position	7,500	2,500	10,000
251	Communication Center			
	Expenses	8,000	707	8,707
433	B.O.H./Trash Collection			
	Trash Collection/Recycling	154,067	32,797	186,864
691	Historical Commission			
	Expenses	0	200	200
913	Unemployment Insurance			
	Expenses	99,592	(49,592)	50,000
914	Group Health/Life Insurance			
	Expenses	676,400	20,800	697,200
916	F.I.C.A./Medicare			
	General Expenses	34,400	600	35,000

The following line items were held:

192 – Public Buildings

243 – Gas/Plumbing Inspector

245 – Wiring Inspector

433 – B.O.H./Trash Collection

691 – Historical Commission

There were handouts at the check-in area that pertained to this article, and the Town Clerk went to make additional copies to ensure that all attendees could have them.

Amendment 1 David Swain moved to amend Line Item #192, Public Buildings, Town Betterments to eliminate the proposed amended increase of \$48,000 to zero, leaving the line item at zero. Kendra Dumont seconded.

Hand Vote: Unanimous vote; motion carried.

Amendment 2 David Swain moved to amend line item #433, B.O.H./Trash Collection, Trash Collection/Recycling to reduce the Approved amount of \$154,067 by \$104,067 leaving the line item at \$50,000. Kendra Dumont seconded.

Hand Vote: Moderator declared 2/3 majority in favor; amendment passed.

Amendment 3 David Swain moved to amend line item #691, Historical Commission Expenses to eliminate the proposed amended increase of \$200 to zero, leaving the line item at zero. Kendra Dumont seconded.

Hand Vote: Unanimous vote in favor; amendment passed.

Regarding line items 243 and 245, the question was asked whether the employees in these positions document that they work enough hours to qualify for health benefits. It is believed that they work enough hours to qualify, and there is a plan for the Chief Administrative Officer to review these positions, their hours, how they document them, and fees. No amendment proposed.

The moderator explained that we would vote on the article in parts - first to accept the line items as amended, and then to vote on the new two funding sources.

In voting to accept the line items as amended, the total reduction to the FY2012 budget would be \$34,494.

	TOWN OF SHIRLEY FY2012 BUDGET	FY12 Approved	Amendment	FY12 Revised
	TOTALS	1,188,421	(34,494)	1,153,927

Hand Vote on Line Items as Amended: unanimous vote in favor; amended line items passed

The moderator then re-read the funding sources of the motion: \$396,419 from funds that were previously committed to debt service payment; and, \$121,047 from the Stabilization Fund. The \$396,419 had been freed up by passage of the Debt Exclusion Ballot Question at the Special Town Election on June 28, 2011. The moderator advised that using money from the Stabilization Fund requires a 2/3 majority instead of a simple majority, therefore we would vote on that amount separately.

A handout at the Town Meeting summarized the authorized spending and funding sources. This was reviewed.

Authorize Spending

Total Authorized at the Annual Town Meeting	\$ 10,659,244
Total Amended at this Special Town Meeting	<u>(\$ 34,494)</u>
Total Spending Authorized	\$ 10,624,750

Funding Sources

Total Funding Sources Identified at Annual Town Meeting	\$ 10,107,284
Amounts to be provided by funds which were previously committed to debt service payment and are no longer needed for that payment	\$ 396,419
Stabilization Fund	<u>\$ 121,047</u>
	\$10,624,750

Hand vote on re-allocating the \$396,419: moderator declared 2/3 majority vote in favor; passed.

Hand vote on taking \$121,047 from the Stabilization Fund: Moderator declared 2/3 majority in favor; passed.

Therefore, the motion for Article 1 with the line items as amended and both funding sources as proposed passed. The changes to the budget as passed are as follows:

	TOWN OF SHIRLEY FY2012 BUDGET	FY12 Approved	Amendment	FY12 Revised
Line Item #	Department/Account Name	(\$)	(\$)	(\$)
122	Selectmen			
	Salaries, Elected Officials	3	297	300
129	Town Administrator			
	Salary, Appointed Position	85,000	10,000	95,000
	Expenses	0	1,000	1,000
135	Town Accountant			
	Wages, Hourly, Appointed	19,388	16,964	36,352
141	Assessors			
	Salaries, Elected Officials	3	297	300
	Wages, Hourly	0	5,050	5,050
145	Treasurer			
	Wages, Hourly, Appointed	18,135	15,868	34,003
	Tax Title/Foreclosure Expenses	15,000	13,000	28,000
146	Town Collector			
	Wages, Hourly, Appointed	19,826	2,974	22,800
155	Computer Operations			
	Salary, Technology Admin.	35,000	18,000	53,000
162	Conservation Commission			
	Wages, Hourly, Secretary	3,607	3,608	7,215
192	Public Buildings			
	Repairs & Maintenance	5,000	5,000	10,000
	Town Betterments	0	0	0
243	Gas/Plumbing Inspector			
	Salary, Appointed Position	7,500	2,500	10,000
245	Wiring Inspector			
	Salary, Appointed Position	7,500	2,500	10,000
251	Communication Center			
	Expenses	8,000	707	8,707
433	B.O.H./Trash Collection			
	Trash Collection/Recycling	154,067	-104,067	50,000
691	Historical Commission			
	Expenses	0	0	0
913	Unemployment Insurance			
	Expenses	99,592	(49,592)	50,000
914	Group Health/Life Insurance			
	Expenses	676,400	20,800	697,200
916	F.I.C.A./Medicare			
	General Expenses	34,400	600	35,000
	TOTALS	1,188,421	(34,494)	1,153,927

Article 2: Amend FY2012 Curbside Solid Waste/Recycling Budget Appropriations

David Swain moved to take no action on Article 2. Kendra Dumont seconded.

It was explained that the figures have to be reworked and that a fall special town meeting was

planned, at which this article would be revisited.

Hand Vote on motion to take no action: Unanimous vote in favor; passed.

Article 3: Transfer into the Stabilization Fund for FY2012

David Swain moved to take no action on Article 3. Kendra Dumont seconded.

Hand Vote on motion to take no action: Unanimous vote in favor; passed.

David Swain moved to dissolve the town meeting. Kendra Dumont seconded.

Voice Vote: Unanimous vote in favor, and moderator declared meeting dissolved at 8:10pm.

CONSERVATION COMMISSION

Administration

This report covers FY11 from July 1, 2010, through June 30, 2011.

The Conservation Commission reviews and issues permits for work within and adjacent to wetlands and waterways in order to administer the Massachusetts Wetlands Protection Act (MWPA) regulations and the Shirley Non-Zoning Wetlands Bylaw (SNWB). The Commission also responds to many requests for comments on applications submitted to the Planning Board, Zoning Board of Appeals, and Board of Selectmen.

During FY11, the Commission held 22 public meetings. Administration of the wetlands protection statutes required the Conservation Commission to review/issue the following documents:

Requests for Determination of Applicability	2
Determinations of Applicability	2
Notices of Resource Area Delineation	0
Orders of Resource Area Delineation	0
Notices of Intent	4
Orders of Condition	4
Certificates of Compliance	7
Extension Permits	1
Amendments	0
Violations	2
Emergency Certifications	1

The Commission collected \$ 3825.00 in MWPA filing fees during FY11. These fees are maintained in a special account, can only be used to administer the MWPA, and are typically used to defray some of the Commission's expenses. The Commission also collected \$ 1525.00 in filing fees under the Shirley bylaw.

The Conservation Commission reminds property owners those projects (including sheds, tree removal, pools, etc.) within 100 feet of a wetland (brook, pond, swamp, etc.) or in floodplain areas must be reviewed by the Commission. In addition, work within 200 feet of a perennial stream may also require a filing. Please call the office at 978-425-2600 Ext. 245 if you have any questions regarding wetland issues or if you are uncertain whether you should file, particularly if you are a new homeowner. The Commission encourages residents to retain native vegetative borders between their lawns and adjacent wetland and waterway buffer areas.

The Commission can be contacted at 7 Keady Way, Shirley, MA 01464; 978-425-2600 Ext. 245; or by e-mail at conservation@shirley-ma.gov. The Commission's pages on the Town of Shirley Conservation website at <http://www.shirley-ma.gov/> provide a store, where book and hay sale information is posted, in addition to meeting agendas and legal notices, basic information, a complete set of past annual reports, news clippings, information on related events, and an interactive open space map.

Open Space Acquisition & Stewardship

The Conservation Commission maintains and acquires open space for the Town of Shirley. Open space is valuable to town residents as passive recreational land (hiking, bird-watching, etc.), for protecting water resources, for providing important fish and wildlife habitat, and for enhancing the

overall desirability of living in our community. The Massachusetts Division of Fisheries and Wildlife and the U.S. Fish and Wildlife Service also preserve open space within Shirley. Additionally, some residents have set aside private land in conservation restriction.

Trail improvements and other routine property maintenance continued on conservation parcels with the help of volunteers. We are grateful to the Shirley Boy Scouts and Girl Scouts who help every year. Trail maps created by volunteer Ward Baxter are available at the Conservation Commission office. Black-and-white trail maps are free of charge.

Due to fiscal constraints, no money has been added to the Open Space Acquisition Fund via Town Meeting vote since June 13, 2000. This account is used not only for acquisition but also for maintenance of existing town-owned open space parcels and for updating the Open Space and Recreation Plan (OSRP).

Students from the Conway School of Landscape Design were hired in January, 2011 to update a significant portion of Shirley's OSRP. Thanks to their excellent effort, the document is approximately 90% complete.

The 2010 Fall Foliage Walk took place on October 9 in cooler weather and under sunny skies. This was the last walk hosted by Shirley's ecological benefactor Arthur Banks, who passed away in 2011. One highlight of the walk was a talk by Ward Baxter on Art's recent purchase of land along Holden Road which is part of Art's bequest to The Trustees of Reservations. The raised water levels in Long Swamp, courtesy of the beavers, provided a spectacle. Thanks to Art for providing parking and the Field family who supplied refreshments.

Longley Acres Conservation Area

The Longley Acres Conservation Area on Whitney Road, which was acquired in April 2003, is under the care, custody, and control of the Conservation Commission. The present Caretakers, Steve and Kim Hampson can be reached at 978-761-3406 or 978-761-5824 or at longleyacres@ymail.com

The Commission continued to focus on maintenance needs for the house and barn in order to preserve the site and buildings and to prevent deterioration and ensure user safety.

Longley Acres was the scene of a show by the New England Dwarf Nigerian Dairy Goat Association on September 4, 2010. The show was sponsored by Dragonfly Farm of Harvard, Massachusetts, judged by Pecoa Seibert of Manhattan, Kansas, and sanctioned by the American Goat Society. The show was open to the interested public, and several Shirley residents dropped by to see the curious assortment of small goats, milking demonstrations and contests.

We continue to sell *As Seasons Change: A Collection of Poems by Melvin Proctor Longley, Sr.* The Longley family compiled the poems and generously donated all proceeds from the first edition to the Longley Acres Maintenance Fund. We also still have copies of Betsy Colburn's must-have reference *Vernal Pools: Natural History and Conservation*. These two books are still available at the Conservation office.

The Longley Acres property has been entirely self-sufficient to date, with improvements paid for by a combination of donations, hay sales, book sales, and grants. The public is welcome to enjoy the property daily from sunrise to sunset.

Staff (As of June 30, 2011)

Part-time Administrator, Chuck Katuska	(12 hours per week)
Judith "Kale" Kalloch-Getman	(12 hours per week)
Part-time Secretary, Anna J. MacDonald	(10 hours per week)

Members

The Commission is currently looking for additional members. People interested in joining the Commission may also become non-voting Associate Members.

As of June 30, 2011, members of the Conservation Commission included:

Nancy Askin, Chair	E. Heidi Ricci, Associate Member
Bob Burkhardt, Vice Chair	Sheri Bean, Associate Member
David Bortell, Member	Margaret Cronin Wilson, Associate Member
Rita Bortell, Member	Frank Esielonis, Associate Member

*The following Members resigned from the Conservation Commission during FY11:
Denise Brauckmiller, former Chairman*

Respectfully submitted,

Nancy Askin, Chair	E. Heidi Ricci, Associate Member
Bob Burkhardt, Vice-Chair	Frank Esielonis, Associate Member
David Bortell, Member	
Rita Bortell, Member	

COUNCIL ON AGING

It was an exciting and very busy year for your Council on Aging as well as a tremendous success. The Senior Center continues to draw large numbers of seniors to a wide variety of events, programs and services. Well over 280 seniors visited the center and participated in the activities. The number of programs and events is continuing to expand and evolve into an even more comprehensive set of services to support Shirley senior's needs. We would like to thank Ray Gagnon, Jon Pender, Harold Smith, John & Kay Tohline, Don Reed and Tom Heraty for all their efforts in keeping the center operating and doing the much needed repairs and maintenance work that keeps the building humming. The Center is truly becoming the "HUB" of activities for seniors in our community. We even were available as a warming or cooling center for the seniors as needed during the year.

In 2011 we offered a set of programs ranging from the Drop-in café to Yoga and Qigong to Painting and Crafts classes and our world famous "Wii Bowling". Thanks also go to member Nancy Siedliski for managing our drop-in center. Here you will usually find a free cup of coffee, a friendly face and a hot game of Scrabble, Gin Rummy or Bridge. We also began our Monthly Senior Lunch as well as the successful Monthly Breakfast. Thanks to a generous donation from Bristol-Myers Squibb and the volunteer efforts of Chip and Delores Guercio, Barbara Nole, Doris Champagne, Cathy Landry, Charline Oelfke, Ann Towne, Rhoda Dow, Shirley Deyo, Marcia Sullivan, Kaye Tohline, Elaine Quinty, a series of "Guest Lunch Chefs" and many, many others. We are averaging over 85 people at breakfast and 60 at Lunch and everyone is leaving both full and happy. This is a true success by any measure.

During the year we continued to supply the town's seniors with information through publications such as the monthly newsletter (Editor Doreen Quintilani), a pamphlet that was mailed to all our seniors showing the programs and services we have available and suggesting that they contact our Outreach Worker, Kathy Becker. Expanding Kathy's hours during 2011 was another highlight for us. The position is funded thanks to "Friends of the Shirley COA". Having an Outreach worker has enabled us to expand our ability to contact seniors, especially those who tend not to reach out for themselves. We have been able to identify a portion of the community that needs and deserves services and to be able to provide them those solutions which allow them to stay at home and live with dignity.

To further inform the community, we used articles in the local newspaper and on SPACO to communicate programs and services available. Our thanks to SPACO and the local papers for their help and allowing us to use a lot of their valuable print space every week.

We want to thank our Director, John Oelfke. We believe John has been a major asset to our seniors in structuring new programs to meet their needs and providing information and counsel to those seeking assistance. He has managed the development of new programs, the day-to-day operations of the center and the activities of Volunteers and employees to ensure a consistent and thorough approach to meeting the needs of seniors. Much of our funding comes from Grants and donations which he manages for us.

Due largely to the economy and the aging population, during 2011 the number of people using meals-on-wheel grew by 35% and the ridership on the Senior MART Van expanded and hired two new Drivers (Bob and Doug Perry) and two part time dispatchers (Aida Dombrowski and Olga Pender) to ensure the long term success of those two Programs.

None of this would have happened without the tireless commitment from all our council members along with support and generosity from our Board of Selectmen, Town Administrator, town departments, community organizations, support groups and our always welcomed and needed volunteers and donors.

Respectfully,

Shirley Council on Aging

Marcia Sullivan, Chair

Jon Pender, Vice Chair

Barbara Nole, Secretary

Al Chrevrette

Ron Deyo

Frank Esielionis

Raymond Gagnon

Nancy Siedliski

Harold Smith

SHIRLEY FIRE DEPARTMENT

The year 2011 was an active year for the Shirley Fire Department. We responded to 1124 calls for assistance, continued our many civic activities as well as department committee activities, meetings and training sessions.

The Mission of the Shirley Fire Department is a commitment to excellence in the service to the people in our community, by protecting the lives and property of the community from emergencies involving Fire, Medical, Hazardous Materials and Environmental Causes. The driving values motivating our personnel are a spirit of co-operation, loyalty to organization and community and a positive outlook toward the future of our Department and Town.

The department now has a roster of 5 officers and 23 firefighters. The officers are Deputy Chief William Callahan, Captain Joseph Hawthorne, Lieutenants Troy Cooley and Adam Bean and Firefighters: Kristy Levesque, Terry Atwood, Albert Deshler, Paul Farrar, William Poitras, Robert Shakarian, Brian White, Brandon O'Connor, Matthew Addonizio, Matthew Callahan, Michael Poitras, Derek Ranno, Neal Guthrie, Steven Henry, Myles Donell, Jennifer Poitras, Andrew Devoll, Adam Ouellette, and Aaron Wernick.

The open burning season, which is governed by the rules and regulations of the Department of Environmental Management, commences on January 15th and ends on May 1st. Daily permits are issued depending on weather conditions after 10A.M. All permits must be out by 4P.M. daily. The department conducted our annual testing of all our dry hydrants in town.

The year of 2011 has proved to be a good year yet again for the Training Division. Throughout the year, we have provided a multitude of training opportunities for the members of the department. From in-house training evolutions to the Massachusetts Fire Academy classes, we have tried to cover the basic topics of training and some advanced topics to better the membership of the department. Some of the topics included were S.C.B.A. Basics, Ice Rescue, Firefighter Safety, Hazardous Materials, Wilderness Search and Rescue, Engine and Ladder Company Operations, Auto Extrication and Cold Weather Operations. We have recertified 25 members to the current C.P.R. standard as well as 11 members that are certified First Responders. We have also brought the bulk of the membership up to the current standard for Hazardous Materials First Responder and provided a specialty Decon and Emergency Operations class to a number of members.

The Training Division under the direction of Lt. Adam Bean is still in the process of building a training facility in town. The members of the department have done a lot of fundraising and donated their time to work on the construction of our soon to be training facility here in town. I and Lt. Bean cannot thank the members of this department and our gracious benefactors enough for the time, donated materials and effort spent on the construction of this facility. I would also like to thank Lt. Bean for his time heading up this very complex project and I look forward to working with him in the coming years to continue to provide the highest level of training.

In closing, the department would like to thank the citizens of Shirley for their continued support. We are very appreciative for the co-operative spirit and support of the Police Department, the Ambulance Service, and the Highway Department. Our Communication Center continues to provide a high quality and extremely professional dispatching and communications to all Emergency Services.

Respectfully submitted

Dennis C. Levesque
Chief of the Department

GOVERNMENT STUDY COMMITTEE

Shirley Massachusetts' Board of Selectmen (BOS) established the Town Government Study Committee (GSC) in November 2009, as mandated by the Citizens of Shirley during the Annual Town Meeting 2009. For the purpose of evaluating the effectiveness of the town's organizational structure and management systems and to report to back to the Selectmen and in turn the Citizenry with potential recommendations;

Specifically the GSC was charged by the BOS to:

Study the town's organizational structure;

Review the efficacy of the current structure;

Evaluate the duties & functions of individuals, boards, committees and departments;

Determine cost efficiencies and improved customer service;

Make recommendations; prepare a final report of findings, conclusions, and recommendations.

The final report was published in January of 2011, to date two meeting have taken place with the Board of Selectmen. In May 2011 an overview of the report and August 2011 a discussion of the Policy and Procedures portion of the report, 16 Policies and Procedures were approved at that meeting.

Selectman have indicated additional meetings will take place to go over the General Recommendations Section as well as recommended By-Law changes prior to the 2012 Annual Town Meeting.

The report in its entirety is available on the Town of Shirley Web site;

<http://www.shirley-ma.gov/boards-a-committees/government-study-committee.html>

Respectfully Submitted

Bryan Dumont, Chair

Deborah Delaite

Teresa Roberts

Mark Prokowiec

HAZEN MEMORIAL LIBRARY

The Hazen Memorial Library is a community center where all age groups gather for meaningful programs, social interaction, wireless internet access, free public computers, recreational reading, research, magazines, newspapers, audios, movies and electronic services such as e-books. We encourage you to visit the library and take advantage of all the services and programs available. Visit us online at www.shirleylibrary.org and see our new website which provides all the information you need to know about using the library and access to our electronic resources.

CIRCULATION/SERVICES

The Hazen Memorial Library is pleased to report a 6.5% increased usage of library services in FY11. Longer loan periods for books, increased access to online resources, and an unusually severe winter resulted in fewer daily visitors. On average, 1,040 people visit the library each week, and borrow 2,400 library items. Refer to the table for more statistics.

LIBRARY STATISTICS	FY08	FY09	FY10	FY11
Total Circulation (All Items Borrowed)	109,217	117,046	117,385	124,999
Visitors	66,556	63,850	59,727	54,028
Number of Meeting Room Uses	362	300	234	231
Number of Library Programs	422	451	437	304
Program Attendance	7,860	8,815	6,484	7,544

PROGRAMS

CHILDRENS

Children's programs are a vital aspect of library services, and we provide a rich children's collection including picture books, board books, beginning reader, fiction, non-fiction, magazines, music, movies, audio books on CD, and resources for parents and child care providers, reference books, databases and computer stations with internet access. Many children especially enjoy the play and reading area with puzzles, building blocks, a train set, and a dollhouse. Our "Goodnight Moon" story time room is brightly painted with scenes from Margaret Wise Brown's classic children's story. "Mother Goose on the Loose", a program for babies up to age 3 is still going strong since its inception in 2005, made possible by a state grant. Preschool story time attracts families with children ages 3-5 eager to hear age appropriate stories and create fun craft projects. New programs included the Cookie book club, a Mother-Daughter book club, Book club for boys, and Teen poetry club.

The Youth Services librarian developed and led 127 programs in FY11, for infants to teenagers, with attendance of 4,503. The Friends of the Hazen Memorial Library sponsored Tykes Itsy-Bitsy Yoga, KinderMusik, Halloween Magic Show, LEGO club, Pumpernickel Puppet Show, and a Jungle Encounters Ice Age Animal Show. In addition, the Friends fund all the craft supplies for story time events.

SUMMER READING

Hazen library supports and provides resources for the summer reading requirements of all area schools. In addition, we offer a summer reading program based on a nationwide theme. A total of **196** children participated in the library's 2011 "One World, Many Stories" summer reading program. All funding for the program comes from sources outside of the town budget, as follows: The Shirley Cultural Council, who sponsored the Magic of Scott Jameson, a major donation from Bemis Associates, the Library Trustees Fund, and the Friends of the Hazen Library.

Summer programs included: World Yo-Yo champion John Higby, funded by Bemis Associates, weekly Lego's club, Teen gaming night, and the grand finale Ice Cream social and reading prize awards.

ADULTS

Adult programs are funded by sources outside of the appropriated budget, mainly the Friends of the Hazen Memorial Library. Programs held in FY11 were: the Holiday Fair and giant cookie sale; a Holiday Tea with a visit from Mark Twain sponsored by the Shirley Cultural Council; a book and bake sale; book signing with Edie Clark, author of "States of Grace"; Rory Raven, mentalist; Eyes on Owls; a showing of a historical film about Shirley; Gardener's Exchange meetings; book reading and signing with Peter Longley, author of "Captive" and "Compelled". The library sponsored a summer reading program for adults, with prizes such as Kimball's ice cream coupons, Barnes and Noble gift certificates, and the grand prize, a Nook e-reader. Funding for adult summer reading came from the Library Trustees Fund. Shirley Recreation continues to sponsor Senior and Adult Yoga classes. In FY11, the library sponsored or hosted a total of 177 programs for adults with 3,041 participants.

GRANTS

1. The minimum State Aid requirements were met therefore the library was certified to receive \$10,720.00 from this grant.
2. The Small Libraries in Networks grant was also received, which applies a \$2,500 savings on our C/W Mars network membership fees.
3. The library director applied for an LSTA grant from the MBLC for \$7,500. If approved, this grant funding will run from October 2011 to September 2012, and will give staff members additional training in reader's advisory.

FRIENDS

Many popular events were again made possible in FY11 by the hard work and inspiration of our Friends. All museum passes are paid for by the group's fundraising efforts: Butterfly Place, Boston Children's Museum, Davis Farmland, Ecotarium, Fruitlands, Massachusetts State Parks, Museum of Fine Arts, Boston Museum of Science, and the New England Aquarium. Your continued membership to the Friends will keep these programs and museum passes available to all. If you are looking for a rewarding volunteer experience, check the Library's online calendar of events at www.shirleylibrary.org and attend the next Friend's meeting.

VOLUNTEERS

As library services become more in demand, the contributions of our faithful volunteers are more important than ever. We give grateful thanks to all our volunteers for their dedicated service. A very special "thank you" to Barbara Masiero for her many years of exceptional service to the library. We are so fortunate to have you on our team.

STAFF

Thanks to the Hazen Memorial Library staff: Director Debra Roy, Sue Cusick, Kathleen Farrar, Chris McNeal, Mary Lou Clark, Carol Landers, Steven Banks, and Shirley Lanteigne, whose commitment to providing knowledgeable and friendly customer service make our library successful and this board a pleasure on which to serve.

Respectfully submitted,

Trustees of the Hazen Memorial Library, FY11

Cornelia Donovan, Chair
Elizabeth Quinty, Vice Chair
Elizabeth West, Secretary
Linda McClellan, Treasurer
Susan Johnston
Dwight W. Smith

HISTORICAL COMMISSION and SHIRLEY CENTER HISTORIC DISTRICT COMMISSION

During fiscal year 2011, the Historical Commission and the Shirley Center Historic District Commission held eight meetings to fulfill their respective obligations to preserve the historic heritage of the Town of Shirley and to administer the Historic District's design review regulations.

Due to press of work, John Hillier resigned his position on the Commission(s) early in the fiscal year and was simultaneously replaced by Peter Kidd. We remain a 4-member board with room for three more, so we take this opportunity to urge interested citizens of the Town of Shirley to join us. If you are interested in doing so, contact any of the current members, or please notify the Town Clerk.

During the course of this year, the Shirley Center Historic District Commission reviewed and approved, with some modifications, twelve applications for Certificates of Appropriateness—all of a relatively minor nature. The Commission, once again acknowledges and thanks the residents of the Shirley Center Historic District for the investments of time and money that they make in their homes and properties to preserve the historic beauty and character of Shirley Center.

The Commission(s) would also like to belatedly thank Mr. Robert Eramo for his generous donation of \$200 to cover our administrative costs this period.

Respectfully submitted,

Don Reed, Chair
Paul Przybyla, Vice Chair
Jodie Rachman, Secretary
Peter Kidd

INSPECTIONAL OFFICES

BUILDING INSPECTOR AND ZONING OFFICER

The following information indicates the number and type of permits issued by the Building Department from July 1, 2010 through June 30, 2011.

BUILDING PERMITS

New Residential Units	15
New 2 Family Duplexes	0
Others/Woodstoves	7
Comm. New, Addition/Renovations	23
Residential Addition/Renovations	201
Swimming Pools	11
Demolition	4
Sign & Use	27
TOTAL PERMITS	288

TOTAL BUILDING PERMIT FEES COLLECTED - \$ 48,850.00

The Building Department is open to the public Monday – Thursday 7:00 A.M. – 3:00 P.M. Plumbing/Gas, Wiring and Building Permits can be sought during these hours. Inspections with the Building Inspector require 48 hours notice. Please be reminded that all interior and exterior remodeling, additions, sheds and pools require a building permit. Please feel free to contact this office at (978) 425-2600 Ext. 260 if you wish to seek general information on permits or code issues.

The office would like to express thanks to all of the Inspectors, Land Use Boards and Committees for their expertise and timely assistance in helping applicants with their projects.

Respectfully submitted,

Donald E. Farrar, Jr.
Building Inspector/Zoning Enforcement Officer

WIRING INSPECTOR

During July 1, 2010 to June 30, 2011 the Electrical Inspector received and issued 172 permits and collected \$14,240.00 in permit fees.

I would like to thank the Building Inspector's Secretary, Building Inspector, and Plumbing Inspector for their help and cooperation.

Respectfully submitted,
James D. Thibault
Electrical Inspector

INSPECTOR OF PLUMBING AND GAS FITTINGS

During July 1, 2010 to June 30, 2011 the Plumbing and Gas Inspector received and issued 143 permits and collected \$13,261.00 in permit fees.

The plumbing and gas installations are installed in compliance with the Massachusetts Plumbing and Gas Code.

Respectfully submitted,
Robert Friedrich
Plumbing and Gas Inspector

SEALER OF WEIGHTS AND MEASURES

The job of Sealer of Weights and Measures entails both annual and periodic testing of the dispensing of products from pumps, and calibration of weighing devices for goods and services sold to the public.

All businesses in the Town of Shirley that use pumps or dispensers and weighing devices are inspected.

I would like to thank the Townspeople involved for their cooperation.

Respectfully submitted,
Eric Aaltonen
Sealer of Weights and Measures

MODERATOR'S REPORT

Your moderator makes appointments to certain committees, and presides at town meetings. He is glad to receive suggestions from the voters of Shirley, and is available to explain town meeting procedures and to assist those who would like help formulating motions and selecting ways to proceed for action at town meeting. The moderator is also available to serve as moderator for special meetings such as those involving candidates for election to public office.

Town meetings in Shirley are governed primarily by four documents – *The General Laws of Massachusetts*, *Town of Shirley Bylaws*, *Town Meeting Time: A Handbook of Parliamentary Law*, and *Shirley Town Meeting Procedures*. MA state law is available online at <http://www.mass.gov/legis/laws/mgl/index.htm>. The second document is available from the town clerk. The third and fourth documents are available at the Hazen Memorial Library.

Committee Appointments

The moderator appoints the 7 members of the finance committee.

The following appointments expired during FY11.

- Frank Kolarik, term expired on 30 June 2011.
- Matthew Richards, term expired on 30 June 2011.

The following resignations were received during FY11.

- Kevin Hayes, effective 28 February 2011.

The following appointments were made during FY11.

- Rebecca Caldbeck, to a term expiring 30 June 2013.
- Frank Kolarik, to a term expiring 30 June 2014.
- Joseph McNiff, to a term expiring 30 June 2014.
- Robert Schuler, to a term expiring 30 June 2012.

In addition, the town accountant, Bobbi Jo Colburn, is an ex officio member of the finance committee, and attends all meetings.

At the beginning of FY12, the finance committee had 7 members. During FY11, the finance committee performed its duties with competence, diligence, and compassion. It is trusted by the people of Shirley, has presented balanced budgets to town meeting for years, and has worked cooperatively with the selectmen and the school committee to develop those balanced budgets in difficult financial times. The current committee is probably the strongest and most capable that Shirley has had.

The moderator, the board of selectmen, and the Shirley members of the Ayer/Shirley Regional School Committee together form an appointing committee which appoints one member and one alternate to the School Committee for the Nashoba Valley Technical School District. The appointing committee met on 28 March 2011 to reappoint Jennifer Rhodes to a 3-year term as the Shirley representative to the Nashoba Tech School Committee, with term expiring on 31 March 2014. The position of alternate remains vacant. This vacancy has persisted for several years because, even after extensive searches, no one could be found to fill the position.

The moderator appoints members to the Shirley Regional School District Planning Committee, when town meeting votes to establish such a committee – as it did on 26 March 2007. Robert Prescott, Theresa Richards, and Michael Swanton were appointed and have served these past 4 years, with distinction, to consider whether Shirley should regionalize its schools with one or two

other neighboring towns. Their work having been successfully concluded, town meeting voted at the 2011 Annual Town Meeting to dissolve the committee.

Town Meetings

This is a brief summary of FY11 town meetings. Detailed information is in the town clerk's report.

A special town meeting was held on 13 December 2010 to vote on:

- Transferring funds to the stabilization fund.
- Funding the Shaker Road bridge repair.

There were 64 voters present.

The annual town meeting was held on 6, 7, 13, and 14 June 2011. There were 212, 233, 287, and 247 voters present respectively.

A special town meeting was held on 30 June 2011 to vote on amending the FY12 town budget. There were 144 voters present.

Other Moderator Activities

On 29 September 2010, the moderator moderated a "Candidates' Forum" for two candidates running for election as state representative for the 37th Middlesex District. The forum was sponsored by *The Shirley Volunteer*.

The moderator thanks the people of Shirley and all the committees, commissions, boards, and officials for their support of and attendance at Shirley town meetings – the legislative branch of Shirley government. The open town meetings held in Shirley and many other towns give people the most influence possible in making town bylaws and budgets – and are therefore a great example of true democracy in action.

The moderator also acknowledges the outstanding support provided him by the town clerk, Amy McDougall, throughout the years. The moderator and clerk are the two key and essential individuals at town meetings.

It has been my privilege to serve my neighbors in FY11 as Shirley Town Moderator.

Respectfully submitted,
George Knittel

george.knittel@verizon.net 978.425.6674

NASHOBA ASSOCIATED BOARDS OF HEALTH

SHIRLEY ANNUAL REPORT 2011

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Shirley**. In addition to the day to day public health work conducted for Shirley we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See *nashoba.org*)
- Nashoba assisted the Board with provided a school-located seasonal flu clinic at Shirley Middle School.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.

We look forward to continuing our work with **Shirley's Board of Health**. Included in the day-to-day work of Nashoba in 2011 were the following:

- Through membership in the Association Shirley benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists**
- Provided health education programs in collaboration with the Shirley Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.
- Reviewed **29** Title 5 state mandated private Septic System Inspections for **Shirley** Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Shirley Board of Health for enforcement action.

By the **Shirley** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service, under local control, at a reasonable cost!

TOWN OF SHIRLEY

Environmental Health Department

Environmental Information Responses

Shirley Office (days).....45

The Nashoba sanitarian is generally scheduled to be available for the on Wednesday mornings at the Shirley Board of Health Office. Other meetings occur informally.

This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.

Food Service Licenses& Inspections22 Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. Most licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Beach/Camp Inspections.....6

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

Housing & Nuisance Investigations.....22

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications.....13

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests.....31

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications15

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews.....11

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots).....4

Septic System Permit Applications (upgrades).....5

Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections... 20

Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

Septic System Consultations.....8

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

Well Permits.....	2
Water Quality/Well Consultations.....	2

Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics - Animals Immunized.....	59
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Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits.....	1442
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Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits	397
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Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit.....	986
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Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits.....	78
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Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Hospice Volunteer and Spiritual Care Visit.....	62
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Nashoba's Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

Clinics

Local Well Adult, Support Groups, & Other Clinic

Visits.....	604
Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.	
Number of patients that attended Flu Clinics held in Shirley.....	331
Number of patients whom received Other Vaccines.....	13
Number of patients whom attended Well- Adult Clinics from Shirley	245

Communicable Disease

Communicable Disease Reporting & Control

Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within **Shirley** (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases Investigated.....	26
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Communicable Disease Number of Cases

- Ehrlichiosis 1
- Hepatitis C 6
- Legionellosis..... 2
- Lyme Disease 15
- Shiga toxin producing organism 2

Health Promotion

Skilled Nursing.....	35
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Dental Health Department

Examination,Cleaning & Fluoride - Grades K, 2&4

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

Students Eligible.....177
Students Participating.....83
Referred to Dentist.....20

Instruction - Grades K, 1 & 5

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs.....8

Nashoba Valley Technical High School

100 Littleton Road, Westford, MA 01886

(978) 692-4711 www.nashobatech.net

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old. Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 725 students from seven communities, Nashoba Valley Technical High School offers career preparation in 18 technical programs.



Administration

Dr. Judith L. Klimkiewicz	Superintendent
Ms. Denise Pigeon	Principal
Mr. Matthew Ricard	Assistant Principal
Ms. Carol Heidenrich	Director of Technology
Ms. Melissa LeRay	Director of Special Education
Ms. Jeanne Savoie	Business Manager
Ms. Gabriella White	Coordinator of Academics and Testing
Mr. Paul Jussaume	Coordinator of Technical Programs / Cooperative Education
Ms. Jobee O'Sullivan	Coordinator of Guidance and Admissions

Accreditation: New England Association of Schools and Colleges.

Three 12-week trimesters: Eight 45-minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review

During the 2011/2012 school year Nashoba's enrollment has continued to grow. Video, additional security systems and emergency door alarms were installed throughout the building. This year we began using iPads for Advanced Placement and other student classes. Technology continues to grow throughout the school, including teacher websites allowing ongoing posting of lesson plans, homework, and parent portals. As a technology high school it is critical to focus consistently on technological improvements.

A second 100 kW Solar System was installed on the roof of A wing to reduce the cost of our electricity in a "green" way. Energy savings for our solar roof units are estimated at 10% per unit, for a total of approximately 20%.

Nashoba continues to embrace educational opportunities for our teachers through summer professional development opportunities as well by serving as a satellite campus for many local colleges' graduate programs.

As we continue through a time of economic uncertainty we can assure you that at Nashoba Valley Technical High School, students will still receive a technical education of the highest quality with the most current state-of-the-art equipment.

Vocational-Technical Programs (Secondary & Post Graduate)

Auto Collision Repair & Refinishing	Electrical Technology
Automotive Technology	Electronics/Robotics
Banking, Marketing & Retail	Engineering Technology
Carpentry/Cabinet Making	Health Assisting
Cosmetology	Hotel Restaurant Management
Culinary Arts	Machine Tool Technology
Dental Assisting	Plumbing/Heating
Design & Visual Communications	Programming & Web Development
Early Childhood Education	TV & Media Production/Theatre Arts

Special Academic Programs

Advanced Placement Honors and College Preparatory courses are available in all core subjects. World language, music and additional elective courses are offered for all four years to all interested students.

Dual Enrollment

Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institution in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students are expected to go with their instructors to areas of our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of viewing Nashoba students at work and having a major project completed without expending limited town resources for capital improvement.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in ten high school sports with equal opportunities for both male and female students. Other extracurricular activities include Student Council, National Honor Society, Yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, Peer Mediation, and many special interest clubs. **No user fees** are imposed on any sport, school sponsored club, or activity.

Continuing & Community Education

More than 700 adult students attended the Continuing Community Education Program in late afternoon and evenings at Nashoba. More information can be found on the NVTHS website.



PLANNING BOARD

Fiscal Year 2011 (July 1, 2010 - June 30, 2011)

The Town of Shirley's Planning Board is an active municipal government entity whose overall goal is to foster the development of the community. The Planning Board is results oriented in assisting citizens and community leaders in directing future changes. The Planning Board facilitates the community's quality of life through housing, economic development, open space and recreation, transportation, and land use. The Planning Board encourages preservation of natural landscapes and important land resources by promoting excellence in site development and design.

The Planning Board is mandated by law to:

- Prepare and maintain a Master Plan – Master Plan has not been updated since 2004 as no grant funding has been available as well as budget cuts and hours have been cut by 33 1/3% in the Planning office for the past few years.
- Prepare, adopt, and administer Subdivision Rules and Regulations
- Review all subdivisions of land submitted under state and local Regulations
- Supervise construction of all subdivision roadways and infrastructure
- Prepare, present, and report on all proposed zoning amendments for Town Meeting
- Act as Special Permit Granting Authority where designated by the Protective Zoning Bylaws
- Review site plans for commercial and industrial development.

The Planning Board held regularly scheduled public meetings (the first and third Thursdays of each month) plus additional meetings totaling 27 meetings in the last fiscal year.

Planning Board continued efforts with regard to the Apple Orchard Estates subdivision. There was a great deal of time and effort involved with this subdivision in the last few fiscal years as the efforts to move forward the engineering modifications along took much time and follow up. The Bond Funds and the Revolving Accounts were monitored and updated regularly as Bond Releases were requested, considered and released. Additionally, there is an ongoing effort with the help of Apple Orchards to deal with the drainage problems for Harvard Road. Much of the aforementioned work also continues through Fiscal Year 2012.

The Village at Phoenix Pond has filed for a Modification to their Special Permit to build single family homes in place of the balance of the over 55+ units. This is continuing into FY2012 and has taken up a great deal of the Planning Board's time.

Further, there are other various projects ongoing throughout this time period.

Approvals of Special Permits, Special Permit Extensions, Site Plan Reviews, ANR Plans, Release of Covenants, and Modification Decisions were issued by the Board as well as Road Acceptances, Release of Roadway Covenants, Passbook Assignments, and Bond Releases.

The Planning Board continues to perform its duties in accordance with the General Laws of the Commonwealth of Massachusetts, Town of Shirley Bylaws, Town of Shirley Protective Zoning Bylaw, and Town of Shirley Planning Board Subdivision Rules and Regulations. Additionally, the Planning Board reviewed, commented, and/or made recommendations for applications submitted to other Town departments.

Further, the Planning Board's goals include:

Assisting with the Open Space & Recreation Plan, which John Rounds is currently involved in and is carrying through to FY 2012; Addressing the Master Plan's update; and the Subdivision Rules and Regulations.

The Zoning By-Law Review Committee members for the past Fiscal Year were Ward Baxter, Armand Deveau, Richard Hatch, Lisa Marino, John Rounds, and Jim Thibeault. All members' terms expire on 6/30/11.

Planning Board Members this fiscal year are as follows:

Jonathan W. Greeno, Chairman
J. Timothy Bresnahan, Vice-Chairman
Rod Thurston, Clerk
William Carroll, Member
Charles A. Colburn, Jr., Member
John C. Rounds, Associate Member

The Planning Board graciously extends thanks to all other Town departments for their reviews, comments, and recommendations for applications submitted directly to the Planning Board.

Respectfully Submitted,
March 15, 2012

Jonathan W. Greeno, Chairman
J. Timothy Bresnahan, Vice-Chairman
Rod Thurston, Clerk
William Carroll, Member
Susan Snyder., Member
John C. Rounds, Associate Member
Anna J. MacDonald, Administrator

POLICE DEPARTMENT

It is my honor to present my third annual report of the activities of your police department. This past fiscal year was a busy year for the Shirley Police Department, we responded to 14,928 calls for service. This was an increase of over one thousand calls over the previous years' statistics.

During the fiscal year we received numerous complaints of speeding cars. In an effort to control traffic with our limited resources and staffing levels, we made every effort to run radar or utilize our radar trailer in those problem areas. As a result of our active traffic enforcement, our motor vehicle stops were up by 112 and our traffic accidents were down by 3 over the previous year.

In July we were fortunate to have Kerri Mitton, DVM assume the role of our Animal Control Officer. Dr. Mitton's knowledge of animals and professional demeanor brought a new level of service to the department. Dr. Mitton and Assistant ACO Earl Hamel received approximately 285 calls for service which resulted in 151 written reports. We were able to secure a grant for Assistant ACO Hamel to attend a 10 week animal control officer's school at no cost to the residents of Shirley. This training included hands on training and lectures, law reviews, training in incident management, National Incident Management Systems and pepper spray certification.

In the fall we continued our support of the Mt. Wachusett Community College Criminal Justice Program by sponsoring students as interns for the department. This invaluable program allows criminal justice students to learn about police work as observers while riding along with some of the officers. Sergeant Peter Violette has been our liaison with the school and in charge of the training and scheduling of the interns during the semester they spend with us.

In October we held a sergeant's promotional exam similar to the Civil Service Sergeant's exam given in the area communities. The officers spent approximately 3 months studying for the exam and four officers passed. The four officers then faced an oral review board comprised of Police Chiefs from Groton and Westford as well as myself. The chiefs interviewed each candidate for 45 minutes basing some of the questions on the study material, laws and problem solving. Officer Samuel Santiago was selected by the interview panel and was promoted to sergeant effective November 1, 2010.

We were fortunate to sponsor our first Citizen's Police Academy in about 10 years through generous donations from area local businesses. The academy ran for several months and was taught by various officers of the Shirley Police Department, Fitchburg Police Department and the Massachusetts State Police. All of the instructors donated their time and received no compensation for their time attesting to their commitment of service to the community. The final class featured the arrival of one of the Massachusetts State Police helicopters from the air wing. Two lucky class members were selected to tour the town in a flight with the Troopers in Air 4. Sergeant Alfreda Cromwell took the lead on the Citizen's Police Academy and ran an excellent program for the class participants.

The poor economy and unemployment continued to plague our area, which resulted in increases in house breaks, thefts, disturbance calls and fraud/identity theft issues. In response to these issues officers performed approximately 700 more business and residential checks this fiscal year than the previous year.

Breaking & Entering	54	Officer Wanted	665
Larceny/Stolen Property	83	Building Checks	8203
Disturbance Calls	167	Animal Complaints	285
Domestic Calls	56	Burglar Alarms	201
Suspicious Activity	331	Investigations	156

Summons/209-A Service	100	M/V Accidents	58
Radar Assignments	713	M/V Stops	1210
Citations Issued	672	Arrests	71
Parking Violations	89	Fraud Offenses	14
Harassment Calls	33	Welfare/Wellbeing	77

I would like to take this opportunity to thank the officers of the department, the executive secretary, dispatchers, EMT's, members of the fire department, and the members of the public works department for their hard work and dedication to their jobs. The citizens of the Town of Shirley are extremely fortunate to have these dedicated professionals available 24 hours a day, 365 days a year.

And finally, I would like to thank the Board of Selectmen, Town Departments and you, the citizens of Shirley for your continued support.

Members of the Shirley Police Department
July 2009 thru June 2010

Chief J. Gregory Massak	Executive Secretary Ann M. Whiting
Sergeant Peter Violette	Sergeant Alfreda Cromwell
Sergeant Samuel Santiago	Officer Craig K. LaPrade
Officer Everett Moody, Jr.	Officer Gregory Gushlaw
Officer George Fichter	Officer Brandon Bruin
Reserve Officer Robert Pacetti	Reserve Officer Edward Walkonen
Reserve Officer Merkendrick Jackson	Reserve Officer Steven Plante
Reserve Officer Lesley Hampson	ACO Kerri Mitton, DVM
Assistant ACO Earl Hamel	

Respectfully submitted,
J. Gregory Massak
Chief of Police

DEPARTMENT OF PUBLIC WORKS

Fiscal Year 2011 began again with eight employees from Bemis Associates volunteering their time with several duties around the town like lawn care and brush cutting at Government Center, the Center and Village Cemeteries, Lura A. White School and Shirley Middle School. We have had a great group of volunteers for years and the Town is fortunate to have these workers. We thank Bemis Associates for another year of dedication to this town as well as Senior Work Off Staff and the other local community programs that do their best to pitch in for grounds cleaning and maintenance.

The DPW staff includes 3 full time employees, 2 part time call-in employees and 1 part time administrative assistant. Duties and responsibilities for the Superintendent's vacant positions were fulfilled by the Foreman and Administrative Assistant.

Foreman Paul Farrar, who also serves as Tree Warden, and his crew have many duties to upkeep for the DPW including basin cleaning and repair, upkeep of town roads, trimming and maintenance of lawns and landscaping of all town properties, (including Center and Village Cemeteries) brush clearing, hot top patching, grading of roads, beaver dam clean up, street sweeping and line painting, just to name a few, as well as doing the general repairs and maintenance of more than 85% of the DPW vehicles, saving the town thousands of dollars annually in outside maintenance and repair contracting costs.

Town signage costs grew this year as vandalism and theft have increased. The Town began purchasing signs with a protective overcoat applied, making the maintenance and cleaning of these signs much easier. As always, please call the DPW office if you are aware of any downed or vandalized signs. For any damage to municipal property (including signs), the DPW continues to use a loss prevention vendor who makes timely repairs to municipal property then settles the claim with the auto owner's insurance company. This procedure saves on both administrative time and manual labor.

Stormwater management is required by Federal Regulation Section 309 of the Clean Water Act. In FY 11, to maintain general compliance with the regulations and state/federal permits, the department performed ditch maintenance, cleared grates, cleaned catch basins, repaired covers, opened obstructed pipes, maintained waterways, maintained detention ponds, replaced pipe and structures and marked drains and brooks. The Annual EPA Stormwater Report was submitted by the department and signed by COA, David Berry.

State Chapter 90 funds (local transportation aid program) were used for the paving project on Clark and Peabody Roads. The Town of Shirley was reimbursed \$152,553 from the Commonwealth for this project. Every year, each town in Massachusetts receives an apportionment based on a formula that includes data on road mileage, population and employment in the community, with road mileage making up approximately 60% of the criteria. The amount allotted to Shirley for Fiscal Year 2011 was \$190,967.00. The funds remaining in the account, after reimbursement from The Commonwealth for projects completed, accrue yearly with each fiscal year's apportionment.

Income earned by the issuance of 29 driveway permits for FY 11 totaled \$2,150.00, \$900.00 dollars higher than the previous year. \$590.00 was also made from the sale of scrap metal and wood chips.

This record breaking winter dropped 96.1 inches of snow on Shirley. The patience of many residents and snow plow operators was tested with snow or sleet falling almost weekly. We thank all residents and business owners that did their part in keeping their sidewalks and walkways clear, as is required by state law.

Respectfully submitted,

Paul Farrar, Foreman
Michael Lanteigne
Arthur Flynn
Pam Callahan

THE SHIRLEY RECYCLING COMMITTEE

ANNUAL REPORT FY 11

Accomplishments:

Small Scale Initiative Grant from MA DEP

Fridge magnet detailing the single stream recycling for Shirley residents, one per household

Wire Recycling Bin made by MA Corrections, for use on the Common at town events

A Cleaner Ayer & Shirley town-wide roadside litter pick-up event

A table at the Shirley Hoe Down, educational materials and Compost Bin sales

Compost Bin sales program shared with Ayer, we have sold more than 50 bins to Shirley residents

All this with no financial budget, just donations from residents and local businesses!

Respectfully submitted,

Dawn McCall, Chair

Mike Labbe

Pam Torres

AYER SHIRLEY REGIONAL SCHOOL DISTRICT

SUPERINTENDENT OF SCHOOLS

After a transitional year of planning by the Regional School Committee and school personnel from both member towns, the new Ayer Shirley Regional School District (the first MA regional school district created in more than two decades) became fully operational on July 1, 2011. In the ensuing months, the vast majority of our collective efforts have been focused on accomplishing the following objectives:

- To improve our educational programs and instructional practice for the benefit of all students
- To unite the faculties and staffs from two school systems that had very different histories, cultures, expectations, salary scales, and collective-bargaining agreements
- To develop policies and procedures that make sense for the new region, while giving respectful consideration to past practice in each former district
- To conduct an effective middle/high school feasibility study and to plan a facility of which the communities can be proud and which they will support when voting takes place next school year
- To bring to life the district's mission statement and to begin implementation of our strategic plan

From the beginning, our goal has been to stem the out-migration of our secondary students and to prove that we are the best educational “fit” for a much greater number—and variety—of students. To this end, our focus must continue to be on *quality* of programming and services, *affordability* for the communities that support us, and *sustainability* to ensure lasting results.

The process of regionalization has not been without its challenges, and I daresay that implementation has been more difficult in many respects than might have been imagined. Both communities continue to struggle with a lack of financial resources, and next school year promises more of the same. However, there seems to be a genuine commitment on the part of most people to make the regional district successful. We cannot afford to diminish this sense of hope and optimism, because, in spite of all the obstacles, it is become increasingly clear that regionalization is the single best chance that our two communities have of providing high-quality education and sustainable positive change.

GRADE-LEVEL ENROLLMENT

(as of October 1, 2011)

Grade:	<u>PreK</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>Total</u>
Ayer	37	77	89	70	67	66	81	84	69	76	38	46	47	55	902
Shirley	40	58	61	49	61	54	62	56	43	40	22	26	17	24	613
Other	4	11	17	19	8	13	12	9	8	12	9	8	9	7	146
Total	81	146	167	138	136	133	155	149	120	128	69	80	73	86	1661

Lura A. White School (PreK to grade 5): other)	387 students (352 Shirley, 4 Ayer, 31
Page Hilltop School (PreK to grade 5): other)	569 students (33 Shirley, 483 Ayer, 53
AS Regional Middle School (grades 6-8): other)	397 students (139 Shirley, 229 Ayer, 29
AS Regional High School (grades 9-12):	308 students (89 Shirley, 186 from
Ayer, 33 other)	

On behalf of the Regional School Committee and the entire ASRSD staff, I would like to thank the incredible number of individuals, groups, and organizations that support our schools through their volunteerism, participation, and donations. Please know that your help is greatly appreciated and that without it, our efforts would be immeasurably more difficult and certainly less satisfying.

Respectfully submitted,
Carl Mock, Superintendent

2010/2011 School Year
SHIRLEY, MASSACHUSETTS
2010/2011 ANNUAL AWARDS
Presented to Graduates of the Eighth Grade
of the
Ayer Shirley Middle School

Academic Boosters Good Samaritan Award

Given to two students who are genuine in their efforts to assist teachers, staff and students in ways that sometimes go unnoticed by their peers as well as staff here at school.

Donated by Ayer Shirley PTO

Presented by: Ann Kahn

WINNER: **Alex Gianakos**

WINNER: **Amberasia Xaykosy**

American Legion Auxiliary Awards

Award to the boy and girl excelling in Science

Presented by: Doris Wheeler

WINNER: **John Gendron**

WINNER: **Megan Krueger**

To the most outstanding girl in the Eighth grade

WINNER: **Brianna White**

American Legion, Post No. 183 Award

To the most outstanding boy in the Eighth grade

Presented by: Charlie Church

WINNER: **Christopher Patano**

Bristol Meyers Squibb Award

Give to two students excelling in Spanish and French.

Present by: Rosa Swisczc & Zarak Diaz

WINNER **SPANISH:** **Alexander Du Ranu Patel**

WINNER **FRENCH:** **Christopher Patano**
Sydney Esielionis

The Bull Run Restaurant Award

Donated by the Guercio Family

Presented by: Richard McGrath

Given to a student excelling in History

WINNER: **Alexander Du**

Ellen M. Tremont Memorial Award

Donated by Her Family

Presented by: Kathryn Holmes & Susan Noll

To the boy or girl who is kind, hardworking, helpful to others, and always tries to make the best of any situation.

WINNER: **Sydney Esielionis**

Jeffrey P. Drobish Memorial Award

Donated by Peter Drobish

Presented by: Richard McGrath

To the boy or girl attending vocational school exhibiting a generous spirit toward others and a zest for life.

WINNER: **Tiffanie Walters**

Keith M. Kidder Memorial Awards

Donated by the Shirley Fire Department

Presented by: Brandon O'Connor

To the girl excelling in qualities of character, citizenship and leadership

WINNER: **Sarah Gibbons**

To the girl who exemplifies the qualities of generosity, kindness and a helpful attitude toward others

WINNER: **Emily Shaughnessy**

Kristina Marcinkewicz Memorial Awards

Donated by the Marcinkewicz Family

Presented by: Meredith Marcinkewicz

To the boy and girl showing special effort in the Eighth grade.

WINNER: **Ryan Young**

WINNER: **Katie Allen**

Lambert's True Value Hardware Award

Donated by Mr. James D. Thibault

Presented by: Richard McGrath

To the student excelling in the study of creative writing.

WINNER: **Daniel Henderson**

Laura Belle Minott Memorial Award

Donated by David Minott

Presented by: Richard McGrath

To the students who are consistently hard working, strong academically and of modest character.

WINNER: **Megan Krueger**

WINNER: **Ranu Patel**

Leonard W. Quinty Memorial Award

Donated by James Quinty

Presented by: James Quinty

To the 8th grade student athletes who best exemplify a spirit of courage, determination and perseverance in the classroom and on the baseball and softball field

WINNER: **Daniel Baldino**

WINNER: **Brianna White**

Liberty House Award

Donated by Patricia Krauchune & Janice Martell

Presented by: Richard McGrath

To the Shirley resident who contributes to the Community through worthwhile activities and helping others.

WINNER: **Zachary Winslow**

Louise E. Gaskins Award

Donated by Mrs. Louise Gaskins

Presented by: Louise Gaskins

Named for the beloved, former middle school principal. This award is presented to a student who demonstrates character, integrity, loyalty, hard work, and goes above and beyond the call of duty. Academic Excellence in paramount.

WINNER: **Cailey Mastrangelo**

Noyes Insurance Agency, Inc. Award

Donated by Noyes Insurance

Presented by: Richard McGrath

To the student excelling in Language Arts

WINNER: **Christopher Patano**

Officer Ben Jackvony Award

Donated by Shirley Police Dept.

Presented by: Richard McGrath

To a boy for generosity, kindness and helpfulness

WINNER: **Guillaume Trudel**

PTA History of Academic Excellence Awards

Donated by the Ayer Shirley PTO

Presented by: Ann Kahn

To the boy and girl who maintained the highest scholastic average for grades 6, 7 and 8 combined.

WINNER: **Alexander Du**

WINNER: **Cailey Mastrangelo**

Richard Molloy Diligence Award

Donated by Richard Molloy

Presented by: Richard Molloy

Given to a boy and girl that always put forth their best efforts in and out of the classroom. They may be quieter than the rest, but their diligence and commitment to academics and being a good person here at the Ayer Shirley Middle School has not gone unnoticed

WINNER: **Alexander Caires**

WINNER: **Amy Strong**

Richard D. Shea Memorial Awards

Donated by Burt Cofman

Presented by: Richard McGrath

To the boy and girl excelling in physical fitness and education.

WINNER: **Ryan Harding**

WINNER: **Kirstin Richard**

Roy Jeannotte/Leonard Quinty Memorial Award

Donated by Nashoba Club Restaurant

Presented by: Richard McGrath

To the student excelling in Music, Sciences and Athletics

WINNER: **Renee LaFortune**

Ruth A Shea Memorial Award

Donated by Her Family

Presented by: Richard McGrath

To the students who best exemplify school spirit, respect for authority, friendliness, kindness and thoughtfulness towards others.

WINNER: **John Gendron**

WINNER: **Justine Carrillo**

Sandy Pond School Association Award
Donated by Sandy Pond School Assoc.

Given to a student who has
shown scholastic abilities, character,
and most importantly,
COMMUNITY INVOLVEMENT
(identify what involvement).

Presented by: Kim Prehl

WINNER: **Sarah Gibbons**

Shirley H. Griffin Scholastic Excellence Awards

To the boy and girl excelling in
scholastic excellence

Donated by Her Family

Presented by: Richard McGrath

WINNER: **Daniel Baldino**

WINNER: **Renee LaFortune**

Shirley Teachers' Organization Award

To the student excelling in
Mathematics

Donated by Shirley Teacher's Organization

Presented by: Richard McGrath

WINNER: **Jakob Vandal**

Sterling-Shirley Grange, No. 53 Awards

To the boy and girl showing the
greatest improvement during the year

Donated by Sterling-Shirley Grange

Presented by: Richard McGrath

WINNER: **Zachary Connell**

WINNER: **Kelci Bartels**

William McSheehy Memorial Award

Donated by His Family

To the girl or boy demonstrating a
unique ability to persevere while
maintaining a positive attitude.

Presented by: Devin & Ben McSheehy

WINNER: **Daniel Henderson**

Women's Auxiliary, Trinity Chapel Awards

To the boy & girl excelling in Art

Donated by Womens Auxiliary Trinity Chapel

Presented by: Richard McGrath

WINNER: **Nala Thoummavong**

WINNER: **Alexander Du**

BOARD OF SELECTMAN

It is my honor to submit the Annual Report for the Board of Selectman for the Fiscal Year 2011. During FY11 this three member board was comprised of Mr. Armand Deveau, Mr. David Swain, and myself, Kendra Dumont.

The achievements within our community and your town government despite the troubling economic State and Federal climate are primarily due to our town employees, boards and committees. Without these dedicated groups, Shirley would not be diligently working itself out of the troubling issues that were part of our past. This Board would like to formally express our appreciation to all of our committed employees, without whom, we would not be where we are today. A summary of the significant events within the community are detailed as follows;

- The appointment of Gregory Massak to the position of Chief of Police
- The appointment of Samuel Santiago to the position of Sergeant, Shirley Police Department.
- The creation of the position of Chief Administrative Officer and the selection of the incumbent.
- The honoring of firefighter Joseph Hawthorne as the recipient of the Firefighters Medal of Honor.
- The creation of the Capital Improvement Plan Committee to establish set policies for future capital expenses.
- The creation of an Energy Committee established to decrease energy related expenses and increase monies into our community.
- The creation of the “Government” channel for Shirley Public Access, giving our community two public access channels.
- The awarding of the contract and the complete replacement for the Phoenix Rd. Bridge
- The receipt of the finalized Government Study report and the initiation of actions based on some of the recommendation contained therein (Formal establishment of Policies and Procedures).

We are extremely pleased and proud to report to our community, that for the first time in at least three (3) years the Town of Shirley is able to report a positive “Free Cash” account. This is primarily due to the establishment of sound financial practices which will continue into the future.

Finally, we owe a debt of gratitude and thanks to all of our residents who involve themselves in our town. Your efforts are noticed, appreciated and are exactly what make our town much more than a town, it makes us a *Community* in every sense of the word.

Respectfully Submitted

Kendra Dumont, Chair

BOARD OF SEWER COMMISSION

In FY11 the Sewer Commission continued their working relationship with Weston and Sampson Services. Weston and Sampson provide all routine operation and maintenance of the sewer system and the Industrial Pre-treatment Program. They inspect the six pump stations located in the sewer system and perform routine and preventative maintenance on them. They also provide 24/7 coverage for emergencies that may arise, such as clogs in the system, mechanical failures and grinder pump alarms.

The Sewer Commission Office sends out sewer usage bills quarterly. Bills are mailed out on March 1st, June 1st, September 1st and December 1st. Bills are based on the winter month's water usage and this information is provided by the Shirley Water District.

Any questions regarding your quarterly usage bill can be directed to Lonna Coke in the Sewer Commission Office. Office hours are Monday through Thursday from 8:00 am to 3:00 pm.

The Sewer Commissioners meet on the first Wednesday of the month at 7:00 pm to conduct their routine business. Any questions or concerns that the public would like to discuss with them, please feel free to attend one of their monthly meetings. If you would like to be placed on the agenda, please contact the office 48 hours in advance.

The Sewer Commission would like to thank all the Town Boards and Departments for all their hard work and co-operation throughout the year., to John Howard and Tom Frost from Weston and Sampson for their daily dedication in maintaining the integrity of the system, to Lonna Coke the Administrative Assistant to the Sewer Commission for her daily managing of the Sewer Commission Office. Also, the Sewer Commission would like to give a special Thank You to Shirley Water District for the continuing help that they provide through out the year.

Respectfully Submitted,

James Schaff, Chairman
Robert Schuler, Vice-Chair
Leonardo Guercio
Donald Farrar
Patricia Krauchune

TOWN COLLECTOR

MOTOR VEHICLE & TRAILER EXCISE

Year	Outstanding 07/01/10	Committed	Refunds/ Ret'd Check	Tax Collected/ Abatements	Balance 06/30/11
2003	540.35				540.35
2004	160.58				160.58
2005	5,195.16			575.94 4,607.62	11.60
2006	6,870.74			1,056.78 5,815.18	-1.22
2007	6,079.29	118.75		354.48	5,843.56
2008	6,541.36		25.42	995.21 25.42	5,546.15
2009	19,753.63	628.33 -5,000.00*	224.58	8,748.73 261.45	6,596.36
2010	46,373.04	73,529.17	3,369.77	106,546.30 5,260.79	11,464.89
2011	0.00	576,312.18	3,561.50 185.42	520,095.10 16,937.58	43,026.42

*correction to Commitment 04.

PERSONAL PROPERTY

Fiscal Year	Outstanding 07/01/10	Committed	Refunds Ret'd Chk.	Tax Collected Abatements	Balance 06/30/11
2004	72.63			21.84	50.79
2005	284.63			423.17	-138.33
2007	473.66			547.99	-88.80
2008	1,784.63			60.17 1,452.91	271.55
2009	1,444.89			64.33 1,605.57	-225.11
2010	4,308.23			1,756.28 1,792.12	759.83
2011	0.00	292,718.16	11,836.07	290,441.13 11,346.22	2,766.07

REAL ESTATE

Fiscal Year	Outstanding 07/01/10	Committed Comm. Adj.	Refunds Ret'd Chk Transfer Out	Tax Collected Abatements/ Exemptions Tax Taking Transfer In	Balance 06/30/11
1991	1,085.23			1,085.23	0.00
1994	2,546.39			2,546.39	0.00
1995	160.86			160.86	0.00
1999	592.03			592.03	0.00
2001	2,932.64			2,932.64	0.00

2007	801.45	56.20*		836.22 56.20	-34.77
2008	7,047.92	242.59*		4,034.94 242.59	3,013.00
2009	29,448.99	182.88*		14,200.45 2,205.53 4,236.50	8,989.39
2010	148,670.63		6,033.25 6,615.75	88,612.19 161.26 33,461.51 4,970.25	34,114.42
2011	0.00	7,722,997.14	5,855.79 3,701.40 54,914.68	7,458,544.89 27,023.18 70,914.89 73,646.04 2,185.09	155,154.92

*Disclaimer

SUPPLEMENTAL BILLING

Fiscal Year	Outstanding 07/01/10	Committed	Refunds Ret'd Chk. Trans. Out	Tax Collected Abt/Expt. Tax Taking Transfer In	Balance 06/30/11
2010	215.49	1,498.66		1,714.15	0.00
2011	0.00	11,447.11		9,191.43 348.82	1,906.86

DEFERRED REAL ESTATE TAX

Fiscal Year	Outstanding 07/01/10	Deferred	Fees	Collected	Balance 06/30/11
2011	0.00	1,078.51	75.00		1,153.51

BETTERMENTS COMMITTED TO TAX

Fiscal Year	Outstanding 07/01/10	Committed	Refunds Ret'd Chk.	Btr. Collected Abatements Tax Taking Transfer In	Balance 06/30/11
2005	468.75				468.75
2007	468.75			468.75	0.00
2009	4,312.98			3,246.88	1,066.10
2010	29,755.54		234.37	24,995.28 1,171.87 307.14	3,515.62
2011	0.00	557,767.24	234.38	509,604.82 8,592.19 22,513.10	17,291.51

BETTERMENT COMMITTED INTEREST

Fiscal Year	Outstanding 07/01/10	Committed Comm. Adj	Refunds Ret'd Chk.	Btr. Collected Abatements Tax Taking Transfer In	Balance 06/30/11
2003	157.32				157.32
2005	168.76				168.76
2007	150.00			150.00	0.00
2009	3,501.88			1,978.13	1,523.75
2010	11,143.66		60.94	7,564.45 1,429.70 171.36	2,039.09
2011	0.00	237,964.16	56.25	201,346.27 394.80 4,312.13 26,002.95	5,964.26

SEWER/SEPTIC REPAIR LOANS COMMITTED TO TAX

Fiscal Year	Outstanding 07/01/10	Committed	Ret'd Chk Refunds	Collected Abatement	Balance 06/30/11
2011	0.00	3,512.35		3,269.47 119.44	123.44

SEWER/SEPTIC REPAIR LOANS COMMITTED INTEREST TO TAX

Fiscal Year	Outstanding 07/01/10	Committed	Ret'd Chk Refunds	Collected Abatement	Balance 06/30/11
2011	0.00	508.46		508.46	0.00

SEWER USAGE COMMITTED TO TAX

Fiscal Year	Outstanding 07/01/10	Committed	Ret'd Chk Refunds	Collected Abatement Tax Taking	Balance 06/30/11
2011	0.00	33,012.40		11,326.87 19,922.38	1,763.15

SEWER USAGE

Outstanding 07/01/10	Committed	Ret'd Chk Refunds	Collected Abatement Comm. to Tax	Balance 06/30/11
228,054.53	566,080.80	639.11	528,513.55 6,859.63 33,012.40	226,388.86

BETTERMENTS NOT YET DUE

Outstanding 07/01/10	Committed Refunds	Btr. To Tax Abatement	Betterment Collected	Balance 06/30/11
9,375,522.42	9,375.00 468.75	557,767.24	181,571.75	8,646,027.18

BETTERMENT NOT YET DUE INTEREST

Fiscal Year	Outstanding 07/01/10	Committed	Ret'd Chk Refunds	Collected Abatement	Balance 06/30/11
2011	1,358.59	3,108.64	121.88	6,830.13	-2,241.02

BETTERMENTS CHAPTER 41A DEFFERALS

Outstanding 07/01/10	Committed	Abatement	Betterment Recommitted	Balance 06/30/11
93,750.00			9,375.00	84,375.00

BETTERMENTS CLASSIFIED LAND CHAPTER 61, 61A & 61B

Outstanding 07/01/10	Committed	Abatement	Betterment Recommitted	Balance 06/30/11
93,750.00				93,750.00

SEPTIC REPAIR LOANS NOT YET DUE

Outstanding 07/01/10	Committed	Abatement	Committed to Tax Collected	Balance 06/30/11
21,555.46			3,512.35 2,491.18	15,551.93

PRIVILEGE FEES

Outstanding 07/01/10	Committed	Ret'd Chk Refunds	Collected Abatement	Balance 06/30/11
18,750.00				18,750.00

SUMMARY OF MONEYS COLLECTED AND TURNED OVER TO TREASURY

	Tax	Int	Other
Motor Vehicle & Trailer Ex	632,067.00	3,089.32	27,095.14
RMV Mark Fee			7,436.16
Parking Tickets	1,400.00		360.00
Personal Property	280,500.31	294.29	385.00
Real Estate	7,550,638.25	32,360.95	3,645.08
Supplemental Tax	9,191.43	0.00	0.00
Dislvement Cert.			96.00
Trailer Park Fees			16,232.00
Municipal Liens			5,825.00

Returned Chk Fee			50.00
Duplicate Bill Fee			7.00
Other			80.00
Tax Taking Ad Fee			184.59
Deputy Collector Charges			9,652.57
Betterment To Tax			538,081.35
Betterment Comm. Int.			210,991.97
Septic Repair Loan to Tax			3,269.47
Septic Repair Loan Comm. Int.			508.46
Septic Repair Loan Not Yet Due			2,491.18
Not Yet Due Btr.			0.00
Not Yet Due Btr. Int			6,830.13
Sewer Eng. Fee			152.75
Sewer Usage			527,874.44
Sewer Usage Committed to Tax			11,326.87
Totals:	8,473,796.99	35,744.56	1,372,350.16
Total Tax Collections:	8,473,796.99		
Total Other Collections:	106,793.10		
Total Sewer Commission Collections:	1,301,526.62		
Total Collected:	9,882,116.71		

The Town Collector is responsible for the collection of Real Estate, Personal Property, Motor Vehicle Excise, Betterments and Betterment Interest that are committed by the Board of Assessors to the Collector in accordance with Massachusetts General Laws. In addition, the Collector is also responsible for the collection of Sewer Usage Fees and Privilege Fees for the Sewer Commission, Parking Tickets issued by the Police Department, Septic Repair Loans and miscellaneous fees and/or charges as required by other town departments. All payments are recorded, posted, deposited, turned over to the Town Treasurer in a timely manner, and reconciled with the Town Accountant. During FY2011 the Collector's Office worked with the Treasurer, Accountant and Fidelity Bank to set-up a lock box service. All mailed in payments go directly to the bank, are deposited daily and a file is sent to the Collector's Office to be posted each day. Our hope for the future is to set up over the counter credit card payments. This will be possible once we update the computers in our office.

I would like to thank my assistant, Antonia Callahan, my co-workers and the people of Shirley for the support and confidence they have shown me over the years. I would also like to give a special thanks to all the Senior Work off program participants. Your help is very much appreciated.

Respectfully submitted,
Holly J. Haase, C.M.M.C.
Town Collector

TOWN TREASURER

Dear Residents of the Town of Shirley:

I am pleased to provide you with my 18th annual report for the Treasurer's Office. The annual budget continues to be affected by reductions in State Aid revenue over the past several years, placing extreme pressure on the municipal tax rate and other local revenues. A significant debt exclusion vote was approved in June 2011 to provide general fund budget relief enabling the FY12 budget to be balanced maintaining level municipal services and using fewer one-time revenue sources. The constrained budget process leaves limited cash available to commit to rebuilding the stabilization fund balance to the acceptable level of 5-10% of the annual budget. I am pleased to report that through this extensive recession, Shirley's Standard & Poors bond rating of 'A' remains in place.

The duties and responsibilities of the Treasurer's Office include cash management, payroll, accounts payable processing, benefits & personnel administration, debt management, tax title administration, support to other town departments, interaction with outside agencies and Ambulance Department billing. I am a member of the Middlesex County Retirement System Advisory Council, and serve on the Sub-Committee on Assessments and Funding Schedules.

General fund investment income remains a consistent, although significantly reduced, source of revenue for the Town. The continuing recession and decreased prime lending rates by the Federal Reserve have significantly reduced rates paid by banks on deposits. Tighter annual budgets have reduced daily cash balances resulting in reduced investment income; lower investment income from bank deposits is expected to continue for at least the next three years as the economy continues a slower than expected recovery. Investment income for the past five years is listed.

<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>
\$106,251	\$58,060	\$19,789	\$15,920	\$15,370

The Treasurer's Office staff worked on several projects during FY 2011 including continuation and expansion of Tax Title Collection process; developed a more detailed cash flow analysis; improved investment strategies for trust funds and enterprise funds; more detailed analysis of authorized & unissued debt, and refinancing the remaining 5 years of the library construction debt.

I extend my thanks and appreciation to my colleagues in Town Government; our success is a direct result of their dedicated service and cooperation. I extend special thanks to Assistant Treasurer Janet Poitras for her continued commitment and support.

Our Town, its residents and its businesses are our first priority. We welcome visitors and will treat everyone with courtesy and respect; we will perform our duties in a knowledgeable and responsible manner while maintaining the highest standard of integrity; we will work with our colleagues, appreciate their unique individual talent, and recognize that it is through our combined efforts that we are best able to serve our community. The staff in the Treasurer's Office is available to answer any questions regarding our areas of responsibility within the Town government. Please contact us at the Town Offices, by phone at 978-425-2600, x215, or by e-mail at treasurer@shirley-ma.gov.

Respectfully submitted,

Kevin A. Johnston
Treasurer

Town of Shirley

Cash Analysis

FY 2011

<u>Month</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Ending Balance</u>
July-10	\$ 7,878,304.34	\$ 1,978,269.77	\$ (2,560,131.80)	\$ 7,296,442.31
August-10	\$ 7,296,442.31	\$ 884,324.52	\$ (874,919.25)	\$ 7,305,847.58
September-10	\$ 7,305,847.58	\$ 1,729,907.04	\$ (1,476,975.68)	\$ 7,558,778.94
October-10	\$ 7,558,778.94	\$ 1,099,014.03	\$ (1,409,853.09)	\$ 7,247,939.88
November-10	\$ 7,247,939.88	\$ 1,600,143.68	\$ (1,536,101.91)	\$ 7,311,981.65
December-10	\$ 7,311,981.65	\$ 1,353,244.51	\$ (1,298,605.81)	\$ 7,366,620.35
January-11	\$ 7,366,620.35	\$ 1,974,757.86	\$ (1,195,987.07)	\$ 8,145,391.14
February-11	\$ 8,145,391.14	\$ 787,869.02	\$ (2,048,768.46)	\$ 6,884,491.70
March-11	\$ 6,884,491.70	\$ 1,918,902.91	\$ (1,353,934.23)	\$ 7,449,460.38
April-11	\$ 7,449,460.38	\$ 1,893,609.04	\$ (1,211,993.76)	\$ 8,131,075.66
May-11	\$ 8,131,075.66	\$ 1,206,488.44	\$ (1,117,824.95)	\$ 8,219,739.15
June-11	\$ 8,219,739.15	\$ 2,065,354.62	\$ (1,899,849.34)	\$ 8,385,244.43

Town of Shirley

Employee Wages Calendar Year 2011

Ambulance

Bean, Adam	\$	158.67
Callahan, Matthew D	\$	88.15
Denning, Donald	\$	1,004.91
Deshler, Albert	\$	2,521.09
Detillion, Dwight M	\$	12,637.86
Devoll, Andrew	\$	423.12
Ellis, Roy V	\$	88.15
Favreau, Kellie	\$	370.23
Henry, Kimberly	\$	2,521.09
Henry, Steven	\$	1,710.11
OConnor, Brandon M	\$	211.56
Ouellette, Adam J	\$	564.16
Poitras, Jennifer L	\$	634.68
Poitras, William R	\$	1,604.33
Ranno, Derek J	\$	211.56
Richard, Mark	\$	246.82
Roberts, Cody	\$	722.83
Santley, Nicole	\$	546.53
Wernick, Aaron P	\$	1,163.58

Council on Aging

Dombrowski, Aida	\$	4,271.25
Maskousky, Dennis	\$	186.84
Murray, Jane L	\$	574.52
Oelfke, John	\$	17,883.28
Pender, Olga H.	\$	3,179.23
Perry, Douglas	\$	9,335.10
Perry, Robert H Jr	\$	12,775.09

Communications

Bean, Adam	\$	694.72
Burgoyne, John E Jr	\$	844.48
Feddersen, Brian	\$	13,121.15
Flanders, James D	\$	2,558.74
Frost, Angela	\$	3,499.30
Hawthorne, Katie A	\$	49,462.62
Moody, Robert Sr	\$	14,639.09
Ortiz, Francis J	\$	16,531.24
Roberts, Cody	\$	3,555.91
Strout Clements, Elaine M	\$	1,189.04
Thebeau, Kim	\$	17,147.65
Topolski, Paul A	\$	40,276.65
Wilmont, Robert	\$	11,428.80

DPW

Callahan, Pamela J	\$	16,099.65
Farrar, Lee A	\$	17,501.03
Farrar, Paul F	\$	62,864.46
Flynn, Arthur H III	\$	55,267.57
Hampson, Michael	\$	361.24
Lanteigne, Antonia \$ ₂₉	\$	1,126.32
Lanteigne, Michael A	\$	54,754.97

Snow Removal Operations

Chevrette, Patricia A	\$	569.84
Farrar, Donald E Jr	\$	2,764.16
Goodman, Brian Jr	\$	3,953.22
Guthrie, John C	\$	4,118.58
Hampson, Michael	\$	1,271.51
Levesque, Alphee P	\$	1,207.71
Levesque, Dennis	\$	2,632.32
Levesque, Matthew	\$	688.90
Martin, Daniel E	\$	2,283.61
OConnor, Brandon M	\$	297.68
Schwartz, David N	\$	3,520.51

Election Workers

Brownell, Linda J	\$	27.28
Gray, Frances	\$	64.00
Lanteigne, Antonia S	\$	32.72
Marcinkewicz, Marjorie	\$	457.36
Masiero, Barbara	\$	250.00
Oelfke, Charline	\$	4.64
Perry, Douglas	\$	8.00
Sizer, Rachel	\$	219.36
Thibault, James D	\$	22.00

Fire Department - Full Time

Cooley, Troy	\$	48,938.62
Hawthorne, Joseph R Jr	\$	54,957.30
Levesque, Dennis	\$	67,216.16

Fire Department - On Call

Addonizio, Matthew R	\$	34.56
Atwood, Terance	\$	17.28
Bean, Adam	\$	1,406.08
Callahan, Brian J	\$	2,505.60
Callahan, Matthew D	\$	51.84
Callahan, William J Jr	\$	2,125.44
Deshler, Albert	\$	2,332.80
Devoll, Andrew	\$	380.51
Donell, Myles	\$	138.24
Guthrie, Neal	\$	959.04
Henry, Steven	\$	1,468.80
Levesque, Kristy L	\$	829.44
Metcalf, Christopher	\$	103.68
Murphy, Gregory	\$	103.68
OConnor, Brandon M	\$	1,667.52
Ouellette, Adam J	\$	518.40
Poitras, Jennifer L	\$	596.16
Poitras, Michael R	\$	976.32
Poitras, William R	\$	1,503.36
Ranno, Derek J	\$	440.64
Roberts, Cody	\$	967.68
Shakarian, Robert	\$	51.84
Wernick, Aaron P	\$	173.15
White, Brian	\$	829.44

Library

Banks, Steven L	\$	7,058.96
Clark, Mary Lou	\$	5,605.04
Cusick, Susan	\$	28,515.41
Farrar, Kathleen R	\$	30,307.57
Landers, Carol A	\$	7,609.84
Lanteigne, Antonia S	\$	5,922.32
McNeal, Christopher M	\$	2,504.79
Roy, Debra J	\$	40,752.25

Police Department - Full Time

Bruin, Brandon	\$	58,055.05
Cromwell, Alfreda H	\$	60,782.78
Fichter, George J	\$	67,511.03
Gushlaw, Gregory P	\$	72,043.40
Laprade, Craig K	\$	79,565.89
Massak, J Gregory	\$	74,950.24
Moody, Everett W Jr	\$	72,496.79
Santiago, Samuel	\$	77,885.20
Violette, Peter	\$	85,862.76
Whiting, Ann Marie	\$	44,952.96

Police Department-Reserves & Part Time

Balonis, Jack	\$	507.88
Chevrette, Patricia A	\$	6,587.72
Clements, Richard J	\$	328.08
Finn, Robert W	\$	369.36
Grunditz, Paul G	\$	184.68
Hamel, Earl	\$	5,633.85
Hampson, Lesley	\$	2,129.03
Jackson, Merkendrick Jr	\$	83.65
Mitton, Kerri L	\$	2,395.92
Pacetti, Robert M	\$	85.65
Plante, Steven P	\$	92.02
Walkonen, Edward J	\$	6,160.99

Benjamin Hill Pool

Abare, Greg	\$	1,035.98
Abare, Thomas D Jr	\$	2,357.43
Colburn, Charles III	\$	405.00
Cutter, Alisha R	\$	6,305.00
Gesin, Jacob	\$	544.01
Goldstein, Jennifer	\$	1,533.03
Hack, Benjamin	\$	1,700.00
Hack, Rebecca	\$	2,303.63
Jerome, Desiree	\$	3,314.87
Lamy, Adam	\$	3,880.89
Mearn, Melissa M	\$	1,512.75
Muchata, Corey	\$	3,778.75
Okerman, Asa	\$	1,107.70
Powell, Heather	\$	1,807.59
Schulz, Curtis	\$	57.59
Winship, Olivia N	\$	1,427.66

Shirley School District (Wages January - June)

Acosta-Diaz, Zarak	\$	16,063.83
Aikey, Roberta A	\$	44,797.21
Alonzo, Solangel	\$	16,539.98
Amaral, Pierette C	\$	2,141.31
Anderson, Timothy J	\$	760.11
Antonucci, Ashley M	\$	66.56
Babetski, Teresa H	\$	48,887.61
Babineau, Emily S	\$	20,493.75
Banks, Katherine A	\$	16,535.10
Banks, Steven L	\$	893.30
Bevilacqua, Jennifer L	\$	37,779.85
Bischoff, Shannon I	\$	9,151.12
Blaney, Ruth M	\$	1,087.78
Blatt, Jessica W	\$	22,728.56
Boucher, Brenda M	\$	415.45
Brideau, Branden P	\$	280.00
Brownell, Linda J	\$	27,569.40
Bryant, Susan L	\$	8,379.00
Bulger, Virginia A	\$	3,336.62
Callahan, Meghan E	\$	373.14
Carlson, Sally J	\$	5,231.98
Carruth, Catharine M	\$	652.02
Cebollero, Christina J	\$	998.07
Christian, Melanie K	\$	15,300.22
Churchill, Timothy K	\$	36,679.42
Clark, James M	\$	19,272.35
Clifford, John E	\$	7,294.05
Clifford, Sheila M	\$	5,346.02
Conley, David L	\$	20,764.12
Cournoyer, Linda C	\$	13,968.00
Crowell, Cheri A	\$	185.08
Curley, Wendy S	\$	16,340.93
Cutter, Deborah A	\$	29,132.60
D'Amico, Susan M	\$	53,781.43
Dill, Lauren E	\$	12,380.96
Djordjevic, Rebecca R	\$	14,680.13
Doiron, Karen M	\$	1,924.13
Donlan, Marybeth L	\$	638.81
Doughty, Rebecca M	\$	13,460.80
Dow, Kenneth L Jr	\$	33,915.00
Dow, Marlene M	\$	24,647.20
Farrow, Marla T	\$	22,757.67
Fillebrown, Brian L	\$	2,385.43
Fitzgerald, Patricia A	\$	46,807.23
Fitzgerald, Rhonda K	\$	12,280.32
Flagg, Debra M	\$	51,789.22
Foster, Elizabeth E	\$	40,080.79
Foster, Emily J	\$	737.45
Gambino, Patricia S	\$	234.84
Geddis, Colleen A	\$	19,805.18
Gianakos, Cynthia D	\$	12,044.42
Giannini, Patricia E	\$	48,358.29
Goulette, Stephanie J	\$	22,877.97
Graves, Catherine M	\$	24,500.93
Green, Natalie M	\$	12,279.40
Greene, Sarah	\$	11,827.43
Guarino, Shelley V	\$	51,789.22

Gunning, Katherine M	\$	563.93
Haas, Brian Y	\$	58,937.81
Haigh, Cecilia L	\$	19,290.43
Hammond, Matthew R	\$	100.23
Hampson, Tamara J	\$	14,714.44
Harris, Kerry A	\$	36,679.42
Henderson, Cynthia L	\$	10,797.74
Herreros, Shannon D	\$	23,197.31
Hickox, Jeanne M	\$	16,570.58
Hillier, Valery E	\$	25,669.69
Hillman, Jane M	\$	4,143.91
Horgan, Ann M	\$	19,147.78
Huber, Joseph R	\$	197.51
Januskiewicz, Diane J	\$	11,838.75
Jerome, Marcey L	\$	13,020.21
Jodka, Sarah T	\$	42,546.43
Johnston, Betsy A	\$	143.28
Katz, Evan T	\$	51,155.10
Keesee, Alysa S	\$	6,760.72
Kelly, Rachel M	\$	3,925.09
King, Deborah A	\$	6,195.44
Laine, K Martin	\$	30,952.40
Lane, Elizabeth M	\$	66.56
Langford, Kevin Michael	\$	31,218.36
Levesque, Kristy L	\$	10,034.60
Libby, Bettina M	\$	2,245.75
Lindsay, Karen A	\$	41,583.22
Loving, Elayne G	\$	1,099.18
Lynch, Catherine Y	\$	29,986.60
Lynch, Kristen P	\$	34,574.07
Lyon, Kathryn M	\$	37,952.40
MacFarland, Janet B	\$	39,317.07
Maillet, Peggy L	\$	15,094.27
Maillet, Raymond J	\$	5,808.72
Manley, Rita C	\$	4,700.52
Marchand, Renee Ann	\$	37,579.42
Marcinkewicz, Meredith A	\$	1,275.00
Marcoux, Brenda F	\$	46,434.42
Marshall, James S	\$	7,307.84
Marshall, Karin M	\$	31,323.14
Martin, Christopher J	\$	16,223.06
Martineau, Cindy P	\$	20,608.09
Martineau, Courtney L	\$	27,223.08
McGrath, Christine M	\$	5,109.43
Mitchell, Cathy V	\$	20,506.22
Monahan, Nicole M	\$	788.40
Morse, Heather A	\$	4,308.26
Morse, Penny C	\$	2,395.25
Mrakovich, Amanda J	\$	4,958.43
Munroe, Kristen L	\$	10,491.98
Nacke, Catherine M	\$	51,789.22
Nelson, Heidi D	\$	8,405.60
Nogueira, Elaine C	\$	41,805.98
Noll, Ana K	\$	12,671.44
Noll, Susan E	\$	14,709.76
North, Nathaniel E	\$	29,255.72
O Clair, Joan M	\$	11,081.82
O'Hara, Mary Ellen	\$	40,105.98

O'Neil, Pauline C	\$	6,771.43
Orlow, Alicia L	\$	32,589.64
Packard, Teresa A	\$	9,929.13
Persson, Joyce	\$	4,905.00
Pierce, Siobhan M	\$	14,961.54
Pinault, Cheryl A	\$	445.33
Reid, Malcolm P	\$	60,706.03
Richard, Darlene M	\$	52,354.12
Richard, Shirley K	\$	8,299.20
Ridings, Diane M	\$	2,968.23
Rock, Kim S	\$	34,443.31
Rollins, Terri A	\$	3,263.66
Russell, Sarah S	\$	16,095.80
Saball, John F	\$	1,876.16
Saldana, Laura B	\$	3,016.23
Samfield, Dina M	\$	1,215.26
Sargent, Tracey A	\$	6,380.20
Schaff, Donna	\$	19,120.53
Schavrien, Jessica L	\$	133.12
Schilp, Amy L	\$	37,309.45
Segar-Collins, Laurie S	\$	48,358.29
Senecal, Bernard F	\$	21,831.98
Sheils, Carol D	\$	9,666.79
Sheldrick, Susan A	\$	11,853.26
Shiely, Jean-Claire	\$	17,894.31
Shorey, Charlene B	\$	50,976.34
Simmons, Amanda D	\$	36,845.52
Smith, Wendy G	\$	36,280.50
Snow, Christopher R	\$	9,280.50
Soucy, Anice R	\$	6,083.60
Stephens, Francine E	\$	30,073.85
Strange, Stephen A	\$	824.44
Sullebarger, Elizabeth C	\$	9,340.83
Sutherby, Robin L	\$	10,679.45
Tammik, Kerrin	\$	6,663.03
Tedesco, Ann M	\$	20.60
Traverso, Jennifer S	\$	41,528.35
Velazquez-Bergeron, Krystal	\$	31,422.94
Walters, Jillian L	\$	818.79
Warila, Tiffani N	\$	10,355.35
Warren, Bonnie J	\$	37,976.36
Watson, Robert K	\$	18,216.04
Welsh Bird, Pamela J	\$	288.32
White, Elise M	\$	14,570.90
Whitehouse, Lezli A	\$	34,001.91
Willis, Vaughn K	\$	219.63
Willis-Barrett, Traicy L	\$	2,745.67
Wilson, Lorraine G	\$	11,645.03
Zanelli, Elizabeth J	\$	1,386.53

Senior Work-off Program and Election Worker

Arakelian, Paulette S	\$	1,000.00
Chase, Bruce L	\$	1,000.00
Collins, Nancy A	\$	1,000.00
Doiron, Gerald G	\$	1,000.00
Forest, Donatien	\$	636.00
Gagnon, Raymond	\$	1,000.00
Gray, Frances	\$	750.00

Hartman, Susan S	\$	711.36
Heraty, Thomas	\$	1,000.00
Holbein, Paulette	\$	750.00
Lambert, Ralph J	\$	336.00
Landry, Nancy	\$	1,000.00
Mandarano, Joseph M Jr	\$	1,000.00
Marcinkewicz, Marjorie	\$	1,000.00
Marcinkewicz, Sandra	\$	76.00
Masiero, Barbara	\$	1,000.00
Oelfke, Charline	\$	646.00
Pender, Olga H	\$	710.00
Perry, Robert H Jr	\$	496.00
Peura, Diane R	\$	852.00
Sizer, Rachel	\$	1,000.00
Stanislaw, Judy L	\$	1,000.00
Steiner, Robert A	\$	1,000.00
Strang, Irene M	\$	1,000.00
Szymkowski, Patricia	\$	1,000.00
Turnbull, Adele	\$	690.00

Summer in Shirley

Ellis, Andrew J	\$	2,055.42
Gibbons, Alexis	\$	1,339.50
Goodman, Ryan F	\$	1,515.25
Levesque, Kristy L	\$	913.00
Patno, Derek	\$	1,023.00
Patno, Kaitlyn	\$	1,814.50
Poitras, Katie A	\$	1,040.25
Robinson, Kate	\$	1,216.00
Rouleau, Timothy	\$	1,543.75
Schaff, Duncan	\$	1,296.75
Stern, Erin E	\$	1,895.25
Stern, Laura A	\$	2,578.29
Stern, Steven M	\$	11,880.00
Warila, Tiffani N	\$	1,063.75

Town Offices

Berry, David A	\$	89,519.08
Boynton, David	\$	80.28
Caldbeck, Rebecca A	\$	52,354.64
Callahan, Antonia M	\$	23,127.91
Coke, Lonna	\$	33,293.63
Colburn, Bobbi Jo	\$	53,747.42
Detillion, Dwight M	\$	6,326.35
Deveau, Armand N	\$	100.00
Dumont, Kendra J	\$	100.00
Farrar, Donald E Jr	\$	47,624.16
Friedrich, Robert	\$	10,082.35
Gibbons, Lisa D	\$	20,106.59
Haase, Holly J	\$	54,745.92
Hampson, Heather	\$	453.12
Hill, Sandra A	\$	38,224.06
Hunt, Nicole M	\$	36,646.47
Johnston, Kevin A	\$	54,745.92
Kalloch-Getman, Judith	\$	4,131.00
Keefe, James E	\$	100.00
MacDonald, Anna J ¹³⁵	\$	22,956.03
Marchetti, Ronald	\$	16,325.00

Marcinkewicz, Marjorie	\$	1,500.00
Markey, Rebecca	\$	3,650.82
McDougall, Amy R	\$	53,560.32
O Brien, John	\$	5,046.11
Poitras, Janet L	\$	34,277.98
Rhodes, Lela M	\$	4,258.17
Rocco, Kathleen A	\$	40,003.64
Saball, Joseph A Sr	\$	100.00
Swain, David N	\$	100.00
Thibault, James D	\$	10,082.35
Total Wages Paid 2011	\$	5,235,105.06

SHIRLEY DEPARTMENT OF VETERANS' SERVICES

The number of veterans requesting chapter 115 services for FY11 has increased considerably from past years. In support of veterans and their families the Town of Shirley and the Department of Veterans' Services agreed to support veterans until such time they are able to get assistance long term from other sources. Currently our planned budget to assist veterans is higher than ever before. We have taken on additional cases but remain committed to helping veterans.

Shirley's payout to Chapter 115.	\$28,293
Shirley's reimbursement from the state.	\$21,220
Shirley's cost to support veterans.	\$7,073

Unfortunately, the Town of Shirley lost several veterans this year. The impact to our community and our lives has been great. Our thoughts go out to the families of those veterans.

Veteran Services would like to thank the Friends of Shirley and Loaves and Fishes for their continued support to our veterans in these economic times.

Shirley Veterans Services office hours are 5:00 P.M. every Monday at the Town Clerks Office in the Town Office Building. The Veterans' Agent is available any time and can be reached at 978-425-2600 x280.

Respectfully submitted,

Dwight M. Detillion
Veterans' Service Officer

Shirley Zoning Board of Appeals

The Zoning Board of Appeals is a five-member body with two alternates appointed by the Board of Selectmen. It acts as a quasi-judicial body deciding whether or not to vary from the Shirley Zoning By-Laws by issuing Variances, Special Permits and Permits. The Board also decides all appeals made by an aggrieved persons trying to get enforcement action (or lack thereof) of the Zoning Officer who has refused to act on his/her request.

All matters which come to the Board are initiated by residents or businesses seeking relief from the Zoning By-Law. The Board may grant relief of some nature to the applicant, usually with conditions attached to the grant. These conditions are designed to make the proposal less intrusive to neighbors or to ensure compliance with what the Board perceived to be important limitations on an applicant's proposal.

This year was a very busy year with a total of 16 petitions:

7 Variances

7 Special permits

1 Permit to expand a non-conforming structure or use

1 Variance and Special Permit

We bade Sandi Hill our fabulous clerk for 3 years. Her work in the Building Offices has grown so that she was not able to stay on as our clerk. The Board agreed she was one of the best clerks. Thank you Sandi! After a crazy search we did hire Heather Hampson as her replacement. She too is proving to be a super clerk. The Board would like to take this opportunity to thank the Zoning Officer and the other Town Boards who have worked with us.

Respectfully Submitted

Rachel Sizer, Chair

Sharon Palinsky Vice Chair

James Thibault, Treasurer

Charles Green

Marcia Kovner

Appointments

Appointment	First Name	Last Name	Term	Expiration
Accountant, Assistant	Nicole	Hunt	1	6/30/2012
Accountant	Bobbi Jo	Colburn	3	6/30/2013
Advisory Board to Board of Health (Recycling)	Michael	Labbe	1	6/30/2012
Advisory Board to Board of Health (Recycling)	A Dawn	McCall	1	6/30/2012
Advisory Board to Board of Health (Recycling)	Torres	Pamela	1	6/30/2012
Ambulance	Adam	Bean	1	6/30/2012
Ambulance	Matthew	Callahan	1	6/30/2012
Ambulance	Donald	Denning	1	6/30/2012
Ambulance Director	Dwight	Detillion	1	6/30/2012
Ambulance	Andrew	Devoll	1	6/30/2012
Ambulance	Roy	Ellis	1	6/30/2012
Ambulance	Kellie	Favreau	1	6/30/2012
Ambulance	Kimberly	Henry	1	6/30/2012
Ambulance	Steven	Henry	1	6/30/2012
Ambulance	Brandon	O'Connor	1	6/30/2012
Ambulance	Jennifer	Poitras	1	6/30/2012
Ambulance	William	Poitras	1	6/30/2012
Ambulance	Derek	Ranno	1	6/30/2012
Ambulance	Mark	Richard	1	6/30/2012
Ambulance	Cody	Roberts-Mahoney	1	6/30/2012
Ambulance	Nicole	Stantley	1	6/30/2012
Ambulance	Ashleigh	Stanton	1	6/30/2012
Ambulance	Aaron	Wernick	1	6/30/2012
Ambulance-EMT-Full Time	Troy	Cooley	1	6/30/2012
Ambulance-EMT-Full Time	Joseph	Hawthorn	1	6/30/2012
Ambulance-EMT-1	Al	Deshler	1	6/30/2012
Ambulance-EMT-1	Adam	Ouelette	1	6/30/2012
Animal Control Officer	Earl	Hamel	1	6/30/2012
Benjamin Hill Park	Ward	Baxter	1	6/30/2012
Benjamin Hill Park	Andy	Deveau	2	6/30/2013
Benjamin Hill Park	Donald	Farrar	2	6/30/2013
Benjamin Hill Park	Neil	Guthrie	3	6/30/2013
Benjamin Hill Park	Lisa	Marino	1	6/30/2013
Benjamin Hill Park	John	Rounds	3	6/30/2013
Benjamin Hill Park	Sylvia	Shipton	2	6/30/2013
Board of Registrars-Member	John	Guthrie	3	6/30/2014
Board of Registrars-Member	Robert	Huxley	3	6/30/2012
Board of Registrars-Member	Thomas	Sefranek	1	6/30/2012
Board of Registrars-Republican	Carolyn	Tohline	2	6/30/2013
Building Commissioner	Gary	Rhodes	1	6/30/2012
Cable Advisory Committee	Paulette	Arakelian	1	6/30/2012
Cable Advisory Committee	Enrico	Cappucci	1	6/30/2012
Cable Advisory Committee	Richard	Dill	1	6/30/2012
Cable Advisory Committee	Carl	Mock	1	6/30/2012
Cemetery	Raymond	Farrar	3	6/30/2012
Cemetery	Mary	Hawthorne	2	6/30/2013

Appointments

Appointment	First Name	Last Name	Term	Expiration
Cemetery	Sandra	Marcinkewicz	1	6/30/2012
Cemetery	Janice	Snow	3	6/30/2014
Cemetery	Paul	Thompson	3	6/30/2014
Center Town Hall	Henry	Hoeckert	1	6/30/2012
Center Town Hall	Linda	Malone	1	6/30/2014
Center Town Hall	Jodie	Rachman	3	6/30/2012
Center Town Hall	Katy	Schraven	2	6/30/2013
Center Town Hall	Mary	Sullivan	1	6/30/2012
Center Town Hall	David	Swain	2	6/30/2013
Chief Procurement Officer	David	Berry	3	6/30/2014
Conservation –Agent	Stephen	Schneider	1	6/30/2012
Conservation - Associate	Sherilyn	Bean	3	6/30/2014
Conservation - Associate	Margaret	Cronin Wilson	3	6/30/2013
Conservation - Associate	Frank	Esielionis	1	6/30/2012
Conservation - Associate	Heidi	Ricci	3	6/30/2013
Conservation – Secretary	Anna	MacDonald	1	6/30/2012
Conservation - Member	Nancy	Askin	2	6/30/2012
Conservation – Member	David	Bortell	3	6/30/2014
Conservation – Member	Rita	Bortell	1	6/30/2012
Conservation – Member	Robert	Burkhardt	3	6/30/2012
Council on Aging-Director	John	Oelfke	1	6/30/2012
Council on Aging-Member	Al	Chevette	3	6/30/2014
Council on Aging-Member	Ronald	Reyo	3	6/30/2014
Council on Aging-Member	Frank	Esielionis	3	6/30/2013
Council on Aging-Member	Barbara	Nole	3	6/30/2012
Council on Aging-Member	Martin	Pender	3	6/30/2013
Council on Aging-Member	Nancy	Siedliski	3	6/30/2012
Council on Aging-Member	Harold	Smith	3	6/30/2014
Council on Aging-Member	Marcia	Sullivan	3	6/30/2014
Cultural Council	Susan	Dean	3	6/30/2014
Cultural Council	Ellen	Doiron	3	6/30/2013
Cultural Council	Holly	Haase	3	6/30/2013
Cultural Council	Doris	Huxley	3	6/30/2013
Cultural Council	Victoria	Landry	3	6/30/2014
Cultural Council	Amy	McDougall	3	6/30/2013
Cultural Council	Kathleen	Rocco	3	6/30/2013
Devens North Post Project	Heidi	Ricci	1	6/30/2012
Devens North Post Project	John	Rounds	1	6/30/2012
Devens Open Space & Recreation Advisory	Natalie	Delorey	1	6/30/2012
Devens Open Space & Recreation Advisory	Heidi	Ricci	1	6/30/2012
Dispatcher – Part time	Adam	Bean	1	6/30/2012
Dispatcher - Part time	John	Burgoyne	1	6/30/2012
Dispatcher - Part time	James	Flanders	1	6/30/2012
Dispatcher - Part time	Angela	Frost	1	6/30/2012
Dispatcher - Part Time	John	Gorini	1	6/30/2012
Dispatcher - Part Time	Douglas	Landry	1	6/30/2012
Dispatcher - Part Time	Robert	Moody	1	6/30/2012

Appointments

Appointment	First Name	Last Name	Term	Expiration
Dispatcher - Part Time	Cody	Roberts	1	6/30/2012
Dispatcher - Part Time	Elaine	Strout-Clements	1	6/30/2012
Dispatcher – Full time	Brian	Fedderson	1	6/30/2012
Dispatcher – Full time	Katie	Hawthorne	1	6/30/2012
Dispatcher –Full Time	Francis	Ortiz	1	6/30/2012
Dispatcher –Full Time	Paul	Topolski	1	6/30/2012
Dispatcher –Full Time	Robert	Wilmont	1	6/30/2012
Dog Officer-Head	Earl	Hamel	1	6/30/2012
E911 Coordinator	Katie	Hawthorne	1	6/30/2012
Economic Development	Enrico	Cappucci	1	6/30/2012
Economic Development	Jacqueline	Esielionis	1	6/30/2012
Economic Development	David	Gloski	1	6/30/2012
Economic Development	Ernest	Hyde	1	6/30/2012
Economic Development	Robert	Marchetti	1	6/30/2012
Election Clerk	Sandra	Wixom	1	6/30/2012
Election Worker – Deputy	Rachel	Sizer	1	6/30/2012
Election Worker – Democrat	Linda	Cournoyer	1	6/30/2012
Election Worker- Democrat	Marie	Elwyn	1	6/30/2012
Election Worker – Democrat	Barabra	Eubanks	1	6/30/2012
Election Worker- Democrat	Francis	Gray	1	6/30/2012
Election Worker – Democrat	Dolores	Guercio	1	6/30/2012
Election Worker- Democrat	Kendra	Kratkiewicz	1	6/30/2012
Election Worker – Democrat	Shirley	Lanteigne	1	6/30/2012
Election Worker – Democrat	Marjorie	Marcinkewicz	1	6/30/2012
Election Worker- Democrat	Polly	McGrath	1	6/30/2012
Election Worker - Democrat	Charline	Oelfke	1	6/30/2012
Election Worker – Democrat	John	Oelfke	1	6/30/2012
Election Worker- Democrat	William	Oelfke	1	6/30/2012
Election Worker - Democrat	John	Rounds	1	6/30/2012
Election Worker - Democrat	Rachel	Sizer	1	6/30/2012
Election Worker – Democrat	Alamanda	Smith	1	6/30/2012
Election Worker – Democrat	James	Thibault	1	6/30/2012
Election Worker – Democrat	James	Yocum	1	6/30/2012
Election Clerk – Deputy Warden	Carl	Ablett	1	6/30/2012
Election Worker – Republican	Brownell	Linda	1	6/30/2012
Election Worker - Republican	David	Gloski	1	6/30/2012
Election Worker - Republican	Charles	Green	1	6/30/2012
Election Worker - Republican	Jarrold	Haase	1	6/30/2012
Election Worker - Republican	Matthew	Korhonen	1	6/30/2012
Election Worker - Republican	Lucille	Lindley	1	6/30/2012
Election Worker - Republican	Barabara	Masiero	1	6/30/2012
Election Worker - Republican	Dan	Rau	1	6/30/2012
Election Worker – Republican	Jean	Schubert	1	6/30/2012
Election Worker - Republican	Sylvia	Shipton	1	6/30/2012
Election Worker - Republican	Robin	Terhune	1	6/30/2012
Election Worker - Republican	John	Tohline	1	6/30/2012
Election Worker – Unenrolled	Baxter	Ward	1	6/30/2012
Election Worker - Unenrolled	Patricia	Beaushene	1	6/30/2012
Election Worker - Unenrolled	William	Beaushane	1	6/30/2012

Appointments

Appointment	First Name	Last Name	Term	Expiration
Election Worker - Unenrolled	Linda	Blackwell	1	6/30/2012
Election Worker - Unenrolled	Frank	Esielionis	1	6/30/2012
Election Worker - Unenrolled	Jacqueline	Esielionis	1	6/30/2012
Election Worker - Unenrolled	Elizabeth	Flagg	1	6/30/2012
Election Worker - Unenrolled	Michael	Labbe	1	6/30/2012
Election Worker - Unenrolled	Athanace	Landry	1	6/30/2012
Election Worker - Unenrolled	Thaddee	Landry	1	6/30/2012
Election Worker - Unenrolled	Jeanine	Litterine	1	6/30/2012
Election Worker - Unenrolled	Patricia	MacDonald	1	6/30/2012
Election Worker - Unenrolled	Meredith	Marcinkewicz	1	6/30/2012
Election Worker - Unenrolled	Edward	Marshall	1	6/30/2012
Election Worker - Unenrolled	Andrea Dawn	McCall	1	6/30/2012
Election Worker - Unenrolled	Jane	Murray	1	6/30/2012
Election Worker - Unenrolled	Douglas	Perry	1	6/30/2012
Election Worker - Unenrolled	Paul	Przybyla	1	6/30/2012
Election Worker - Unenrolled	Elaine	Quinty	1	6/30/2012
Election Worker - Unenrolled	Theresa	Richards	1	6/30/2012
Election Worker - Unenrolled	Ann	Towne	1	6/30/2012
Election Worker - Unenrolled	Adele	Turnbull	1	6/30/2012
Election Worker - Unenrolled	Claudette	Williams	1	6/30/2012
Election Worker - Unenrolled	Sandra	Wixon	1	6/30/2012
Election Worker - Unenrolled-Warden	John	Tohline	1	6/30/2012
Emergency Management Director	Dennis	Levesque	1	6/30/2012
Energy Committee-Member	Andy	Deveau	1	6/30/2012
Energy Committee-Member	Bryan	Dumont	1	6/30/2012
Energy Committee-Member	Frank	Esielionis	1	6/30/2012
Energy Committee-Member	Kevin	Johnston	1	6/30/2012
Energy Committee-Member	Ann	Towne	1	6/30/2012
Historical/Historic District	John	Hillier	3	6/30/2012
Historical/Historic District	Peter	Kidd	2	6/30/2012
Historical/Historic District	Paul	Przybyla	3	6/30/2014
Historical/Historic District	Jodie	Rachman	3	6/30/2013
Historical/Historic District	Donald	Reed	1	6/30/2012
Honor Roll Planning	Dwight	Detillion	1	6/30/2012
Honor Roll Planning	David	Esielionis	1	6/30/2012
Honor Roll Planning	George	Lambert	1	6/30/2012
Insurance Advisory	Sally	Carlson	1	6/30/2012
JBOS-Member	Enrico	Cappucci	1	6/30/2012
Local Inspector	Donald	Farrar	1	6/30/2012
MART Advisory	Richard	Hatch	1	6/30/2012
MCI Community Relations	David	Berry	1	6/30/2012
MCI Community Relations	Armand	Deveau	1	6/30/2012
MCI Community Relations	Kendra	Dumont	1	6/30/2012
MCI Community Relations	Richard	Hatch	1	6/30/2012
MCI Community Relations	Dennis	Levesque	1	6/30/2012
MCI Community Relations	Meredith	Marcinkewicz	1	6/30/2012
MCI Community Relations	J. Gregory	Massak	1	6/30/2012
MCI Community Relations	Sylvia	Shipton	1	6/30/2012
MCI Community Relations	David	Swain	1	6/30/2012

Appointments

Appointment	First Name	Last Name	Term	Expiration
MCI Community Relations	James	Thibault	1	6/30/2012
Meals on Wheels/MART Bus Program – Part Time Coordinator Disp.	Aida	Dombrowski	1	6/30/2012
Meals on Wheels/MART Bus Program – Part Time Disp.	Olga	Pender	1	6/30/2012
Meals on Wheels/MART Bus Program – Part Time	Jane	Murray	1	6/30/2012
Meals on Wheels/MART Bus Program – Full Time	Douglas	Perry	1	6/30/2012
Meals on Wheels/MART Bus Program – Full Time	Robert	Perry	1	6/30/2012
Montachusett Regional Planning	David	Berry	1	6/30/2012
Personnel	Bobbi Jo	Colburn	1	6/30/2012
Personnel	Ellen	Doiron	1	6/30/2012
Personnel	Holly	Haase	2	6/30/2012
Personnel	Susan	Hartman	3	6/30/2013
Personnel	Paul	Przybyla	3	6/30/2013
Planning	Susan	Snyder	1	5/08/2012
Plumbing/Gas Inspector Alternate	John	Bigelow	1	6/30/2012
Plumbing/Gas Inspector	Robert	Friedrichs	1	6/30/2012
Police Chief- Full Time	J. Gregory	Massak	3	6/30/2014
Police – Sergeant	Alfreda	Cromwell	1	6/30/2012
Police - Sergeant	Samuel	Santiago	1	6/30/2012
Police – Sergeant	Peter	Violette	3	6/30/2012
Police-Officer	Jason	Strniste	1	6/30/2012
Police Matron	Elaine	Clements	1	6/30/2012
Police Matron	Richard	Clements	1	6/30/2012
Police Matron	Katie	Hawthorne	1	6/30/2012
Police Patrolman	Brandon	Bruin	1	6/30/2012
Police Patrolman	George	Fichter	1	6/30/2012
Police Patrolman	Craig	LaPrade	3	6/30/2013
Police Patrolman	Everett	Moody	3	6/30/2013
Police Screening	Enrico	Cappucci	1	6/30/2012
Police Screening	Edmund	Derosier	1	6/30/2012
Police Screening	Armand	Deveau	1	6/30/2012
Police Screening	Kendra	Dumont	1	6/30/2012
Police Screening	Thaddee	Landry	1	6/30/2012
Police Screening	J. Gregory	Massak	1	6/30/2012
Police Screening	Sylvia	Shipton	1	6/30/2012
Police Screening	James	Thibault	1	6/30/2012
Police Screening	Peter	Violette	1	6/30/2012
Public Works Jr. Laborer (Seasonal)	Lee	Farrar	1	6/30/2012
Public Works Jr. Laborer (Seasonal)	Steven	Holbein	1	6/30/2012
Public Works Administrative Assistant	Pamela	Callahan	1	6/30/2012
Public Works-Part Time	Michael	Hampson	1	6/30/2012
Public Works-Part Time	Robert	Perry	1	6/30/2012
Recreational Fields	Keith	Begun	1	6/30/2012
Recreational Fields	Lisa	Carroll	1	6/30/2012
Recreational Fields	Sue	D'Amico	1	6/30/2012
Recreational Fields	Robert	Eramo	1	6/30/2012
RFP Solar Evaluation	Andy	Deveau	1	6/30/2012

Appointments

Appointment	First Name	Last Name	Term	Expiration
RFP Solar Evaluation	Bryan	Dumont	1	6/30/2012
RFP Solar Evaluation	Frank	Esielionis	1	6/30/2012
RFP Solar Evaluation	Kevin	Johnston	1	6/30/2012
RFP Solar Evaluation	Ann	Towne	1	6/30/2012
Right To Know Coordinator	Dennis	Levesque	1	6/30/2012
Sealer of Weights & Measures	Eric	Aaltonen	1	6/30/2012
Sewer-Member	Donald	Farrar	3	6/30/2014
Sewer-Member	Leonardo	Guercio	3	6/30/2013
Sewer-Member	Patricia	Krauchune	3	6/30/2012
Special Police Officers-Lunenburg	Robert	Ayles	1	6/30/2012
Special Police Officers-Lunenburg	Patrick	Barney	1	6/30/2012
Special Police Officers-Lunenburg	Alphonse	Baron	1	6/30/2012
Special Police Officers-Lunenburg	Daniel	Bourgeois	1	6/30/2012
Special Police Officers-Lunenburg	Linda	Carrier	1	6/30/2012
Special Police Officers-Lunenburg	Michael	Connors	1	6/30/2012
Special Police Officers-Lunenburg	Sean	Connery	1	6/30/2012
Special Police Officers-Lunenburg	Omar	Connor	1	6/30/2012
Special Police Officers-Lunenburg	Charles	Deming	1	6/30/2012
Special Police Officers-Lunenburg	Robert	DiConza	1	6/30/2012
Special Police Officers-Lunenburg	Thomas	Gammel	1	6/30/2012
Special Police Officers-Lunenburg	Walter	Godfrey	1	6/30/2012
Special Police Officers-Lunenburg	Ernest	Gould	1	6/30/2012
Special Police Officers-Lunenburg	Paul	Grunditz	1	6/30/2012
Special Police Officers-Lunenburg	Jack	Hebert	1	6/30/2012
Special Police Officers-Lunenburg	Lisa	Larkin	1	6/30/2012
Special Police Officers-Lunenburg	Donald	Letarte	1	6/30/2012
Special Police Officers-Ayer-Officer	Robert	Soultanian	1	6/30/2012
Special Police Officers-Ayer-Officer	James	Wilson	1	6/30/2012
Special Police Officers-Ayer-PTL	Eric	Pearson	1	6/30/2012
Special Police Officer-Ayer	Kellie	Barhight	1	6/30/2012
Special Police Officer-Ayer	Jennifer	Bigelow	1	6/30/2012
Special Police Officer-Ayer	Matthew	Callahan	1	6/30/2012
Special Police Officer-Ayer	Austin	Cote	1	6/30/2012
Special Police Officer-Ayer	Todd	Crumpton	1	6/30/2012
Special Police Officer-Ayer	Brian	Cunningham	1	6/30/2012
Special Police Officer-Ayer	Michael	Edmonds	1	6/30/2012
Special Police Officer-Ayer	Robert	Finn	1	6/30/2012
Special Police Officer-Ayer	Brian	Gill	1	6/30/2012
Special Police Officer-Ayer	Matthew	Harty	1	6/30/2012
Special Police Officer-Ayer	Richard	Krasinskas	1	6/30/2012
Special Police Officer-Ayer	Andrew	Kularski	1	6/30/2012
Special Police Officer-Ayer	John	MacDonald	1	6/30/2012
Special Police Officer-Ayer	Daniel	Morrison	1	6/30/2012
Special Police Officer-Ayer	William	Murray	1	6/30/2012
Special Police Officer-Ayer	Edward	Nelson	1	6/30/2012
Special Police Officer-Ayer	Matthew	Power	1	6/30/2012
Special Police Officers-Groton	George	Aggott	1	6/30/2012
Special Police Officers-Groton	Nicholas	Beltz	1	6/30/2012
Special Police Officers-Groton	Robert	Breault	1	6/30/2012

Appointments

Appointment	First Name	Last Name	Term	Expiration
Special Police Officers-Groton	Peter	Breslin	1	6/30/2012
Special Police Officers-Groton	Edward	Bushnoe	1	6/30/2012
Special Police Officers-Groton	Gordon	Candow	1	6/30/2012
Special Police Officers-Groton	Paul	Connell	1	6/30/2012
Special Police Officers-Groton	James	Cullen	1	6/30/2012
Special Police Officers-Groton	Richard	Elie	1	6/30/2012
Special Police Officers-Groton	Bethany	Evans	1	6/30/2012
Special Police Officers-Groton	Ryan	Fogarty	1	6/30/2012
Special Police Officers-Groton	Derrick	Gemos	1	6/30/2012
Special Police Officers-Groton	Jeffrey	Gigliotti	1	6/30/2012
Special Police Officers-Groton	Jason	Goodwin	1	6/30/2012
Special Police Officers-Groton	Kevin	Henehan	1	6/30/2012
Special Police Officers-Groton	Stephen	McAndrew	1	6/30/2012
Special Police Officers-Groton	Rachael	Mead	1	6/30/2012
Special Police Officers-Groton	Donald	Palma	1	6/30/2012
Special Police Officers-Groton	Irmin	Pierce	1	6/30/2012
Special Police Officers-Groton	Rachael	Robinson	1	6/30/2012
Special Police Officers-Groton	Dale	Rose	1	6/30/2012
Special Police Officers-Groton	Edward	Sheridan	1	6/30/2012
Special Police Officers-Groton	Cory	Waite	1	6/30/2012
Special Police Officers-Lancaster	Stanley	Barney	1	6/30/2012
Special Police Officers-Lancaster	Edwin	Burgwinkel	1	6/30/2012
Special Police Officers-Lancaster	Christine	Duggan	1	6/30/2012
Special Police Officers-Lancaster	Martin	Gannon	1	6/30/2012
Special Police Officers-Lancaster	Gary	Henderson	1	6/30/2012
Special Police Officers-Lancaster	Ronald	Knoll	1	6/30/2012
Special Police Officers-Lancaster	Kevin	Lamb	1	6/30/2012
Special Police Officers-Lancaster	John	McNally	1	6/30/2012
Special Police Officers-Lancaster	James	McNamara	1	6/30/2012
Special Police Officers-Lancaster	Jose	Miletti	1	6/30/2012
Special Police Officers-Lancaster	Everett	Moody	1	6/30/2012
Special Police Officers-Lancaster	Juan	Ramos	1	6/30/2012
Special Police Officers-Lancaster	Brett	Thompson	1	6/30/2012
Special Police Officers-Littleton	Robert	Bielecki	1	6/30/2012
Special Police Officers-Littleton	Lisa	Bonney	1	6/30/2012
Special Police Officers-Littleton	Edmond	Bussiere	1	6/30/2012
Special Police Officers-Littleton	Brian	Casey	1	6/30/2012
Special Police Officers-Littleton	Michael	Crory	1	6/30/2012
Special Police Officers-Littleton	Pablo	Fernandez	1	6/30/2012
Special Police Officers-Littleton	John	Janakos	1	6/30/2012
Special Police Officers-Littleton	John	Kelly	1	6/30/2012
Special Police Officers-Littleton	Matthew	King	1	6/30/2012
Special Police Officers-Littleton	David	Leslie	1	6/30/2012
Special Police Officers-Littleton	John	Murphy	1	6/30/2012
Special Police Officers-Littleton	Patrick	O'Donoghue	1	6/30/2012
Special Police Officers-Littleton	Jeffrey	Patterson	1	6/30/2012
Special Police Officers-Littleton	Matthew	Pinard	1	6/30/2012
Special Police Officers-Littleton	Robert	Raffaello	1	6/30/2012
Special Police Officers-Littleton	Robert	Romilly	1	6/30/2012

Appointments

Appointment	First Name	Last Name	Term	Expiration
Special Police Officers-Littleton	Timothy	Schaeffer	1	6/30/2012
Special Police Officers-Littleton	Michael	Stander	1	6/30/2012
Special Police Officers-Townsend	Tony	Brennan	1	6/30/2012
Special Police Officers-Townsend	Austin	Cote	1	6/30/2012
Special Police Officers-Townsend	Mark	Francis	1	6/30/2012
Special Police Officers-Townsend	Mark	Giancotti	1	6/30/2012
Special Police Officers-Townsend	Randy	Girard	1	6/30/2012
Special Police Officers-Townsend	John	Johnson	1	6/30/2012
Special Police Officers-Townsend	James	Landi	1	6/30/2012
Special Police Officers-Townsend	James	Marchand	1	6/30/2012
Special Police Officers-Townsend	Erving	Marshall	1	6/30/2012
Special Police Officers-Townsend	Cheryl	Mattson	1	6/30/2012
Special Police Officers-Townsend	Kimberly	Mattson	1	6/30/2012
Special Police Officers-Townsend	Ryan	Monahan	1	6/30/2012
Special Police Officers-Townsend	Thomas	Pearson	1	6/30/2012
Special Police Officers-Townsend	David	Profit	1	6/30/2012
Special Police Officers-Townsend	Joseph	Quinn	1	6/30/2012
Special Police Officers-Townsend	Robert	Rebovich	1	6/30/2012
Special Police Officers-Townsend	George	Reidy	1	6/30/2012
Special Police Officers-Townsend	Thaddeus	Rochette	1	6/30/2012
Special Police Officers-Townsend	Jeffrey	Thibodeau	1	6/30/2012
Special Police Officers-Townsend	Joshua	Tocci	1	6/30/2012
Special Police Officers-Townsend	Christopher	Van Voorhis	1	6/30/2012
Treasurer	Kevin	Johnston	3	6/30/2012
Treasurer Assistant	Janet	Poitras	1	6/30/2012
Wiring Inspector Alternate	Raymond	Gagnon	1	6/30/2012
Wiring Inspector	James	Thibault	1	6/30/2012
Wiring Electrical Inspector-Assistant	Mark	Prokowiec	1	6/30/2012
Wiring Electrical Inspector	James	Thibault	1	6/30/2012
Zoning Board of Appeals-Associate	Kathy	Davis	4	6/30/2012
Zoning Board of Appeals-Clerk	Heather	Hampson	1	6/30/2012
Zoning Board of Appeals	Charles	Green	3	6/30/2012
Zoning Board of Appeals	Marcia	Kovner	4	6/30/2012
Zoning Board of Appeals	Sharon	Palinsky	5	6/30/2013
Zoning Board of Appeals	Rachel	Sizer	5	6/30/2014
Zoning Board of Appeals	James	Thibault	5	6/30/2013
Zoning Officer	Donald	Farrar	2	

ELECTED ONLY

<i>BOARD</i>	<i>LAST</i>	<i>FIRST</i>	<i>TERM</i>	<i>EXPIRES</i>
<u>Board of Assessors</u>	Keefe	James	3	2014
	Marchetti	Ronald	3	2013
	Saball	Joseph	3	2012
<u>Board of Health</u>	Howlett, Jr.	Joseph	3	2013
	Farrar, Jr.	Donald	3	2014
	Esielionis	Jacqueline	3	2012
<u>Constable</u>	Keady	Keith	3	2013
	Mickel	James	3	2014
	Krauchune	Patricia	3	2012
<u>Library Trustee</u>	Stanislaw	Judy	3	2014
	Donovan	Cornelia	3	2013
	Quinty	Elizabeth	3	2013
	Smith	Dwight	3	2012
	Johnston	Susan	3	2012
	West	Elizabeth	3	2014
<u>Moderator</u>	Knittel	George	3	2014
<u>Planning Board</u>	Colburn	Charles	5	2015
	Greeno	Johnathan	5	2012
	Thurston	Rod	5	2013
	Carroll	William	5	2016
	Bresnahan	John T.	5	2014
<u>Planning Board Associate</u>	Rounds	John	2	2013
<u>Recreation Commission</u>	Cournouer	Linda	3	2014
	Begun	Keith	3	2014
<u>Regional School District Committee</u>	Reischutz	Joyce	3	2014
<u>Selectmen</u>	Swain	David	3	2013
	Deveau	Armand	3	2014
	Dumont	Kendra	3	2012
<u>Sewer Commissioner</u>	Schaff	James	3	2014
	Schuler	Robert	3	2012
<u>Tax Collector</u>	Haase	Holly	3	2013
<u>Town Clerk</u>	McDougall	Amy	3	2013
<u>Trustee War Memorial Non-Vet (2)</u>	Smith	Harold	1	2012
<u>Trustee War Memorial-Veteran (3)</u>	Kaczenas	Peter	3	2012
	Perry	Robert	2	2014